

Bolton Council

MEETING OF THE COUNCIL

16th February 2022

THE CABINET AND EXECUTIVE CABINET MEMBER MEETINGS



BOLTON METROPOLITAN BOROUGH

Cabinet – 15 th November 2021 and 10 th January 2022	AA
Executive Cabinet Member – Leader – 16 th November, 7 th and 16 th December 2021 and 17 th January 2022	BB
Executive Cabinet Member – Deputy Leader – 22 nd November and 13 th December 2021 and 17 th January 2022	CC
Executive Cabinet Member for Children's Services – 22 nd November and 6 th December 2021 and 10 th and 24 th January 2022	DD
Executive Cabinet Member for Regeneration – 22 nd November and 13 th and 21 st December 2021 and 17 th January 2022	EE
Executive Cabinet Member for Highways and Transport – 22 nd November and 13 th December 2021 and 17 th January 2022	FF
Executive Cabinet Member for Adult Social Care – 15 th November and 6 th December 2021	GG
Executive Cabinet Member for Wellbeing – 15 th November and 6 th December 2021	HH
Executive Cabinet Member for Strategic Housing and Planning – 16 th November 2021 and 11 th January 2022	JJ
Executive Cabinet Member for Stronger Communities – 16 th November 2021 and 11 th January 2022	KK
Active, Connected and Prosperous Board – 23 rd November 2021	LL

Executive Cabinet Member for Environmental Services
Delivery – 18th January 2022

MM

Constitutional Panel – 1st February 2022

NN

A handwritten signature in black ink, appearing to read 'Tony Oakman', enclosed within a thin black rectangular border.

TONY OAKMAN
Chief Executive
Town Hall, Bolton

9th February 2022

THE CABINET

MEETING, 15TH NOVEMBER, 2021

Councillor Cox	Leader's Portfolio
Councillor Mrs. Fairclough	Deputy Leader's Portfolio
Councillor Haslam	Highways and Transport
Councillor Dean	Stronger Communities
Councillor Warren	Regeneration
Councillor Baines	Health and Wellbeing
Councillor Muslim	Environmental Service Delivery
Councillor Hewitt	Strategic Housing and Planning
Councillor Galloway	Children's Services
Councillor Morgan	Adult Social Care

Other Members in Attendance

Councillor Walsh
Councillor Radcliffe
Councillor Peel
Councillor Zaman
Councillor Donaghy
Councillor Haworth
Councillor Hayes
Councillor Sanders

Officers

Ms. S. Johnson	Deputy Chief Executive
Ms. H. Gorman	Borough Solicitor
Mr. T. Glennon	Head of Finance - Corporate
Mrs. V. Ridge	Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Allen, Brady and Ismail.

Councillor Cox in the Chair.

17. HONORARY ALDERMAN PETER FINCH

The Chairman referred to the recent sad passing of former Mayor and Honorary Alderman Peter Finch.

18. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 13th September, 2021 were submitted and signed as a correct record.

19. MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY

The minutes of the meeting of the Greater Manchester Combined Authority held on 24th September, 2021 were submitted for information.

A question was raised in relation to minute 17 delivering the Bee Network: Autumn Overview regarding the level of involvement Bolton would have in decision making.

Resolved – That the minutes be noted and that representatives from Transport for Greater Manchester be invited to attend an all member briefing early in the New Year.

20. COUNCIL TAX BASE FOR 2022/2023

The Deputy Chief Executive submitted a report which set out any changes in the tax base to be used in the calculation of the Council Tax and Business Rates for 2022/2023 (the tax base for tax setting purposes).

The report indicated a tax base before adjustment for losses on collection of 79,383 band D equivalents.

The Council needed to determine its collection rate for the year, which took account of collection difficulties. Based on an

assessment of past collection performance, this had been maintained at 98% and resulted in a tax base for tax setting purposes of 77,795 band D equivalents which represented an increase of 1,514 properties (1.99%) on the 2021/2022 tax base.

Resolved – That the report of the Deputy Chief Executive for the calculation of the Council’s tax base for tax setting purposes for the year 2022/2023 be agreed and that the Council Tax base for the year 2022/2023 shall be 77,795 band D equivalents.

THE CABINET

MEETING, 10TH JANUARY, 2022

Councillor Cox	Leader’s Portfolio
Councillor Mrs. Fairclough	Deputy Leader’s Portfolio
Councillor Haslam	Highways and Transport
Councillor Dean	Stronger Communities
Councillor Warren	Regeneration
Councillor Baines	Health and Wellbeing
Councillor Muslim	Environmental Service Delivery
Councillor Hewitt	Strategic Housing and Planning
Councillor Galloway	Children’s Services

Other Members in Attendance

Councillor Walsh
Councillor Radcliffe
Councillor Eckersley-Fallon
Councillor Peel
Councillor Zaman
Councillor Donaghy
Councillor Haworth

Councillor Hayes
Councillor Sanders
Councillor Brady
Councillor Allen
Officers

Mr. T. Oakman	Chief Executive
Dr. H. Lowey	Director of Public Health
Ms. H. Gorman	Borough Solicitor
Ms. E. Brook	Assistant Director Strategy and Partnerships
Mr. R. Martinez	Head of Community Safety and Neighbourhoods
Mr. I. D. Mulholland	Deputy Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Connor, Ismail and Morgan.

Councillor Cox in the Chair.

21. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 15th November, 2021 were submitted and signed as a correct record.

22. MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY

The minutes of the meeting of the Greater Manchester Combined Authority held on 26th November and 17th December, 2021 were submitted for information.

With regard to the minutes of the meeting held on 17th December, 2021, a question was raised in relation to proposals for land value capture as part of the Integrated Rail Plan and

whether this also related to roads. It was stated that an answer on this would be sought.

Resolved – That the minutes be noted.

23. CREATING AN INTELLIGENCE HUB

The Executive Cabinet Member for Wellbeing and the Director of Public Health submitted a report which outlined the strategic direction that the Active, Connected and Prosperous (ACP) Board and Bolton Council was taking in relation to creating an intelligence, evidence-based and involved Borough.

Members were advised that the use of evidence and intelligence played an increasing role in designing, delivering and transforming public services to improve outcomes and drive efficiencies within current financial constraints. It was also stated that there was an urgent requirement to ensure that the Council and its partners remained safe and compliant with its statutory requirements. However, much more importantly, if the Council and its partners were grounded in intelligence with a strong evidence base and had involved communities, then the Borough would become high performing with positive outcomes for its residents and achieve its vision to be active, connected and prosperous.

In view of the above it was proposed that the following actions be supported, viz:-

- A Borough-wide strategy for intelligence, evidence and involvement be developed which had a strong partnership component and clear annual delivery plan. This strategy would outline the breadth and depth of intelligence, evidence and involvement, incorporating the opportunities to work with partners and it would also determine how directorates would work across the Council. Detailed within the strategy would be an outcomes framework for the ACP Board and, a high-level action plan for the Council, which would ultimately support the Corporate Plan; and

- The performance, intelligence and evidence-based function within the Chief Executive and Public Health directorates would come together under the Director of Public Health's leadership with a link back into the Chief Executive directorate, acknowledging the relationship between IT infrastructure, performance and intelligence. This approach would also be the same for other directorates and partners. It was felt that this would provide the means to draw on a range of intelligence, expertise and specialist knowledge providing an intelligence function for the Council to undertake a number of functions, which were outlined in the report.

It was also stated that by taking this multi-agency strategic approach, key deliverables could be achieved and outputs delivered and examples of these were detailed in the report.

The report also advised that to implement the function of Corporate Intelligence, there was a need to ensure that the relevant skills and competencies were within the team and, therefore, through the Public Health Business Review additional posts had been created to enable a delivery of this Corporate Intelligence Function. Furthermore, Bolton's Research and Intelligence Network (BRAIN) would be hosted by the Council which would facilitate the network and build the partnerships and provide a range of technical expertise and support and which would include the delivery of the Joint Needs Strategic Assessment (JNSA) and Pharmaceutical Needs Assessment (PNA); support for needs assessments; research government support; inequalities analyses and evidence base; epidemiological analyses; outcome indicator development and geodemographic profiling.

The report also provided the proposed timescale for the outline delivery plan.

In terms of the financial implications, members were informed that no additional revenue budgets were needed to deploy this approach and if new research/pilots/grants were identified in the future then an update report would come through to the Executive Cabinet Member at that time.

Resolved – (i) That the proposed approach for creating Bolton’s Research and Intelligence Network (BRAIN) for the Borough be supported.

(ii) That the proposed approach to developing an intelligent, evidence-based and involved Council be supported.

(iii) That the proposal to sign up to developing Bolton’s Intelligence Strategy and to contribute to its implementation be agreed.

(iv) That the Director of Public Health be given delegated authority to take forward this agenda and bring back updates as required.

24. GREATER MANCHESTER MINIMUM LICENSING STANDARDS FOR TAXI AND PRIVATE HIRE – STAGE 2 RECOMMENDATIONS

Resolved – That this item be deferred to the meeting of the Cabinet on 7th February, 2022 to allow more engagement with the taxi driver trade.

25. DOMESTIC ABUSE SAFE ACCOMMODATION STRATEGY 2022-2025

The Executive Cabinet Member for Wellbeing and the Deputy Chief Executive submitted a report which sought members approval to endorse and adopt the Domestic Abuse Safe Accommodation Strategy for 2022-2025.

Members were advised that The Domestic Abuse Act 2021 set in statute that Tier One authorities must prepare and publish a local strategy of how it would provide domestic abuse support for all victims (including their children) who reside in relevant safe accommodation, including those who come from outside the area, based on a robust needs assessment.

The report stated that under the Act there was a duty on local authorities to prepare a needs assessment which would inform the development of a domestic abuse support in safe accommodation strategy. Consequently, working with the local Domestic Abuse Partnership Board, the Council had developed a needs assessment taking data from a wide range of settings and the relevant highlights from the assessment had been included in the strategy.

The report also outlined some of the key challenges which had been identified, together with, other areas of interest which were highlighted in the needs assessment.

Members were informed that a core working group, representing a mix of professional backgrounds had supported the development of a draft Domestic Abuse Safe Accommodation Strategy for the next 3 years. The draft strategy had also been subject to a public consultation exercise and the overall responses were very positive and suggested that the strategic priorities were appropriate.

In terms of priorities, the strategy set out five priorities over the next three years which were detailed in the report as follows:-

1. Appropriate Safe Accommodation – availability of safe accommodation in Bolton for all of our victims and professional assistance in accessing safe accommodation whether this was in Bolton or out of the borough;
2. Access to Support Services within Safe Accommodation – professionals have the right to be able to support victims to access relevant support services;
3. Recognising multiple needs within safe accommodation – access of services to meet all needs;
4. Support to children and young people impacted by domestic abuse both within safe accommodation and in the community – addressing the support needs of children and young people as victims in their own right; and

5. Multi-agency working to support requirements of the Safe Accommodation and Support Duty of the Domestic Abuse Act 2021 – joint working to provide a holistic approach to domestic abuse within safe accommodation and in the community.

Key work areas under each priority had also been identified and these would be turned into a delivery plan, to help coordinate and manage progress.

With regard to the financial situation, members were advised that the Council had been allocated £682,592 for 2021/2022 from the Department for Levelling Up, Housing and Communities (DLUHC) to enhance the safe accommodation and support offer and both DLUHC and the Local Government Association had indicated that there was likely to be funding for future years. However, the level of funding had not been confirmed and was due to be announced in the Autumn Budget Statement 2021. Future funding allocations would form part of the local government finance settlement and at this stage there was no indication as to the funding levels for 2022/2023 and beyond.

A copy of Bolton's Domestic Abuse Safe Accommodation Strategy for 2022-2025 was detailed in Appendix 2 to the report.

Resolved – That the Domestic Abuse Safe Accommodation Strategy for 2022-205 be endorsed and approved.

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NOTES

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

TUESDAY 16TH NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Cox	- Executive Cabinet Member – Leader
Councillor Peel	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms S. Johnson	- Deputy Chief Executive
Mr G. Brough	- Director of Place (Development)
Mr T. Glennon	- Head of Finance - Corporate
Mrs. V. Ridge	- Democratic Services Manager

22. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

23. AGGREGATE FINANCIAL MONITOR – QUARTER TWO 2021-2022

The Deputy Chief Executive submitted a report which provided information relating to the Quarter Two Financial Outturn in aggregate for the 2021/2022 Financial Year.

This report summarised the results for the Quarter Two Financial Monitoring exercise for the Council for the 2021/2022 Financial Year, as follows:

- Revenue Expenditure - the Council's revenue outturn position was in line with the budget set in February 2021.
- Capital Expenditure for the 2021/2022 financial year was estimated at £92.799m;
- Capital Prudential Indicators - all Prudential Indicators were within the range approved by Council on 17th February, 2021;
- Reserves - the General Fund Balances remained at £10.7m which was in line with the Deputy Chief Executive's Guidance; and
- Savings Targets - there was a £37.2m savings target built into the two-year budget 2021-23 and £25.126m had been delivered as at Quarter Two 2021/2022.

