

Report to: EXECUTIVE MEMBER FOR ADULT
AND COMMUNITY SERVICES

Date: 20 JANUARY 2010

Report of: Director of Chief Executive's
Department

**Report
No:**

Contact Officer: Vicky Ridge

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Report Title: Monitoring of Executive Member Decisions

Non Confidential: This report does **not** contain information which warrants its consideration
in the absence of the press or members of the public

Purpose: To report the details on the progress made regarding recent decisions
taken by the Executive Member

Recommendations: To note the report

Decision:

Background Doc(s):

(for use on Exec Rep)

Signed:

Leader / Executive Member

Monitoring Officer

Date:

DECISION MONITORING

EXECUTIVE MEMBER FOR ADULT SERVICES

Date of Meeting	Item and Decision	Action and Progress
27 th October, 2008	<p><u>FIND YOUR TALENT: 5 HOUR CULTURE OFFER</u></p> <p>The Executive Member APPROVED –</p> <p>(i) The proposed delivery model for Find Your Talent; and AGREED -</p> <p>(ii) That a further report be submitted to the next meeting of the Executive Member that would provide further detail on the delivery model for Find Your Talent.</p>	Update report attached
5 th May, 2009	<p><u>POLICY AND PROCEDURES IN RELATION TO THE ARRANGEMENT OF CONTRACT FUNERALS</u></p> <p>The Executive Member APPROVED –</p> <p>(iii) The Council's Policy and Procedures in relation to the arrangement of Contract Funerals;</p> <p>(ii) an increase in the cost of the funeral from £900 to £1,100; and</p> <p>(iii) that the option of seeking expressions of interest or tendering for funerals, either separately or jointly with the Hospital Trust, be explored.</p>	<p>The Council's Corporate Procurement Team has started work on investigating the option of a joint tendering exercise with the Council's municipal funeral service and the Hospital Trust. Consultation on a draft specification for the funeral service, covering both adult social care and the municipal funeral service requirements, is nearing completion. Discussions are to be held shortly with the Hospital Trust. The plan is to tender within the next few weeks, with the new contract to start May/June 2010</p>

Date of Meeting	Item and Decision	Action and Progress
29 th July, 2