The Executive Cabinet Member NOTED the Quarter Two financial position and the key findings in the report now submitted.

24. TREASURY MANAGEMENT OUTTURN REPORT FOR QUARTER TWO 2021/2022

The Deputy Chief Executive submitted a report which put forward the Treasury Management Outturn report for Quarter Two of 2021/2022.

The Executive Cabinet Member was reminded that the report was a requirement of the Council's reporting procedures and covered the Treasury Management activity during the second quarter of 2021/2022 and the associated Prudential Indicators for 2021/2022.

In this regard, the report provided an update on the Treasury Management indicators approved at the meeting of the Budget Council in February, 2021. As at the end of Quarter Two 2021/2022, most indicators were within the limits approved at Budget Council, however there had been temporary breaches of Money Market Fund counterparty limits as a result of the exceptional circumstances caused by the Coronavirus pandemic.

The Executive Cabinet Member NOTED the report and it was agreed that a paragraph be included in the budget report in February, 2022 providing an update in relation to the financial situation at Manchester Airport.

25. BOLTON'S BEST AWARDS – RECOMMENDATIONS

The Deputy Chief Executive submitted a report which presented recommendations to refresh the format of the Bolton's Best employee recognition programme.

The Executive Cabinet Member was advised that Bolton's Best was introduced 12 years ago, however, figures showed that nominations had declined significantly over the past three years. Feedback also indicated that the programme only appealed to some parts of the organisation and that many council employees were no longer engaged with the campaign.

In view of the above, it was proposed to refresh the campaign with the following aims, viz:-

- To increase nominations by 30% by engaging with those who had disengaged with the scheme;
- To introduce a new tone and refresh Bolton's Best so that it inspired and engaged employees across the council;

- To engage the community more in hearing and sharing the stories of the amazing work that Bolton Council employees did; and
- To introduce five new awards which reflected how the council was changing and details of these were provided in the report.

The report also provided information with regards to the timing of the event; proposed award categories in full; the event details; running order; and marketing of the campaign.

In terms of the financial implications, the Executive Cabinet Member was informed that there would be no cost to the Council for the awards as they would be funded entirely through sponsorship.

The Executive Cabinet Member NOTED the report.

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, Town Centre Regeneration, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

TUESDAY 7th DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Cox	- Executive Cabinet Member – Leader
Councillor Peel	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson

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|--------------------|---------------------------------|
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Brady | - Minor Opposition Spokesperson |
| Councillor Allen | - Minor Opposition Spokesperson |

Officers

- | | |
|-------------------|--|
| Ms. S. Johnson | - Deputy Chief Executive |
| Ms. H. Gorman | - Borough Solicitor |
| Ms. E. Brook | - Assistant Director Strategy and Partnerships |
| Mr. A. Williamson | - Assistant Director Transformation |
| Ms. C. Owen | - Head of Legal Services |
| Ms. R. Albrow | - Principal Consultation and Research Officer |
| Mrs. V. Ridge | - Democratic Services Manager |

26. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

27. INTENTION TO AWARD AGENCY CONTRACT AS PART OF GM COLLABORATION

The Executive Cabinet Member AGREED that this item be deferred to a special meeting of his Executive Cabinet Member on 16th December, 2021.

28. BOLTON'S EQUALITY, DIVERSITY AND INCLUSION STRATEGY 2021-2025

The Deputy Chief Executive submitted a report which presented the Equalities Strategy for 2021-2025, which

outlined the Council's equality, diversity and inclusion commitments for the new, four- year period.

The report set out the current arrangements and responsibilities of the Council with regards to equalities and it summarised the new strategy document for the new four-year period and subsequent action plan.

The Executive Cabinet Member was advised that the following strategic objectives were proposed for approval, viz:-

- Ensure that equalities training and awareness was embedded at all levels of the organisation;
- Review and improve processes around equalities and diversity, ensuring that the Council showed due regard to the Public Sector Equalities Duty and transparency in decision making; and
- Ensure that the collection of equalities data was robust and sufficient to provide the required information for decision-making processes.

It was also explained that the strategy welcomed the recommendations outlined in the 2021 Greater Manchester Inequalities Commission Report 'The Next Level – Good Lives for all Greater Manchester'.

The report also provided details in relation to the resources which had been put into the development of the strategy and the additional activities which had taken place to date.

A copy of the Equalities Strategy for 2021-2025 was appended to the report.

The Executive Cabinet Member APPROVED the Equalities Strategy and objectives for 2021-2025 as now detailed in the report.

29. CREATION OF A PERMANENT HEAD OF SERVICE POST FOR COMMUNICATIONS AND ENGAGEMENT

The Deputy Chief Executive submitted a report which sought approval to create a new permanent post within the Communications and Engagement Team to oversee strategic communications and lead the development of the service.

The Executive Cabinet Member was advised that the Council was currently reviewing and refreshing a number of key strategies including the Vision 2030 Strategy and the Corporate Plan, which would help to achieve its ambitions. In order to achieve this, the Council would need stronger strategic communications in the future to proactively communicate the delivery of change and opportunities within the borough, ensuring it had clear, accessible and responsive ways of communicating with Bolton residents. It was felt that The Marketing, Events and Communications and Engagement Team was critical to the success of these strategies.

In view of the above, it was proposed to create a new Head of Communications and Engagement post, which would future proof the service and would focus on the council communication and engagement functions. This post would help review the service and its priorities going forward, with the support of the Assistant Director for Strategy and Partnerships.

A copy of the proposed job description and person specification was detailed in Appendix A to the report and the post had been graded at Grade M.

The Executive Cabinet Member AGREED to the establishment of a new permanent post of Head of Communications and Engagement post at Grade M, as detailed in the report now submitted.

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items are considered confidential as defined in paragraphs 1 and 3 of Schedule 12A of the Local

Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

30. REVIEW OF THE CORPORATE INFORMATION, COMMUNICATIONS AND TECHNOLOGY TEAM – POST CONSULTATION REPORT

The Deputy Chief Executive submitted a report which set out the results of consultation on proposals to review the Corporate Information, Communications and Technology Team and sought the Executive Cabinet Member's approval to implement the final proposals.

The Executive Cabinet Member was advised that consultation on the proposed changes to the service was carried out for a period of 30 days during October and November, 2021 and a summary of the key issues raised during this consultation was included in Appendix 3 to the report. A copy of the formal trade union response to the proposals was set out in Appendix 4 to the report.

In terms of the financial implications, it was proposed that the changes were funded from within the existing service budget.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 5 to the report.

The Executive Cabinet Member APPROVED –

- (i) The final proposals in relation to the review of the Corporate Information, Communications and Technology Team, having due regard to the consultation feedback and the Equality Impact Assessment; and**
- (ii) Subject to the approval of the Head of Paid Service, delegated implementation of the new structure, including details of any voluntary redundancy arrangements and consequential redundancy selection, to the Deputy Chief Executive.**

31. REVIEW OF LEGAL SERVICES – POST CONSULTATION REPORT

The Deputy Chief Executive submitted a report which set out the results of consultation on proposals to review the Legal Service, to take into account a reduction in funding from 2021 onwards, and sought the Executive Cabinet Member's approval to implement the final proposals.

The Executive Cabinet Member was advised that consultation on the proposed changes to the service was carried out for a period of 32 days from September, 2021 and a summary of the key issues raised during consultation was included in Appendix 4 to the report. A copy of the formal trade union response to the proposals was set out in full in Appendix 3 to the report.

In terms of the financial implications, the total savings to be achieved by the implementation of the proposals was £113,100.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 5 to the report.

The Executive Cabinet Member APPROVED –

- (i) The final proposals in relation to the review of Legal Services, having due regard to the consultation feedback and the Equality Impact Assessment; and**
- (ii) Subject to the approval of the Head of Paid Service, delegated implementation of the new structure, including details of any voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Deputy Chief Executive.**

32. BUSINESS IMPROVEMENT REVIEW OF INFORMATION GOVERNANCE – POST CONSULTATION REPORT

The Deputy Chief Executive submitted a report which set out the results of consultation on proposals to restructure the Information Governance team in order to support the council's

legal and business requirements and sought the Executive Cabinet Member's approval to implement the final proposals.

The Executive Cabinet Member was advised that consultation on the proposed changes to the service was carried out for a period of 30 days from October, 2021 and a summary of the key issues raised during consultation was included in Appendix 3 to the report. A copy of the formal trade union response to the proposals was set out in full in Appendix 4 to the report.

In terms of the financial implications, the final proposed budget for the service was to be funded from directorate resources.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 5 to the report.

The Executive Cabinet Member APPROVED –

- (i) The final proposals in relation to the business improvement review of Information Governance, having due regard to the consultation feedback and the Equality Impact Assessment; and**
- (ii) Subject to the approval of the Head of Paid Service, delegated implementation of the new structure, to the Chief Executive and Deputy Chief Executive.**

33. OVER £5,000 WRITE-OFFS OCTOBER, 2021

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval to the write-off of uncollectable debt as detailed in the report.

The Executive Cabinet Member APPROVED the write-off of uncollectable debt as set out in the attached schedule.

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, Town Centre Regeneration,

External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

THURSDAY 16TH DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Cox	- Executive Cabinet Member – Leader
Councillor Peel	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. S. Johnson	- Deputy Chief Executive
Mr. G. Brough	- Director of Place - Development
Ms. H. Gorman	- Borough Solicitor
Mr. P. Whittingham	- Assistant Director Economic Development
Ms. N. Graham	- HR Manager - Operations
Mrs. V. Ridge	- Democratic Services Manager

34. INTENTION TO AWARD AGENCY CONTRACT AS PART OF GM COLLABORATION

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval to join the Greater Manchester collaboration of councils and other public sector partners in contracting for agency provision from February, 2022 when the collaborative contract expired.

The Executive Cabinet Member was reminded that in 2016 nine of the ten Greater Manchester Councils along with other partners undertook a tender exercise to source a managed service provider. The collaboration awarded the contract to Reed on an initial two-year basis with options to extend by up to a further two years. The expiry date should have been 28th January, 2021 however due to the pandemic, procurement rules had allowed a further twelve month extension to allow re-tender activity to take place.

In this regard, the report advised that following a robust tender process, led by Oldham Council and STAR procurement, the GM Councils and partners agreed to re-award the contract for the next three years to Reed. It was felt that this was the most wide-ranging bid, with clear consideration given to the challenges of the market and how Reed would change their delivery model to meet the demands of the collaboration and work in a much more partnership-focussed role with Councils.

With regard to the financial situation, it was stated that there were no implications associated with this proposal as fees would remain the same as under the current contract terms and there were no additional system access/usage fees to be considered.

The Executive Cabinet Member AGREED to continue in the Greater Manchester collaboration for agency provision via Reed initially on a three-year contract with provision to extend for up to four years.

35. TOWNS FUND THE WELLSPRINGS – OPERATING MODEL

The Director of Place – Development submitted a report which sought the Executive Cabinet Member's approval to go out to the market to procure a Managing Operator to oversee the operation of the Wellsprings building on completion of the refurbishment of the building.

The Executive Cabinet Member was reminded that Bolton was one of the 101 towns invited to apply for up to £25 million of

investment through the Towns Fund to develop a Town Deal. The Council had successfully made progress by establishing a Towns Board which had met regularly on a virtual basis, undertaking community and stakeholder engagement to inform the priorities of the Towns Fund as set out in the Investment Strategy and submitting a Town Investment Plan (TIP).

It was stated that the TIP focussed on four projects, one of which was The Wellsprings. The TIP was submitted in October, 2020 with a funding ask for the full £25 million and the Council received notice in March, 2021 that the Bolton TIP had been selected to go forward into the next phase of assessment and was to be awarded £22.9 million. As a result, reprofiling of funding against each project had been undertaken.

In terms of The Wellsprings, this project sought to create a modern, highly flexible working environment, where new and existing Bolton businesses in the Creative and Digital sector were nurtured and supported to allow them to innovate, grow and reach their full potential. To do this major refurbishments works would need to be undertaken and these works had been procured through the Clear Sustainable Futures Framework and would be overseen by Clear Sustainable Futures and Corporate Property Services whereas, it was suggested that the procurement of the Managing Operator was undertaken through the Council's Corporate Procurement Team via Chest in line with Standing Orders relating to Contracts.

The Executive Cabinet Member was advised that, although the Council wished to seek a Managing Operator to secure occupants, oversee the day-to-day management of the Wellsprings and provide the wrap around support to businesses, the Council wished to retain its ownership of the building and have some influence on the outputs and outcomes the project would provide as well as the types of businesses that would take up space in the building. It was stated that there were a number of options open to the Council in terms of how the management arrangements could work and these were detailed in the report.

In this regard, it was advised that the preferred option was to undertake a procurement exercise to secure an operator through the CHEST. This would ensure that an open and transparent tender process was undertaken, ensuring value for money. However, it was pointed out that the risks were that this would not be completed in the timescales required for the detailed design work to commence in March, 2022.

In terms of the financial implications, the report stated that dependent on the delivery model chosen, there might be implications for the Council in terms of payment of a management fee to the Managing Operator. The project also had the potential to generate an income stream for the Council in terms of profit share with the Managing Operator, however, consideration would need to be given to any VAT liability arising out of the income generated from operation and the VAT status of the building prior to commencement of works.

The Executive Cabinet Member AGREED –

(i) To delegate authority to the Director of Place – Development to:-

- a) Procure a Managing Operator to manage the Wellsprings on the Council's behalf by way of a tender exercise via existing approved procurement routes; and**
 - b) Appoint the successful provider following completion of a tender process**
- (ii) To delegate authority to the Borough Solicitor to carry out all necessary legal formalities.**

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, Town Centre Regeneration, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a

Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

MONDAY 17TH JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|--------------------|-------------------------------------|
| Councillor Cox | - Executive Cabinet Member – Leader |
| Councillor Peel | - Major Opposition Spokesperson |
| Councillor Hayes | - Minor Opposition Spokesperson |
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Brady | - Minor Opposition Spokesperson |
| Councillor Allen | - Minor Opposition Spokesperson |

Officers

- | | |
|--------------------|--|
| Ms. S. Johnson | - Deputy Chief Executive |
| Mr. G. Brough | - Director of Place Development |
| Ms. H. Gorman | - Borough Solicitor |
| Mr. P. Whittingham | - Assistant Director Economic Development and Regeneration |
| Mr. P. Lamb | - Principal Project Officer |
| Mrs. V. Ridge | - Democratic Services Manager |

36. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

37. FORMER ODEON SITE

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval for the vacant former Odeon site to become a new and permanent multifunctional open space within Bolton town centre.

The Executive Cabinet Member was reminded that in September, 2021 a report was approved which permitted the drawing down of £22.9 million of Towns Fund monies following a successful bid to central government. The report gave details of the various Towns Fund projects and highlighted that the council was awarded an additional £1 million of Accelerated Funding by the Ministry for Housing, Communities and Local Government (MHCLG) in the summer of 2020. It was stated that upon receipt of the grant offer, consultation took place with the Cabinet and then the Bolton Town Deal Board after which two projects were identified that had the potential to deliver maximum value for money in the early stages of the delivery of the Towns Deal. These projects were upgrades of Ashburner Street and Howell Croft South and a meanwhile use of the former Odeon Cinema site.

The report advised that, in order to have a degree of input into the designs, a design workshop was set up with the leaders of all parties being invited to attend. At the workshop, members made clear their desire to see the former Odeon site become a permanent multi-functional public open space to provide some much needed green space within Bolton town centre. In addition, they also requested a 'Wall of Fame' to honour stars of stage and screen as a homage to the site's former use.

The Executive Cabinet Member was informed that the outcome of the site changing its nature from a meanwhile use to a permanent open space was that the design principles required a major rethink to give the site a much more robust feel with differences to boundary treatment and hard and soft landscaping and a copy of the final design was detailed in Appendix 2 to the report.

It was stated that the design had been governed by three main principles which were access; materials and sustainability and a summary of these was provided in the report.

In terms of the financial implications, the Executive Cabinet Member was advised that a preliminary estimated cost for the new design was £800,000 and this was being re-costed by Bethell's upon the final design being approved. This, together with the £700,000 costs for public realm works along Ashburner Street and Howell Croft South, brought the total amount required to £1.5 million against £1 million secured from the Accelerated Funding. Accordingly, it was likely that a further £500,000 would need to be secured to fund the permanent use of the Odeon site and it was proposed that the funding of £500,000 was taken from the £100 million Town Centre Strategy Fund. It was stated that finance colleagues had confirmed that sufficient budget was still available to cover the additional costs.

The Executive Cabinet Member APPROVED –

- (i) The use of the former Odeon site for the purposes as detailed in the report;**
 - (ii) £500,000 being taken from the Town Centre Strategy fund to assist with the costs of the new open space; and**
- AUTHORISED –**
- (iii) The Director of Place Development, in consultation with the Executive Cabinet Member Leader's Portfolio, to finalise the design and costs.**

CONFIDENTIAL ITEM

The background papers and report in relation to the following item are considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

38. TRINITY INTERVENTION AREA

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval to bring forward five key town centre sites for development within the Trinity Intervention area and to procure a developer via the Pagabo Framework to do this.

The Executive Cabinet Member was reminded that, in July, 2021 Cabinet approved a report that terminated the options agreements for Trinity Gateway, Crompton Place and Le Mans Crescent. Since this termination the Council had entered into discussions with Capital and Centric (C&C) in relation to the development of five council owned sites within the Trinity area.

In view of the above, it was proposed to package together the Trinity Gateway; Brightmet Street car park; Clive Street car park; the former Saville Mill site and a site on Shiffnall Street to make the overall package more viable for a single developer to bring forward. All five sites were detailed in Appendix 1 to the report and with the exception of the Shiffnall Street site had received previous approval for disposal under a number of SAMP reports. However, it was intended to submit a report seeking formal disposal of that site in early 2022.

The report also sought the Executive Cabinet Member's approval to procure C&C using the Pagabo National Framework for Major Construction Works to bring forward the sites for residential use, including the Trinity Gateway site.

In terms of disposal of the land, the report advised that discussions had taken place with developers to identify an alternative scheme that would guarantee delivery. However, there were a number of issues that had affected the delivery of the site under the previous arrangements including viability. As a result, and to expediate delivery of the sites, approval was sought to dispose of the land at nil consideration.

The Executive Cabinet Member APPROVED –

- (iii) The procurement of Capital and Centric via the Pagabo framework to bring five sites for development within the wider Trinity area; and AUTHORISED –**
- (iv) The disposal of the five sites, as referred to in the report, to Capital and Centric at nil consideration;**
- (v) The Director of Place Development and the Borough Solicitor, in consultation with the Executive Cabinet Member Leaders Portfolio, to negotiate and conclude discussions in relation to the legal agreement; and**
- (vi) The Borough Solicitor to complete the necessary legal formalities.**

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NOTES

DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for the Deputy Leader's Portfolio:-

MONDAY 22ND NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Mrs Fairclough	- Executive Cabinet Member – Deputy Leader's Portfolio
Councillor Zaman	- Major Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr J. Dyson	- Director of Place (Services)
Mr. D. Shepherd	- Principal Group Accountant
Mrs. N. Raby	- Senior Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

4. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

5. DIRECTORATE OF PLACE – FINANCE REPORT 2021/22 – QUARTER TWO

The Deputy Chief Executive and Director of Place (Development) submitted a report which provided details in relation to the financial position as at Quarter two.

Revenue expenditure for the Directorate of Place showed a projected overspend against the budget of £645,000, after planned reserve movements.

Capital expenditure was £12.941m against a revised quarter two budget of £77.806m. In terms of reserves, those were earmarked at a projected balance of £3.181m. Also the budgeted efficiency savings for 2021/23 were £6.161m.

The Executive Cabinet Member NOTED -

(i) The Quarter two financial position of the Directorate of Place and the key findings in the report now submitted; and APPROVED -

(ii) Revised arrangements for 2021/22 fees and charges increases in relation to market leases and regulatory services.

(iii) Revisions made to the capital programme which fall under this portfolio.

(iv) Authorise the Director of Place Services to call off under any available frameworks to enable the capital programme to progress.

CONFIDENTIAL ITEMS

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

6. PROCUREMENT OF MOBILE DATA SERVICES FOR DIGITAL INCLUSION PROJECT

The Director of Place Services submitted a report which sought approval to purchase mobile data services.

The report explained that the Library and Museum Service had been gifted over 100 Samsung tablets from Greater Manchester Police to support a device lending scheme for targeted groups/individuals and had also received funding from GMCA to buy mobile data connectivity and supporting services. The Service therefore needed to undertake a procurement exercise in respect of mobile data services.

The Executive Cabinet Member AGREED –

- (i) to delegate authority to the Director of Place Services to carry out and complete the procurement activity detailed in the report and to appoint a supplier to deliver mobile data services for a public device lending scheme.**
- (ii) To authorise the Borough Solicitor to carry out all the necessary legal formalities.**

7. PAYMENT OF COMPENSATION TO BANANA ENTERPRISES NETWORK FOR DISRUPTED TRADING ACTIVITY

The Director of Place Services submitted a report which set out a proposal for a compensation payment to Banana enterprise Network in respect of disruption to their mobile catering unit trading activities during the period 5th July – 8th August 2021.

The report set out the background and reasons for the proposed compensation.

The Executive Cabinet Member -

- (i) NOTED the content of the report.**
- (ii) APPROVED a settlement payment to Banana enterprise, on a without prejudice, basis of £2,726.12.**

- (iii) **AGREED to delegate authority to the Director of Place Services, in consultation with the Borough Solicitor, to agree the terms of the payment.**
- (iv) **Authorised the Borough Solicitor to carry out all necessary legal formalities.**

DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for the Deputy Leader's Portfolio:-

MONDAY 13TH DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Mrs Fairclough	- Executive Cabinet Member – Deputy Leader's Portfolio
Councillor Zaman	- Major Opposition Spokesperson
Councillor D. Wilkinson	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr J. Dyson	- Director of Place (Services)
Mr. A. Bolan	- Head of Service, Regulatory Services
Mrs. J. Pollard	- Head of Finance
Mrs. N. Raby	- Senior Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

8. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 1 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

9. REVIEW OF REGULATORY SERVICES, LICENSING AND ENFORCEMENT SERVICES – POST CONSULTATION REPORT

The Director of Place Services submitted a report which set out the results of consultation on proposals to review the Regulatory Services, Licensing and Enforcement Services, taking into account a reduction in funding from 2021 onwards. The report sought approval from the Executive Cabinet Member to implement the final proposals.

The Executive Cabinet Member AGREED -

- (i) The final proposals, having due regard to the consultation feedback and the Equality Impact Assessment; and**
 - (ii) Subject to the approval of the Head of Paid Service, delegate implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Director of Place Services.**
-

DEPUTY LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for the Deputy Leader's Portfolio:-

MONDAY 17TH JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|---------------------------|--|
| Councillor Mrs Fairclough | - Executive Cabinet Member – Deputy Leader's Portfolio |
| Councillor Zaman | - Major Opposition Spokesperson |
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Brady | - Minor Opposition Spokesperson |

Officers

- | | |
|----------------------|--------------------------------------|
| Mr J. Dyson | - Director of Place (Services) |
| Mrs. J. Pollard | - Head of Finance |
| Mrs. N. Raby | - Senior Lawyer |
| Mr. I. D. Mulholland | - Deputy Democratic Services Manager |

10. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

11. DIRECTORATE OF PLACE FINANCE REPORT, 2021/22, QUARTER THREE

The Director of Place Services submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter three projected outturn position of the Directorate of Place, 2021/22.

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In terms of revenue expenditure a projected overspend against a budget of £403k was shown, after planned reserve movements.

There was one significant variance within the Directorate of Place as described in the report.

Capital expenditure for the Directorate of Place, as at quarter three, was £25.421m against a revised quarter three budget of £71.795m.

Directorate of Place projected at quarter three to have fully used all general reserves in year and hold a projected balance of £4.870m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m. £3.439m of savings had been realized which equated to 56% of the programme.

The Executive Cabinet Member -

- (i) Noted the quarter three financial position of the Directorate of Place.**
- (ii) Approved the savings under the Strategic Asset Management Plan as set out in the report.**
- (iii) Approved revisions made to the capital programme which fall under this portfolio.**
- (iv) Authorised the Director of Place Services and Director of Place Development to call off under any available framework(s) to enable the capital programme to progress.**
- (v) Noted the key findings in the report.**

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NOTES

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 22nd NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Galloway	- Executive Cabinet Member – Children's Services
Councillor Donaghy	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Mr P. Rankin	- Deputy Director of Children's Services
Ms G. Whitehead	- Assistant Director of Children's Services – Inclusive Education and Learning
Ms T. Minshull	- Assistant Director for Commissioning
Mr I. Walker	- Assistant Director of Children's Services - Children's Social Care and Early Help
Ms L. Hargreaves	- Principal Group Accountant
Ms A. Kelly	- Senior Lawyer
Mrs. S. Bailey	- Principal Democratic Services Officer

19. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

20. DEPARTMENT OF CHILDREN'S FINANCIAL MONITORING 2021/22 AS AT QUARTER TWO

The Director of Children's Services and the Deputy Chief Executive submitted a report which provided the Executive Member with information relating to the expected financial position for the Children's Department for the 2021/22 Financial Year as at Quarter Two.

The revenue outturn position for the Local Authority block was expected to be in line with budget following a contribution from reserves of £412k.

Revenue expenditure for the Dedicated Schools Grant (DSG) was to be £1.796m greater than the grant available.

The original Capital Programme approved at Council in February 2021 totalled £17.573m. Expenditure as at 30th September, 2021 was £1.481m against a revised programme of £9.882m.

Reserves were expected to be £20.323m as at 31st March, 2022.

Of the £20.323m reserves, £19.195m related to capital monies held for future work on schools and -£3.477m related to schools balances and other DSG reserves. The remaining £4.605m was Children' Services Revenue Reserves.

With regard to Strategic redirections, the report advised that the Children Services departmental savings programme of

£9.291m was identified in the February 2021 budget report to Council, full details of which were provided in Appendix C to the report. Of these savings, £3.482m remained to be achieved.

The Executive Cabinet Member NOTED -

(i) The expected financial position of the portfolio as at 31st March 2022 and the changes within the Capital Programme as detailed and the Revenue Budget changes in year and APPROVED -

(ii) The Director of Children Services being given delegated authority to call off on the framework(s) for the Capital Programme as detailed in section 3; and

(iii) The strategic options proposed in section 2.2. of the report now submitted.

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items were considered confidential as defined in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

21. SEND OUTREACH SERVICES TENDER

The Director of Children's Services submitted a report which sought approval to tender the Special Educational Needs and Disability Outreach Services with a redesigned specification that had been co-produced with children and young people.

The report provided details of the proposed tender arrangements including associated costs and timescales.

The Executive Cabinet Member APPROVED -

(i) The commencement of the SEND outreach service tender with a specification codesigned with children,

young people, parents, and schools, as detailed within Appendix 1 of the report now submitted;

(ii) The delegation of authority to the Director of Children's Services to tender and approve the contract award in accordance with the terms of the tender on the basis detailed in the report now submitted; and

(iii) The authorisation of the Borough Solicitor to carry out any necessary legal formalities in this regard.

22. REVIEW OF HARVEY NURSERY POST CONSULTATION REPORT

Further to Minute 14 of the meeting of the Executive Cabinet Member for Children's Services held on 13th September, 2021, the Director of Children's Services submitted a report which set out the results of consultation on proposals to review Harvey Nursery and sought approval to implement the final proposals.

Consultation on the proposed changes to the service was carried out for a period of 30 days from 20th September, 2021. A summary of the key issues raised during consultation and the response from management was included at Appendix 2 of the report.

The formal Trades Unions response to the proposals was attached in full at Appendix 3.

The report now sought approval to implement the final proposals on the basis detailed in the report now submitted.

The Executive Cabinet Member APPROVED –

(i) The final proposals, having due regard to the consultation feedback and the Equality Impact Assessment;

(ii) The closure of Harvey Nursery in response to ongoing budget pressures at the end of the academic year August 2022; and

(iii) Subject to the approval of the Head of Paid Service, the delegation of the implementation of the closure,

including details of redundancy arrangements, to the Chief Executive and Director of Children's Services.

In accordance with Article 5 of the Council's Constitution, this decision was called in by Councillor Donaghy for consideration by the Children's Services Scrutiny Committee.

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 6th DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

- | | |
|---------------------|--|
| Councillor Galloway | - Executive Cabinet Member – Children's Services |
| Councillor McGeown | - Minor Opposition Spokesperson |
| Councillor Wright | - Minor Opposition Spokesperson |

Officers

- | | |
|---------------|---|
| Mr P. Rankin | - Deputy Director of Children's Services |
| Mr I. Walker | - Assistant Director of Children's Services - Children's Social Care and Early Help |
| Ms L. Butcher | - Head of Finance - People |
| Ms A. Hunt | - Senior Lawyer |
| Mrs V. Ridge | - Democratic Services Manager |

23. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

24. CHILDREN'S SERVICES PERFORMANCE MANAGEMENT REPORT - QUARTER 1 AND QUARTER 2 2021/22

The Director of Children's Services submitted a report which provided the Executive Member with information relating to the performance of the Children's Services Department for Quarters 1 and 2 of 2021/22.

The report outlined the Department's performance against the priorities of the Corporate Plan, the Children and Young People's Plan and related key performance indicators.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraphs 1 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

25. BUSINESS SUPPORT SERVICE REVIEW – POST CONSULTATION REPORT

The Director of Children's Services submitted a report which set out the results of consultation on the proposals to review the Business Support Service as part of the 2021/23 savings

programme and sought approval to implement the final proposals in this regard.

The key issues raised during the consultation process together with the response from management were set out in Appendix 6 to the report. This included issues raised via the unions at weekly consultation meetings, as well as issues raised by individual staff members via emails, personal meetings and staff briefing sessions.

The formal Trades Unions response to the proposals were set out in full at Appendix 6 to the report.

The report put forward the final proposals for approval and implementation on the basis now detailed.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 6 to the report.

The Executive Cabinet Member APPROVED –

- (i) The final proposals, on the basis detailed in the report now submitted, having due regard to the consultation feedback and the Equality Impact Assessment; and**
- (ii) Subject to the approval of the Head of Paid Service, the delegation of the implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Director of Children's Services.**

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 10th JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|---------------------|--|
| Councillor Galloway | - Executive Cabinet Member – Children’s Services |
| Councillor Donaghy | - Major Opposition Spokesperson |
| Councillor McGeown | - Minor Opposition Spokesperson |
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Wright | - Minor Opposition Spokesperson |
| Councillor McMulkin | - Minor Opposition Spokesperson |

Officers

- | | |
|-----------------|--|
| Ms B. Brown | - Director of Children’s Services |
| Mr P. Rankin | - Deputy Director of Children’s Services |
| Ms G. Whitehead | - Assistant Director of Children’s Services – Inclusive Education and Learning |
| Ms T. Minshull | - Assistant Director – Commissioning and Integration |
| Ms L. Butcher | - Head of Finance - People |
| Ms A. Hunt | - Senior Lawyer |
| Mrs S. Bailey | - Principal Democratic Services Officer |

26. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**27. AFTER CARE SUPPORT WORKER LEAVING CARE
DUE TO ADDITIONAL RESPONSIBILITIES UNTIL
YOUNG PEOPLE ARE 25**

The Director of Children's Services submitted a report which sought approval to establish and recruit to an After Care Support Worker which would be funded through the Section 31 funding received annually for the Department for Education.

The report advised that the post was required following the increase of the local authority responsibilities for Care Leavers until they are 25 and would be permanent.

Full details of the post and specification were provided in the report.

The Executive Cabinet Member APPROVED –

The establishment of a permanent post of After Care Support Worker and subsequent recruitment using Section 31 funding, on the basis detailed in the report now submitted.

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 24th JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|---------------------|---|
| Councillor Galloway | - Executive Cabinet Member –
Children's Services |
| Councillor Donaghy | - Major Opposition Spokesperson |

Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms B. Brown	- Director of Children's Services
Mr P. Rankin	- Deputy Director of Children's Services
Mr I. Walker	- Assistant Director of Children's Services Social Care and Early Help
Ms T. Minshull	- Assistant Director – Commissioning and Integration
Ms L. Butcher	- Head of Finance - People
Ms H. Shearer	- Head of Start Well, Strategic Lead Early Years
Ms A. Hunt	- Senior Lawyer
Mrs V. Ridge	- Democratic Services Manager

28. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 1 of Schedule 12A of the Local Government Act

1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

29. START WELL REVIEW – POST CONSULTATION REPORT

The Director of Children's Services submitted a report which set out the results of consultation on proposals to review the Start Well Service to take account of a reduction in funding from 2021 onwards and sought approval to implement the final proposals.

The report advised that, following formal consultation on the strategic options set out in the December 2020 budget report, detailed proposals for the review of the Start Well Service had been brought forward for consultation in September 2021.

There had been two elements to the consultation:

- Service Redesign - to consult with trades unions, staff, elected members and key service users about the redesign of the service functions.
- Governance - to undertake a public consultation on the Start Well Centres Governance to be aligned with the Council's 1, 3, 9 neighbourhood model and to redesignate the Start Well Centres into Start Well Family Hubs.

In this regard, the report provided details of the outcome of the consultation together with the issues raised.

Appendix 4 to the report set out a summary of the key consultation issues raised together with the response from management. This included issues raised via the unions at weekly consultation meetings, as well as issues raised by individual staff members via emails, personal meetings and staff briefing sessions.

The formal Trades Unions response to the proposals was also provided in full at Appendix 4.

With regard to the Governance proposals, the report advised that an eight-week public consultation had been held between 21st September and 17th November, 2021 to engage residents and stakeholders. The consultation had sought the views on the council's proposal to:

- rename the Start Well Centres, calling them Start Well Family Hubs;
- amend the governance arrangements by having a Start Well Family Hub in each neighbourhood reporting to a single Boroughwide board, instead of three; and
- include the Bright Meadows Centre in Breightmet as a Start Well Family Hub, alongside the other 17 centres.

Appendix 3 to the report set out the full report of the public consultation, including responses from formal stakeholders.

The report now sought approval for the final amended proposals, having taken account of feedback received during consultation.

The Executive Cabinet Member APPROVED –

- (i) The final proposals, having due regard to the consultation feedback and the Equality Impact Assessment, on the basis detailed in the report now submitted;**
- (ii) Subject to the approval of the Head of Paid Service, the delegation of implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Director of Children's Services;**
- (iii) The proposed changes to Governance to align Start Well Centre reach areas to the Council's 1, 3, 9 Neighbourhood Model under a single governing body; and**
- (iv) The redesignation of the Start Well Centres into Start Well Family Hubs, as detailed in the report now submitted.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 22ND NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mrs. M. Horrocks	- Head of Economic Development
Mr. D. Shepherd	- Principal Group Accountant
Mr D. Cross	- Programme Director
Mrs. N. Raby	- Senior Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

9. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

10. FARNWORTH BROWNFIELD HOUSING FUND

The Director of Place submitted a report which sought approval to accept Brownfield Land Fund, enter into a grant funding agreement with GMCA and to waive Standing Orders relating to contracts.

The report set out the reasons for this approach to ensure that the deadlines associated with Brownfield Land Fund could be achieved.

The Executive Cabinet Member AGREED –

- (i) The contents of this report to accept and draw down funding from GMCA and to increase the capital programme by £1.410m.**
- (ii) authorise the Director of Place Development, in consultation with the Deputy Chief Executive and the Borough Solicitor, to finalise and enter into a Grant Funding Agreement with GMCA;**
- (iii) waive Standing Orders relating to Contracts to enable the delivery of Option 1 (as detailed in this report) with a direct contract award to Capital and Centric;**
- (iv) authorise the Director of Place Development to negotiate and enter into a contract with Capital and Centric;**
- (v) authorise the Deputy Chief Executive to complete the necessary financial formalities; and**
- (vi) authorise the Borough Solicitor to complete the necessary legal formalities.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 13TH DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Mrs. J. Pollard	- Head of Finance
Mr. K. Roberts	- Head of Service, Community Services
Mr. P. Mulroney	Property Management
Mr D. Cross	- Programme Director
Mrs. N. Raby	- Senior Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

11. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

12. BOLTON MARKET LEASES

The Director of Place Development submitted a report which sought approval to grant new leases for the Market Stalls/Units and shops where applicable on Bolton Market, Ashburner Street, Bolton.

The Executive Member APPROVED the lease proposals detailed in this report, and delegated authority to the Director of Place Development in consultation with the Executive Cabinet Member to: -

- (a) Negotiate and enter into new leases with Bolton Market traders aiming for a 6% rental increase in respect of the market stalls/units and shops located at Ashburner Street Market, Bolton based on the lease proposals and recommendations detailed in the report.**
- (b) Instruct the Borough Solicitor to complete all legal formalities.**

- (c) **To amend the draft lease terms, as required, on receipt of feedback from the Market Traders Association and traders to complete the leases.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

TUESDAY, 21st DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr P. Whittingham	- Assistant Director Economic Development and Regeneration
Mr D. Cross	- Programme Director
Mr D. Shepherd	- Principal Group Accountant
Ms N. Raby	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

13. RIVINGTON CHASE UPDATE

The Director of Place (Development) submitted a report which provided an update on the Rivington Chase Strategic Regeneration Scheme.

The report provided details of the scheme to redevelop the 74-hectare former Horwich Loco Works industrial brownfield site into a £262m neighbourhood and provided an update on the current progress in delivering the site wide masterplan together with details of grant funding issues impacting the construction of the spine road.

The Executive Cabinet Member Regeneration NOTED:

The progress on delivery of the site wide Masterplan and the latest position on HIF Funding.

CONFIDENTIAL ITEMS

The background papers and report in relation to the following items were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

14. LITTLE LEVER LIBRARY AND HEALTH CENTRE

The Director of Place (Development) submitted a report which outlined the financial implications associated with proposals to enter into a 25-year lease with the CCG in relation to Little Lever Library and Health Centre.

The Executive Cabinet Member APPROVED:

(i) The delegation of authority to the Director of Place (Development), in consultation with the relevant Executive Cabinet Member, to enter into a lease arrangement with the CCG in relation to Little Lever Library and Health Centre, in

accordance with the proposed Heads of Terms detailed in the report and appendices now submitted.

(ii) The authorisation of the Borough Solicitor to conclude the legal formalities associated with this matter.

15. SPINE ROAD AT THE FORMER HORWICH LOCO WORKS

The Director of Place (Development) submitted a report which sought approval for various legal formalities relating to the provision of a spine road at the former Horwich Loco Works.

The Executive Cabinet Member APPROVED -

(i) The authorisation of the Director of Place (Development), in consultation with the Executive Cabinet Member to finalise the revised grant funding agreement and drawdown the Housing Infrastructure Grant on the basis detailed in the report now submitted;

(ii) The Authorisation of the Director of Place (Development), in consultation with the Executive Cabinet Member, to finalise the passdown of the grant funding agreement to Alpha Investments (North West) Ltd on the basis detailed in the report now submitted;

(iii) The authorisation of the Director of Place (Development) in consultation with the Executive Cabinet Member to finalise the Conditional Sale Agreement and Option agreement, on the basis detailed in the report now submitted;

(iv) The authorisation of the Deputy Chief Executive to make the complete the necessary financial formalities in this regard; and

(v) The authorisation of the Borough Solicitor to complete the necessary legal formalities in this regard.

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 17TH JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr. P. Whittingham	- Assistant Director Economic Development and Regeneration
Mrs. J. Pollard	- Head of Finance
Mr. D. Cross	- Programme Manager
Mr. N. White	- Local Economy and Tourism Manager
Mrs. N. Raby	- Senior Lawyer
Mr. I. D. Mulholland	- Deputy Democratic Services Manager

16. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

17. STRATEGIC ASSET MANAGEMENT DISPOSALS PHASE 6

The Director of Place Development submitted a report which set out details of nine sites across the Borough which had been identified for disposal by the Council.

This report concerned the proposed Phase 6 disposals in line with the Strategic Asset Management Plan (SAMP) and Disposals Policy and recommended 9 separate sites for sale and disposal, in various locations across Bolton. Those disposals were required to contribute capital receipts into the Council to provide funds for the Council's Capital programme, to maintain and invest in the existing estate (current estimate of £25-29m required), with explicit need to provide capital for backlog maintenance, statutory requirements and £4m district centre investment, as set out in the SAMP (Strategic Asset Management Plan).

The Asset Management Policy required the council regularly review Property and Land holdings to identify assets that had no strategic, development or investment value and/or may have revenue implications that are not commercially viable.

The Executive Cabinet Member :

- (i) Approved the sale of 9 sites as detailed in the report unconditionally by auction or private treaty in accordance with the Strategic Asset Management Plan and Disposal Policy.**
- (ii) Delegate authority to the Director of Place (Development) to agree a reserve price (auctions) or accept the best consideration offer (sale by private treaty) and complete the sale of land, in conjunction with Executive Cabinet Member (Regeneration)**
- (iii) Authorise the Borough Solicitor to complete the legal formalities.**

18. DIRECTORATE OF PLACE FINANCE REPORT, 2021/22, QUARTER THREE

The Director of Place Services submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter three projected outturn position of the Directorate of Place, 2021/22.

In terms of revenue expenditure a projected overspend against a budget of £403k was shown, after planned reserve movements.

There was one significant variance within the Directorate of Place as described in the report.

Capital expenditure for the Directorate of Place, as at quarter three, was £25.421m against a revised quarter three budget of £71.795m.

Directorate of Place projected at quarter three to have fully used all general reserves in year and hold a projected balance of £4.870m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m. £3.439m of savings had been realized which equated to 56% of the programme.

The Executive Cabinet Member -

- (i) Noted the quarter three financial position of the Directorate of Place.**
- (ii) Approved the savings under the Strategic Asset Management Plan as set out in the report.**
- (iii) Approved revisions made to the capital programme which fall under this portfolio.**
- (iv) Authorised the Director of Place Services and Director of Place Development to call off under any available framework(s) to enable the capital programme to progress.**
- (v) Noted the key findings in the report.**

19. BOLTON, WIGAN INFRASTRUCTURE – MEMO OF UNDERSTANDING

The Director of Place Services submitted a report which informed of the intention to enter into a strategic partnership to collaborate and oversee the delivery of the Bolton / Wigan Link Road and to seek approval to enter into a Memorandum of Understanding with the relevant partners.

Previously Bolton and Wigan jointly bid for £186m of Housing Infrastructure Funding to deliver the strategic Infrastructure to link J5 of M61 with J28 M6 and create a strategic corridor that was also a long term proposal within the GM North West Quadrant study. This bid was unsuccessful, however, Homes England did feedback that the bid or a combination of bids could be suitable for longer term funding. Bolton & Wigan had continued to work with Homes England and other GM partners to identify how the comprehensive and complex infrastructure scheme could be broken down into more deliverable sections.

The connections between Bolton and Wigan in an East / West direction had for decades been seen as needing resolution, but the complexity of the infrastructure requirements have resulted in this route not being successful in achieving funding or being delivered.

The report was seeking approval for the Council to enter into a strategic non-binding partnership in accordance with the attached Memorandum of Understanding to explore the development of a roadmap capable of securing the objectives as set out in the MOU.

The Executive Cabinet Member -

Authorised the Borough Solicitor to agree and sign a final version of the Memorandum of Understanding, and NOTED the latest version of the MOU on behalf of Bolton Council at appendix one to the report.

20. ACCEPTANCE OF LEVELLING UP FUND FOR BOLTON COLLEGE OF MEDICAL SCIENCE

The Director of Place Development submitted a report which sought approval to accept the Levelling Up Funding allocated to the Bolton College of Medical Sciences and to enter into a Funding Agreement with the Department for Levelling Up, Housing and Communities and with the University of Bolton.

The Levelling Up Fund (LUF) was announced in the Spending Review in March, 2021 and provided capital investment to support local infrastructure and regeneration and growth in areas of highest need. The LUF was a competitive process and was divided into two rounds. The first-round bids required submitting by 18th June, 2021 and projects needed to be able to start construction by the end of March 2022.

In October 2021, HM Government announced the first round of successful bidders which included the Bolton College of Medical Sciences (BCMS). The BCMS bid was for £20m to develop a state-of-the-art 6,850m² vocational, professional skills and training facilities located at Bolton NHS Foundation Trust (BNHSFT) hospital site in Farnworth, Bolton. The BCMS would be developed collaboratively between the University of Bolton (Lead Partner), Bolton NHS Foundation Trust and Bolton Council. The BCMS project would be delivered by the University of Bolton, however the Council was the accountable body for the LUF and would therefore be receiving the funding and administering the grant to the University.

The purpose of this report was to seek approval for the Council to accept the Levelling Up funding and to enter into a Memorandum of Understanding (MOU) with the Department of Levelling Up, Housing and Communities (DLUHC). In addition, approval was also sought for the Council to enter into a Funding Agreement with the University of Bolton to enable them to use the funding for the development of BCMS.

The Executive Cabinet Member –

- (i) approved the contents of this report and the acceptance of funding from DLUHC and increase the capital programme by £20m.**
- (ii) authorised the Director of Place, in consultation with the Deputy Chief Executive and the Borough Solicitor, to finalise and enter into the Grant Funding Terms and the Memorandum of Understanding including future year updates;**
- (iii) authorised the Director of Place, in consultation with the Borough Solicitor, to negotiate, finalise and enter into a Grant Funding Agreement with the University of Bolton;**
- (iv) authorised the Borough Solicitor to complete the necessary legal formalities.**

21. JUBILEE CENTRE ADDITIONAL CAPITAL FUNDS

The Director of Place Development submitted a report which sought approval for additional capital funding following a tender process and defined cost exercise, following the stage 2 gateway report (cost review ahead of commit to construction contract) in relation to the Jubilee Centre, Bolton.

The report sought approval to allocate an additional £456k to the budget already approved for construction of the New Jubilee Centre. The additional budget was needed due to market impacts of material and labour inflation across the construction industry. Cost increases had been mitigated by value engineering and the competitive tender of sub-contact work packages, but the material impact was an overall £200k contract increase, with an additional 5% of construction work costs (£256K) being added to the project's contingency budget. This additional budget needed to be approved before committing to contract.

The Executive Cabinet Member -

- (i) Approved the additional capital cost of £456,000 following tender & detailed design gateways, taking the gross project sum to £6.15m.**
- (ii) Delegated authority to the Director of Place to negotiate and enter a suitable construction delivery**

contract with Robertson Capital Projects Limited under the Strategic Partnering Agreement referenced in this report.

(iii) Delegated authority to the Director of Place in consultation with the Executive Cabinet Member and Head of Finance, to spend the additional 5% contingency, subject to evidenced market conditions

(iv) Authorised the Borough Solicitor to complete the legal formalities.

22. LITTLE LEVER HUB FINAL ACCOUNT

The Director of Place Development submitted a report which sought approval from the Executive Cabinet Member for the allocation of £120k of funding from the District Centres Fund for the Health Centre and Library Development to cover increases in final account due to contractual obligations and additional items in respect of the Little Lever Hub.

The report explained that as this projects entered the practical completion phase a reconciliation of available budget and gross project costs (construction costs, fees, demolition phase and contract extensions of time) had been undertaken by the councils appointed cost consultants (Currie and Brown) and Capital programme Quantity surveyor and it had been concluded that a further £120k was required to meet the councils contractual obligations under the main contract, due to the additional items as noted in the report, namely splitting up of the demolition contract.

The Executive Cabinet Member-

(i) Approved the utilisation of the District Centres Fund for additional capital cost of £120,000 on the Little Lever Health Centre & Library, to cover additional costs valued at final account.

(ii) Agreed to give authority to the Director of Place to negotiate and finalise the final account of the construction contract within the allocated budget and additional capital sum requested in this report.

(iii) Agreed to give authority to the Borough Solicitor to complete the necessary legal formalities.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

23. THE WORKSHOP – UPDATE ON PERFORMANCE

The Director of Place Development submitted a report which updated the Executive Cabinet Member on current performance of The Workshop and provide details of a new contract for delivery of the ESF NEETS and Youth Employment Programme.

Bolton Council's Workshop had successfully delivered ,Welfare to Work, contracts to support Bolton residents back into work since 2011, many of whom were long term unemployed with multiple barriers.

Specifically, the Workshop were a supply chain provider for HM Government's Work Programme between 2011 and have been an end-to-end provider for the Growth Company for Skills for Employment (SFE) since spring 2016. Additionally, the team were also currently a supply chain partner for Ingeus Ltd on two contracts: The Work and Health Job Entry Targeted Support Programme (JETS) since October 2020 and the Restart Employment Support programme since July 2021.

Across all programmes, the Workshop team had helped over 1,500 individuals into sustainable employment and had regularly performed well against targets set by the contract holders.

The team were first awarded The Matrix Accreditation, the nationally recognised quality standard for Employment and Skills providers in October 2018 and received re-accreditation for another three years in October 2021.

The Executive Cabinet Member -

- (i) Authorised the creation of Fixed Term Contract posts for up to 3 additional FTE's, to enable the delivery of the ESF NEETs and Youth Employment Programme.**
- (ii) Authorised the Director of Place to negotiate and finalise the terms of the sub-contract with Ingeus for the provision of the services associated with the ESF NEETs and Youth Employment Programme as detailed within this report.**
- (iii) Authorised the Director of Place to negotiate and finalise the terms of the reprofiling of the Restart programme, which is the result of a national review undertaken by the Department of Work and Pensions (DWP)**
- (iv) Authorise the Borough Solicitor to complete the necessary legal formalities.**

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member
with responsibility for Highways and Transport:-

MONDAY, 22ND NOVEMBER, 2021

Following consideration of the matters detailed below in the
presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Brady	Minor Opposition Spokesperson
Councillor Fletcher	Minor Opposition Spokesperson
Councillor McMulkin	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place (Services)
Mr. J. Kelly	Assistant Director Highways and Engineering
Mr S. Walsh	Senior Engineering Manager
Mr. R. Woods	Principal Engineer
Mr. D. Shepherd	Principal Group Accountant
Mrs. N. Raby	Senior Lawyer
Mr. I. D. Mulholland	Deputy Democratic Services Manager

13. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

14. PROPOSED WAITING RESTRICTIONS IN VARIOUS STREETS AROUND BRIGHTMET

The Director of Place Services submitted a report which set out details of representations which had been received in response to the promotion of the waiting restrictions in the Brightmet area of Bolton.

The report highlighted that concerns had been raised about parked vehicles causing an obstruction to both vehicles and pedestrians.

The report set out the details of the responses received and who had been included in the consultation.

The Executive Cabinet Member APPROVED the introduction of the waiting restrictions including the amendments as shown in Appendix A to the report.

15. FLOOD INVESTIGATION REPORT – FLOODING INCIDENT IN HORWICH AND LOSTOCK

The Director of Place submitted a report which set out the responsibilities of the of the Council, as Lead Local Flood Authority, to investigate and publish the findings of its investigation when a significant flood event occurred such as in Horwich and Lostock on 16th May 2021.

The report noted that during a four hour period over 60mm of rain fell over Horwich – the average monthly total for May was 70mm. The rainfall caused drainage systems to be

overwhelmed and inlets to culverted water courses were obstructed by debris.

Following the incident, the Council set up a Flood Recovery Group which included partner agencies. The purpose of the group was to provide strategic coordination of the recovery phase which included, but was not limited to:

- Repair of Authority Assets;
- Provision of support to Children's Services having regard to the impact on local schools;
- Continued welfare checks on vulnerable residents;
- Communication; and
- Seeking Central Government support.

The Flood Investigation report set out specific details of the impact of the flooding event and provided a factual review of the incident. The report also made recommendations to the Council (as the Highway Authority) in respect of investigating the feasibility of improvements to highway drainage and also incorporated recommendations to other Risk Management Authorities on improvements to be made to their assets to reduce or limit future flood risk.

The Executive Cabinet Member NOTED the contents of the report and APPROVED its publication.

16. BOLTON AT HOME CONTRACT FOR DRAINAGE RESPONSIVE REPAIRS AND PLANNED WORKS.

The Director of Place Services submitted a report which sought approval to conclude contract negotiations with Bolton at Home and to formally enter into contract under seal for, Drainage responsive Repairs and Planned Works.

The Executive Cabinet Member AUTHORISED the Director of Place Services to complete the contract under seal with Bolton at Home.

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member
with responsibility for Highways and Transport:-

MONDAY, 13TH DECEMBER, 2021

Following consideration of the matters detailed below in the
presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor McMulkin	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place (Services)
Mr. J. Kelly	Assistant Director Highways and Engineering
Mrs. J. Pollard	Head of Finance
Mrs. N. Raby	Senior Lawyer
Mr. I. D. Mulholland	Deputy Democratic Services Manager

17. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an
update on decisions taken at previous meetings of the
Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**18. APPROVAL FOR THE PROCUREMENT OF A NEW
NOTICE PROCESSING SYSTEM FOR PARKING
SERVICES**

The Director of Place Services submitted a report which sought Executive Cabinet Member approval to procure a new notice processing system for Parking Services.

The Council has been responsible for Decriminalised Parking Enforcement since taking over the powers from the Police in September 2000. With the introduction of the Traffic Management Act 2004 (TMA) this was now known as Civil Parking Enforcement.

The Council paid an annual licence fee to the current service provider for the use and maintenance of the current notice processing system. The current licence period was 1/10/20 – 30/9/2021. The current payment schedule for the current notice processing system was based on annual service charges and the number of users on the current notice processing system. Some of the payments made to the provider were also based on the volumes of requests.

The Council was still waiting for the costs for the 1/10/21 – 30/9/22 annual licence fee from the current provider.

Whilst reviewing the upgrades required to implement Bus Lane Enforcement in the Borough of Bolton it was concluded that the Council would need to implement upgrades to its existing enforcement systems for the CCTV Bus Lane Debt Type and a CCTV Interface as a minimum. At the same time, it was strongly recommended that the Council considered additional upgrades for Online Case Manager and Email Manager systems.

The Council did not have a specific supply contract with its provider and the licence fee costs were subject to the vagaries of the supplier. Therefore, it was recommended that the

Council embarked upon a procurement process to find the most economically advantageous solution to meet the Council's current and future needs for traffic management enforcement and at the same time, provide the Council with cost certainty for the contract period. The report went onto set out details of the options.

The Executive Cabinet Member AGREED to -

(a) Authorise the Director of Place (Services) to:

- (i) procure a new parking enforcement Notice Processing System (via the Corporate Procurement team) in accordance with the Council's Standing Orders relating to Contracts.**
- (ii) appoint the successful tenderer to provide a new parking enforcement Notice Processing System in accordance with the tender documents; and**

(b) Authorise the Borough Solicitor to carry out all the necessary legal formalities.

**EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND
TRANSPORT**

A record of decisions made by the Executive Cabinet Member with responsibility for Highways and Transport:-

MONDAY, 17TH JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson

Councillor Grant Minor Opposition Spokesperson

Councillor McMulkin Minor Opposition Spokesperson

Councillor Fletcher Minor Opposition Spokesperson

Officers

Mr. J. Dyson Director of Place (Services)

Mr. J. Kelly Assistant Director Highways and
Engineering

Mrs. J. Pollard Head of Finance

Mrs. N. Raby Senior Lawyer

Mr. I. D. Mulholland Deputy Democratic Services Manager

19. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

20. DIRECTORATE OF PLACE FINANCE REPORT, 2021/22, QUARTER THREE

The Director of Place Services submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter three projected outturn position of the Directorate of Place, 2021/22.

In terms of revenue expenditure a projected overspend against a budget of £403k was shown, after planned reserve movements.

There was one significant variance within the Directorate of Place as described in the report.

Capital expenditure for the Directorate of Place, as at quarter three, was £25.421m against a revised quarter three budget of £71.795m.

Directorate of Place projected at quarter three to have fully used all general reserves in year and hold a projected balance of £4.870m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m. £3.439m of savings had been realized which equated to 56% of the programme.

The Executive Cabinet Member -

- **Noted the quarter three financial position of the Directorate of Place.**
- **Approved the savings under the Strategic Asset Management Plan as set out in the report.**
- **Approved revisions made to the capital programme which fall under this portfolio.**
- **Authorised the Director of Place Services and Director of Place Development to call off under any available framework(s) to enable the capital programme to progress.**
- **Noted the key findings in the report.**

21. PROPOSED INTRODUCTION OF WAITING RESTRICTIONS FOR THE STAGS HEAD DEVELOPMENT AT HORSFIELD STREET AND JUNCTION ROAD, BOLTON

The Director of Place Services submitted a report which informed the Executive Cabinet Member of representations received in response to the promotion of the Waiting Restrictions for Stags Head Development at Horsfield Street and Junction Road, Heaton and Lostock Ward, Traffic Regulation Order.

FF9

The Executive Cabinet Member AGREED to defer making a decision until an on-site meeting had taken place with ward Councillors.

FF10

NOTES

ADULT SOCIAL CARE

A record of decisions made by the Executive Cabinet Member with responsibility for Adult Social Care, Safeguarding for Adults and Bolton Cares.

MONDAY, 15TH NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Morgan	- Executive Cabinet Member for Adult Social Care
Councillor Haworth	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Pattison	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms R. Tanner	- Managing Director – Bolton Integrated Care Partnership
Mr P. Lee	- Director of Operations - Social Care and Health
Ms. T. Minshull	- Assistant Director Commissioning and Integration
Ms L. Butcher	- Head of Finance
Ms A. Hunt	- Senior Lawyer
Mrs V. Ridge	- Democratic Services Manager

8. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

9. DEPARTMENT OF ADULTS FINANCIAL MONITORING 2021/22 QUARTER TWO

The Managing Director of Bolton Integrated Care Partnership and the Deputy Chief Executive submitted a joint report which provided information relating to the expected financial position in respect of the Department of Adult Services 2021/22 Quarter Two.

With regard to Revenue Expenditure, the revenue outturn position for the Local Authority block was expected to be in line with budget following use of reserves of £60k.

In relation to Capital Expenditure, the original Capital Programme approved at Council in February 2021 totalled £5.41m. Expenditure at 30th September, 2021 was £105k against a revised programme of £2.627m.

Reserves were expected to be £9.675m at 31st March, 2022.

The Executive Cabinet Member NOTED -

- (i) The expected financial position as at 31st March 2022; and**
- (ii) The changes within the Capital Programme as detailed and**
- (iii) The revenue budget changes in quarter; and**
- APPROVED –**
- (iv) The delegation of authority to the Director of Adults to call off on the framework(s) for the capital programme as detailed in section 3 of the report now submitted.**

10. HOUSING FINANCIAL MONITORING 2021/22 QUARTER TWO

The Managing Director of Bolton Integrated Care Partnership and the Deputy Chief Executive submitted a joint report which provided information relating to the financial position as at Quarter Two for Housing for the 2021/22 Financial Year.

With regard to Revenue Expenditure, the revenue outturn position was expected to be in line with budget after a movement from reserves of £15k.

In relation to Capital Expenditure, the money available for capital within Housing was £53k.

Reserves were expected to be £3.127m at the end of 31st March, 2022. This was an increase in year of £590k.

The Executive Member NOTED –

(i) The financial position for Housing and the revenue budget changes in year.

ADULT SOCIAL CARE

A record of decisions made by the Executive Cabinet Member with responsibility for Adult Social Care, Safeguarding for Adults and Bolton Cares.

MONDAY, 6TH DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

- | | |
|--------------------|--|
| Councillor Morgan | - Executive Cabinet Member for Adult Social Care |
| Councillor Haworth | - Major Opposition Spokesperson |
| Councillor McGeown | - Minor Opposition Spokesperson |

- | | |
|---------------------|---------------------------------|
| Councillor Pattison | - Minor Opposition Spokesperson |
| Councillor Wright | - Minor Opposition Spokesperson |

Officers

- | | |
|----------------|--|
| Ms R. Tanner | - Managing Director – Bolton Integrated Care Partnership |
| Ms T. Minshull | - Assistant Director
Commissioning and Integration |
| Ms L. Butcher | - Head of Finance |
| Ms A. Hunt | - Senior Lawyer |
| Mrs V. Ridge | - Democratic Services Manager |

11. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

12. ADULT'S SERVICES PERFORMANCE MANAGEMENT REPORT QUARTERS 1 AND 2 2021/22

The Managing Director of Bolton Integrated Care Partnership submitted a report which provided the latest available 2021/22 performance information for the Department of Adult Services.

The report provided a summary of the performance of the Adult Services Department during Quarters 1 and 2 of 2021/22 and outlined the Department's performance against the priorities of the Corporate Plan and related key performance indicators

The Executive Cabinet Member NOTED the report.

**13. PROPOSAL TO INCREASE DEPUTY TEAM
MANAGEMENT CAPACITY TO WEST AND SOUTH
DISTRICTS**

The Managing Director of Bolton Integrated Care Partnership submitted a report which sought approval to increase the Deputy Team Management Capacity to the West and South Districts by the establishment of six additional posts.

The report advised that additional temporary Deputy Team Management capacity utilising existing staffing budgets had been put in place in January, 2021 to support the increased workforce in the South and West District Teams. Following a review of this provision, it was considered that the posts were critical and still required given the number of staff they managed and the increasing complexity of the service users.

In this regard, the report sought approval to establish the posts permanently, on the basis now detailed.

The Executive Cabinet Member APPROVED -

The use of existing Adult Social Care vacancies to establish two Deputy Team Manager posts (Scale J) to support the Adult Social Work Service, on the basis detailed in the report now submitted.

GG6

NOTES

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 15TH NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Baines	- Executive Cabinet Member – Wellbeing
Councillor Haworth	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Pattison	- Minor Opposition Spokesperson
Councillor Wright	- Minor Oppositions Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms H. Lowey	- Director of Public Health
Ms S. Gilman	- Assistant Director - Public Health
Ms A. Fallon	- Locum Consultant in Public Health
Ms T. Minshull	- Assistant Director Commissioning and Integration
Ms L. Butcher	- Head of Finance
Ms A. Hunt	- Senior Lawyer
Mrs V. Ridge	- Democratic Services Manager

12. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**13. PUBLIC HEALTH FINANCIAL MONITORING 2021/22
QUARTER TWO**

The Director of Public Health and the Deputy Chief Executive submitted a joint report which provided information relating to the financial position as at Quarter Two for Public Health for the 2021/22 Financial Year.

With regard to Revenue Expenditure, the revenue outturn position was expected to be in line with budget after a movement to reserves of £164k.

Reserves were expected to be £7.590m at 31st March, 2022. This was a decrease in year of £2.5m, mainly due to the use of Contain Outbreak Management Funds.

In relation to Strategic Redirections, the report advised that the Department of Public Health savings programme of £1.637m had been identified in the February 2021 budget report to Council, full details of which were provided in Appendix A. Of these savings, £312k remained and would be achieved within the 2021/23 savings period.

The Executive Cabinet Member NOTED –

- (i) The financial position for Public Health and the revenue budget changes in year; and APPROVED –**
- (ii) The identified savings and efficiencies within the report now submitted.**

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

14. INVITATION TO TENDER FOR A RECOVERY-ORIENTED SUBSTANCE MISUSE SERVICE

The Director of Public Health submitted a report which sought approval to carry out all necessary steps in relation to the open tendering and commissioning of a recovery-oriented substance misuse service.

The report advised that the current Substance Misuse contract expired on 14th January, 2023 and a programme of work to commission and procure a new service was required. It was considered that the substance misuse needs of the Borough would be best met by commissioning a service which could be designed to meet locally defined requirements and developments.

Since the award of the last contract there had also been significant developments in clinical practice which a new service would need to take into consideration.

In this regard, the report outlined proposals to procure a recovery-oriented substance misuse service on the basis now detailed.

The Executive Cabinet Member APPROVED –

- (i) The delegation of authority to the Director of Public Health to procure a recovery- oriented substance misuse service in accordance with Standing Orders relating to Contracts and the terms of the procurement exercise;**
- (ii) The delegation of authority to the Director of Public Health to award a contract to the most economically advantageous bid based on the procurement process; and**
- (iii) The authorisation of the Borough Solicitor to undertake any necessary legal formalities in this regard.**

15. COVID OUTBREAK MANAGEMENT FUND FOR 2020-2022 – ALLOCATION AND PROFILE UPDATE

The Director of Public Health submitted a report which provided an update on the allocation and spend of the Covid-19 Control

Outbreak Management Fund (COMF) that had been made available to councils to implement the Local Outbreak Management Plan (LOMP).

The report set out spend to date, the allocations for spend and the principles for ensuring commitment of the COMF funding going forward.

The report also provided details on expenditure of previously approved grants and sought agreement on proposed use of remaining COMF funding and supporting principles of its use, as per national guidance.

The Executive Cabinet Member NOTED -

- (i) The update on the Public Health Covid-19 Contain Outbreak Management Fund; and APPROVED -**
- (ii) The allocation of COMF grants detailed in the report now submitted, alongside the core principles for its allocation and use and thus management of risk, as detailed in section 2.5 of the report now submitted;**
- (iii) Subject to compliance with Council policies and procedures, the delegation of authority to the Director of Public Health to:**
 - distribute funds as appropriate by way of grants.**
 - monitor progress and report back to the Executive Cabinet Member; and**
- (iv) The authorisation of the Borough Solicitor to carry out any necessary legal formalities in this regard.**

WELLBEING

A record of decisions made by the Executive Cabinet Member with responsibility for Health and Wellbeing, Anti-Poverty and Deprivation, Public Health, Mental Health and Social Care Integration

MONDAY, 6TH DECEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Baines	- Executive Cabinet Member – Wellbeing
Councillor Challenger	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Pattison	- Minor Opposition Spokesperson
Councillor Wright	- Minor Oppositions Spokesperson

Officers

Ms H. Lowey	- Director of Public Health
Ms A. Fallon	- Locum Consultant in Public Health
Ms T. Minshull	- Assistant Director Commissioning and Integration
Ms L. Butcher	- Head of Finance
Mr T. Bryant	- Head of Commissioning Children's and Adults
Ms A. Hunt	- Senior Lawyer
Mrs V. Ridge	- Democratic Services Manager

16. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

17. COVID-19 FUNDING: NATIONAL GOVERNMENT INITIATIVE VIA PUBLIC HEALTH ENGLAND: PREVENTION AND PROMOTION FUND FOR BETTER MENTAL HEALTH 2021/22

The Director of Public Health submitted a report which sought approval for the implementation of a one-year funded programme intended to pump prime work to improve mental health and wellbeing in order to mitigate against the immediate impacts of Covid-19.

The report advised that Bolton Council, as an eligible local authority, had successfully bid for a £370,000 grant allocation to develop and deliver a one-year programme of work via a Prevention and Promotion Fund for Better Mental Health 2021/22. The programme was intended to be used to fund activity for those who needed support in relation to a range of mental health and wellbeing issues including debt advice, support for carers, outreach to people facing loneliness and isolation, youth projects, and community groups for those most affected by COVID-19 including ethnic minority communities.

Timescales for implementation were limited with funding needing to be spent by the end of the 2021/22 Financial Year. Bolton was fortunate to have been progressing a similar internally funded and approved programme of work and the external funding had enabled a review of existing plans to take place and some of this work had been upscaled significantly during year one. The locally funded projects then could be further amplified during years two and three.

The report went on to provide details of the proposed programme of works and associated spend and timescales.

The Executive Cabinet Member APPROVED -

(i) The formal receipt and subsequent spend, as agreed by the conditions of the Public Health England grant allocation and as set out within the report now submitted, and the delegation of authority to the Director of Public Health to:

- (a) formally accept the funding and enter into the proposed agreement;**
 - (b) create a grant scheme and distribute funding received in accordance with the terms of the scheme and the terms of the grant; and/or**
 - (c) procure any required supplies, services or works using the funding in accordance with Standing Orders relating to Contracts and terms of the grant; and**
- (ii) The reporting of any action taken under (b) and (c) to the relevant Executive Cabinet Member for noting.**

18. POPULATION MENTAL WELLBEING AND SUICIDE PREVENTION PROGRAMME UPDATE

The Director of Public Health submitted a report which provided an update on the Population Mental Wellbeing and Suicide Prevention Programme and further supporting work.

The report provided a summary of the key themes of the programme and progress made to date together with plans for further supporting work.

The Executive Cabinet Member NOTED –

The progress made in relation to the Population Mental Wellbeing and Suicide Prevention Programme and the intended further supporting work on the basis detailed in the report now submitted.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

19. GREATER MANCHESTER HIV AND STI PREVENTION AND SUPPORT

The Director of Public Health submitted a report which sought approval for Bolton to continue as a partner in the Greater Manchester HIV and Sexually Transmitted Infections Prevention and Support Contract for two years ending on 30th June, 2024.

The report advised that the current contract was due to expire on 30th June, 2022 and that action was now needed to ensure the continuation of the services provided for Bolton residents.

Following an assessment of the limited number of companies that could provide the knowledge and skills required to provide the services, the report proposed that Bolton be included in the Greater Manchester proposal to extend the Contract with the existing provider for a period of two years to 30th June, 2024 on the basis now detailed.

Alternative options to withdraw from the Contract and tender for a Bolton service were explored in the report. For the various reasons and constraints identified, it was not recommended that they be pursued at this time.

The Executive Cabinet Member APPROVED –

- (i) The inclusion of Bolton in the Greater Manchester Contract extension for the provision of HIV and Sexually Transmitted Infections Prevention and Support for two years ending on 30th June, 2024, as detailed in Option 1 of the report now submitted;**
- (ii) The delegation of authority to the Director of Public Health to implement Option 1 on the basis detailed in the report now submitted; and**
- (iii) The delegation of authority to the Borough Solicitor to carry out any necessary legal formalities in this regard.**

STRATEGIC HOUSING AND PLANNING

A record of decisions made by the Executive Cabinet Member with responsibility for Strategic Housing and Planning:-

TUESDAY, 16th NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Hewitt	- Executive Cabinet Member for Strategic Housing and Planning
Councillor Silvester	- Major Opposition Spokesperson
Councillor D. Wilkinson	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr. G. Brough	- Director of Place (Development)
Mr. P. Whittingham	- Assistant Director of Economic Development and Regeneration
Ms. J. Pollard	- Head of Strategic Finance
Mrs. V. Ridge	- Democratic Services Manager

10. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

11. DIRECTORATE OF PLACE – FINANCE REPORT 2021/2022 – QUARTER TWO

The Deputy Chief Executive and Director of Place (Development) submitted a report which provided details in relation to the financial position as at Quarter Two in respect of the Directorate of Place.

Revenue expenditure as at Quarter One showed a projected overspend against budget of £645k, after planned reserve movements.

There were three significant variances as described in the report.

Capital expenditure as at Quarter Two was £12.941m against a revised Quarter Two budget of £77.806m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £3.181m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m.

This report sought approval for £364k of savings, which would contribute to the overall Directorate savings target, full details of which were provided.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

- (i) The Quarter Two financial position of the Directorate of Place and the key findings in the report now submitted; and **APPROVED -**
- (ii) The revisions made to the Capital Programme which fall under the Strategic Housing and Planning portfolio; and **AUTHORISED –**
- (iii) The Director of Place (Development) to call off under any available framework(s) to enable the Capital Programme to progress.

STRATEGIC HOUSING AND PLANNING

A record of decisions made by the Executive Cabinet Member with responsibility for Strategic Housing and Planning:-

TUESDAY, 11th JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|-------------------------|---|
| Councillor Hewitt | - Executive Cabinet Member for Strategic Housing and Planning |
| Councillor Silvester | - Major Opposition Spokesperson |
| Councillor T. Wilkinson | - Minor Opposition Spokesperson |
| Councillor Brady | - Minor Opposition Spokesperson |
| Councillor Allen | - Minor Opposition Spokesperson |

Officers

- | | |
|--------------------|---|
| Mr. G. Brough | - Director of Place (Development) |
| Mr. P. Whittingham | - Assistant Director of Economic Development and Regeneration |
| Ms. H. Gorman | - Borough Solicitor |
| Ms. J. Pollard | - Head of Strategic Finance |
| Mrs. V. Ridge | - Democratic Services Manager |

12. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

13. DIRECTORATE OF PLACE – FINANCE REPORT 2021/2022 – QUARTER THREE

The Director of Place (Development) submitted a report which provided details in relation to the financial position as at Quarter Three in respect of the Directorate of Place.

Revenue expenditure as at Quarter Three showed a projected overspend against budget of £403k, after planned reserve movements.

There was one significant variance as described in the report.

Capital expenditure as at Quarter Three was £25.421m against a revised Quarter Three budget of £71.795m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £4.870m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m and £3.439m of savings had been realised which equated to 56% of the programme.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

(i) The Quarter Three financial position of the Directorate of Place and the key findings in the report now submitted; and APPROVED -

(ii) The revisions made to the Capital Programme which fall under the Strategic Housing and Planning portfolio; and AUTHORISED –

(iii) The Director of Place (Development) to call off under any available framework(s) to enable the Capital Programme to progress.

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NOTES

STRONGER COMMUNITIES

A record of decisions made by the Executive Cabinet Member with responsibility for Stronger Communities:-

TUESDAY 16th NOVEMBER, 2021

Following consideration of the matters detailed below in the presence of:-

Councillor Dean	- Executive Cabinet Member – Stronger Communities
Councillor Jiva	- Major Opposition Spokesperson
Councillor Veevers	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. S. Johnson	- Deputy Chief Executive
Ms. J. Pollard	- Head of Strategic Finance
Mr. C. Gaskell	- Principal Policy Officer
Mrs. V. Ridge	- Democratic Services Manager

6. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

7. DIRECTORATE OF CORPORATE RESOURCES – FINANCE REPORT 2021/2022 – QUARTER TWO

The Deputy Chief Executive submitted a report which provided the Executive Cabinet Member with information relating to the financial quarter two projected outturn position for the Directorate of Corporate Resources for the 2021/2022 financial year.

With regard to Revenue Expenditure, the report advised that there was a projected overspend of £716,000 after planned reserve movements.

In terms of capital expenditure for the Directorate of Corporate Resources this was £2.15k as at quarter two against a revised budget at quarter two of £118k.

In relation to reserves, the Directorate had a projected balance of £5,269,841 earmarked reserves for the end of the year.

Budgeted efficiency savings for 2021/2023 for the Directorate of Corporate Resources were £7.431m.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item are considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

8. RETENDER EXERCISE TO COMMISSION TRANSLATION AND INTERPRETATION SERVICES

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval to conduct a retender exercise to commission translation and interpretation services.

The Executive Cabinet Member APPROVED

- (i) The retender of translation and interpretation services to run on a two-year basis with the option to extend (2+1+1); **AGREED –**
- (ii) To delegate authority to the Deputy Chief Executive to approve the contract award; and **AUTHORISED –**
- (iii) The Borough Solicitor to complete the necessary legal formalities.

STRONGER COMMUNITIES

A record of decisions made by the Executive Cabinet Member with responsibility for Stronger Communities:-

TUESDAY 11th JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Dean	- Executive Cabinet Member – Stronger Communities
Councillor Jiva	- Major Opposition Spokesperson
Councillor Veevers	- Minor Opposition Spokesperson
Councillor Brady	- Minor Opposition Spokesperson
Councillor Weatherby	Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Ms. E. Brook	- Assistant Director Strategy and Partnerships
Ms. H. Gorman	- Borough Solicitor
Mr. R. Martinez	- Head of Community Safety and Neighbourhoods
Ms. J. Pollard	- Head of Strategic Finance

- | | |
|---------------|-------------------------------|
| Ms. S. Khan | - Community Safety Officer |
| Mrs. V. Ridge | - Democratic Services Manager |

9. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

10. HATE CRIME ACTION PLAN PROGRESS REPORT 2021

The Deputy Chief Executive submitted a report which provided information relating to the progress of activity contained within the hate crime action plan.

The Executive Cabinet Member was reminded that in October, 2020 the Greater Manchester Combined Authority (GMCA) published the Greater Manchester's (GM) Plan to Tackle Hate Crime 2020-2023 and the Greater Manchester Hate Crime Working Group, set up with Local Authority and Police hate crime leads and working in partnership with GMCA, would deliver the three year plan. It was stated that the plan would also link into other existing plans and strategies to support the delivery of joint key actions and would respond to changing local, national and international circumstances, to reflect the impact of these on localised communities and service provision.

The Executive Cabinet Member was also informed that each local authority continued to deliver against localised action plans to ensure specific hate crime issues within the area were addressed appropriately.

Furthermore, following the Hate Crime report to the Executive Cabinet Member in April, 2021 it was recommended that a further progress report be provided with an update on the key

work areas of the hate crime action plan relating to the ongoing hate crime work in Bolton.

In view of the above, the report provided information in relation to the following areas, viz:-

- Hate Crime Data;
- Using a co-ordinated campaign across GM that raised awareness of hate crime;
- Hate Crime Awareness Week and Grants Programme;
- Social Media Campaign;
- Information leaflets and promotional materials;
- The Youth Independent Advisory Group;
- Referring to appropriate support for victims;
- Providing a range of reporting mechanisms for victims of hate;
- The work being undertaken by the Crime Prosecution Service Bolton Early Intervention Hate Crime Pilot and Involvement Panels;
- Raising awareness of what constitutes a hate crime;
- Development of Hate Crime App by Stop Hate UK funded by GMP;
- Live chat service provided by GMP;
- Providing regular support to promote third-party reporting;
- Building cohesive and resilient communities, including online communities, where hate crime and discrimination were not tolerated;
- Promoting education and awareness of hate crime, its impact and how to access support;
- Exploring effective and safe ways to challenge hate when it took place; and
- Taking positive action to scope rehabilitation programmes for offenders to change behaviours, including the use of Restorative Justice – Victim Awareness Sessions Pilot.

In terms of the financial implications, the Executive Cabinet Member was advised that, in supporting the localised plan for hate crime, each local authority had received £10,500 from GMCA to assist the delivery of activity and promotion to raise awareness of hate crime.

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The Executive Cabinet Member NOTED the progress made by the hate crime steering group in delivery activity related to the hate crime action plan.

ACTIVE, CONNECTED AND PROSPEROUS BOARD

MEETING, 23rd NOVEMBER, 2021

In Attendance

Councillor Cox – Leader of Bolton Council

Councillor Baines – Bolton Council

Ms. S. Johnson – Deputy Chief Executive, Bolton Council

Ms. D. Yates-Obe – Chief Executive, Bolton CVS

Mr. R. Gauld – Chief Executive, The Octagon Theatre, Bolton

Ms. N. Sharpe – Bolton at Home

Ms. R. Tanner – Director of Adult Services, Bolton Council and
Managing Director of the ICP

Mr. A. Hardman – Greater Manchester Fire

Dr. H. Lowey – Director of Public Health, Bolton Council

Mr. J. Dyson – Director of Place Services, Bolton Council

Ms. E. Brook – Assistant Director Strategy and Partnership,
Bolton Council

Mr. M. Kane – Corporate Manager - Performance &
Partnerships, Bolton Council

Ms. P. Applegate - Department for Work & Pensions (DWP)

Ms. F. Noden – Chief Executive, Bolton NHS Foundation Trust

Mr. B. Webster – Principal, Bolton College

Mr. C. Marsh – Local Government Association

Mrs. V. Ridge – Democratic Services, Bolton Council

Ms. J. Shaw – Personal Assistant, Bolton Council

Apologies for absence were submitted on behalf of:

Mr. I. Ismail – Chair of Bolton CVS

Superintendent S. Parker – Greater Manchester Police

Mr. D. Singleton – Bolton Vision

Mr. J. Lord - Chief Executive of Bolton at Home

Mr. T. Oakman – Chief Executive, Bolton Council

Mr. D. Bagley – Voluntary and Community Sector Forum

Ms. B. Brown – Director of Children’s Services, Bolton Council

Councillor Peel – Bolton Council

Ms. C. Norman – Chief Executive, MSV Housing and Bolton
Community Homes Partnership

Canon Reverend C. Bracegirdle – Chair, Bolton Faith Leaders
Forum

Mr. J. Fawcett – Chair, Healthwatch Bolton

Mr. C. Pinder – GM Fire and Rescue Service

Ms. S. McFarlane – Ladywood School

Dr. N. Ratnarajah – Chair, Bolton Clinical Commissioning
Group

Ms. S. Long – Chief Office, Bolton Clinical Commissioning
Group

Mr. P. Mason – Bolton Wanderers Community Trust

Councillor Baines in the Chair.

1. MINUTES

The minutes of the meeting of the Active, Connected and Prosperous Board held on 26th January, 2021 were submitted and agreed as a correct record.

2. CLIMATE CHANGE STRATEGY

The Director of Place Services submitted a report which outlined the new co-designed Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030) which had been approved by Cabinet in September, 2021.

Members were reminded that on a global scale, Governments were committing to take action on climate change and in 2016 the legally binding international treaty known as the Paris Agreement came into force. Its goal was to limit global warming to well below 2^{0C} and to pursue efforts to limit warming to -1^{0C} compared to pre-industrial levels. In 2018, the UN Intergovernmental Panel on Climate Change (IPPC) produced a 'Special Report on Global Warming of 1.5^{0C}, which brought to light the scale and the urgency of the challenge and in 2019 the Climate Change committee set out a target for the UK to become net zero by 2050.

The report advised that local authorities and the public sector play a key role in achieving the UK's 2050 net zero target and over 300 councils in the UK had now declared a Climate Emergency and were committed to taking action locally to grow projects, jobs and skills and support communities to play their part in tackling climate change. Furthermore, Bolton Council recognised the enormous harm that a 2^{0C} average temperature rise in global temperatures was likely to cause and the duty for local governments to act and, as a result, Council on 29th August, 2019 declared a climate emergency which included action to:

- Make the Council's activities net-zero carbon by 2030;
- Achieve 100% clean energy across the Council's full range of functions by 2030;
- Ensure that all strategic decisions, budgets and approaches to planning decisions were in line with a shift to zero carbon by 2030; and
- Support and work with all other relevant agencies towards making the entire area zero carbon within the same timescale.

A copy of the Climate Emergency Declaration resolution was detailed in Appendix A to the report.

In view of the above, Board members were advised that an integrated Climate Change Strategy had been co-designed by the 'Strong and Engaged Task and Finish Group' on behalf of the Bolton Vision Partnership, with governance and leadership being driven by Bolton Council and the 'Active, Connected and Prosperous Board'.

The Task and Finish Group had developed a joint framework document and associated delivery plan (which continues to be refined) for 2021-2030 entitled 'Bolton's Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030)', with the aim of implementing a whole system approach for Bolton. The document sought to prioritise areas that both directly addressed and reduced the impact of the climate crisis, alongside reducing inequalities amongst people from all protected groups and those from more deprived socio-economic backgrounds. This nine year strategy was based upon a joint framework for delivery of action on climate change.

The report stated that to support the overarching aim, the framework was focussed on six key pillars across 5 cross cutting themes (communication, people, place, social value and prosperity and addressing inequalities) which were as follows, viz:-

1. Governance and Climate Leadership;
2. Homes, Communities, Health and Wellbeing;
3. Buildings, Transport and Operations;
4. Natural Environment, Climate Change, Resilience and Adaptation;
5. Skills for a Sustainable Future; and
6. Employment, Entrepreneurship and Innovation.

Each of the six pillars would be underpinned by a high-level delivery plan with 32 metrics used to measure progress in delivering positive action on climate change. The priority areas

were summarised in the report along with the key priorities for the wider partnership.

It was also stated that notwithstanding the priorities as detailed in the report, a number of actions were already in progress and were reflected in the Climate Change Strategy as case study material and examples of these were also included in the report.

The report also outlined the financial and HR implications, with particular reference to the ambition of the strategy, the challenge of delivering net zero carbon by 2030 and both financial challenges and opportunities

Similarly, the report outlined the consultation which had been undertaken on the strategy and details of the findings from the consultation were provided in Appendix D to the report.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix B to the report and it was stated that specific proposals, brought forward as a result of the consultations, would be subject to individual EIA's, consultation and assessment procedures at the appropriate time, if required.

A copy of the Bolton Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030) was appended to the report.

Resolved – That Bolton's Climate Change Strategy – A Joint Framework for Bolton to Act on the Climate Emergency (2021-2030), as now detailed, be noted and endorsed by the Board.

3. JOINT STRATEGIC NEEDS ASSESSMENT UPDATE

The Director of Public Health submitted a report which informed members of the progress of and future plans for Bolton's Joint Strategic Needs Assessment.

Members were advised that a Joint Strategic Needs Assessment (JSNA) was an assessment of the current and future health and social care needs of the local community. It should also consider wider factors that impacted on communities' health and wellbeing, views of the community and local assets that could help to improve outcomes and reduce inequalities.

It was stated that the JSNA was an ongoing process made up of various projects and the project process was detailed in the appendix to the report.

The report also outlined those JSNA projects which had been completed to date, together with, other key pieces of work which were underway.

Members were also informed that in addition to the JSNA leadership and work programme, there were a number of significant areas of focus for Bolton's Intelligence Hub, which enabled and expanded the data and intelligence function, so that decisions could be evidence based and informed by comprehensive intelligence and details of these were also provided in the report.

Resolved – (i) That the progress and content of the Joint Strategic Needs Assessment, as detailed in the report, be approved.

(ii) That the progress of the wider intelligence function, as detailed in the report, be approved.

4. KEEPING BOLTON OPEN

The Director of Public Health gave a presentation to members which provided details in relation to the steps being taken to ensure Keeping Bolton Open.

Information was provided in relation to the following areas, viz:-

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- Safer Behaviours and Actions that reduce the spread of Covid-19;
- Bolton's position and situation as at 31st October, 2021 in terms of Epidemiology and Activity/impact on health and education;
- The key challenges;
- Measures to enable us to get through winter and deliver our business for our residents;
- The Swiss Cheese Respiratory Virus Pandemic Defence; and
- The Health Protection Board Position Statement;
- Education;
- Care homes;
- Workplaces; and
- Council's Business.

In conclusion, it was stated that by taking early intervention, it reduced the need for more stringent, disruptive and longer-lasting measures and keep Bolton Open for Business.

Resolved – That the presentation be noted.

(The meeting started at 3.00 p.m. and finished at 3.50 p.m.)

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NOTES

EXECUTIVE CABINET MEMBER ENVIRONMENTAL SERVICES DELIVERY

A record of decisions made by the Executive Cabinet Member with responsibility for Waste Collection, Neighbourhood and Community Services and Digital:-

TUESDAY 18th JANUARY, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Muslim	Executive Cabinet Member for Environmental Services Delivery
Councillor Sherrington	Major Opposition Spokesperson
Councillor Veevers	Minor Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Grant	Minor Opposition Spokesperson
Councillor Allen	Minor Opposition Spokesperson
Councillor McMulkin	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place Services
Ms. J. Pollard	Head of Strategic Finance
Mrs. V. Ridge	Democratic Services Manager

9. MONITORING OF DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions that had previously been taken by the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

10. DIRECTORATE OF PLACE – FINANCE REPORT 2021-2022 – QUARTER THREE

The Director of Place Services submitted a report which provided information relating to the financial quarter three projected outturn position of the Directorate of Place.

Revenue expenditure as at Quarter Three showed a projected overspend against budget of £403k, after planned reserve movements.

There was one significant variance as described in the report.

Capital expenditure as at Quarter Three was £25.421m against a revised Quarter Three budget of £71.795m.

The Directorate of Place had fully used all general reserves in year and held a projected balance of £4.870m earmarked reserves.

The budgeted efficiency savings for 2021/23 for the Directorate of Place were £6.161m and £3.439m of savings had been realised which equated to 56% of the programme.

Specific areas of financial risk identified for the year related to:

- loss of income due to the economic downturn;
- energy price increases for street lighting;
- increased building repair costs related to work identified through property condition surveys; and
- the financial impact of Covid19.

The Executive Cabinet Member NOTED -

**(i) The Quarter Three financial position of the Directorate of Place and the key findings in the report now submitted; and
APPROVED -**

(ii) The revisions made to the Capital Programme which fall under the Environmental Services Delivery portfolio; and

MM3

(iii) The authorisation of the Director of Place Services to call off under any available framework(s) to enable the Capital Programme to progress.

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NOTES

CONSTITUTIONAL PANEL

MEETING, 1ST FEBRUARY, 2022

Present – Councillors Cox (Chairman), Mrs. Fairclough, Hayes, Peel and Zaman.

Also in Attendance

Mr. T. Oakman - Chief Executive
Ms. H. Gorman - Borough Solicitor
Mrs. V. Ridge - Democratic Services Manager

Councillor Cox in the Chair

1. MINUTES

The minutes of the proceedings of the meeting of the Panel held on 13th September, 2021 were submitted and signed as a correct record.

2. APPOINTMENT OF COMMITTEES AND PANELS

The Borough Solicitor submitted a report which sought members approval to changes to memberships of the Committees/ Panels as follows:-

1. Planning Committee be increased to 19 members;
2. Councillor Murray to be appointed to the Planning Committee;
3. Councillor Cowen to be appointed to the Planning Committee;
4. Councillor Sanders to be removed as a member of the Planning Committee;
5. Councillor T. Wilkinson to replace Councillor Pattison as a member and also to be appointed Vice-Chairman of the Health Overview and Adult Social Care Scrutiny Committee;
6. Councillor Khurram to be appointed as Chairman of the Health and Adult Social Care Scrutiny Committee;

7. Bolton Cares Steering Committee to be increased to 10 members;
8. Councillor McKeon to be appointed to the Bolton Cares Steering Committee;
9. Councillor Cowen to be appointed to the Bolton Cares Steering Committee;
10. Audit Committee to be increased to 10 members;
11. Councillor Cowen to be appointed to the Audit Committee;
12. Councillor Peel to replace Councillor Zaman on PSP;
13. Councillor Fletcher to be removed as a member of the Standards Committee;
14. Councillor Sanders to replace Councillor Pattison on the Children's Services Scrutiny Committee; and
15. Councillor Sanders to replace Councillor Pattison on the Education Assistance Panel.

Resolved – That the changes to the Appointment of Committees and Panels, as now detailed, be approved.

(The meeting started at 3.00 p.m. and finished at 3.10 p.m.)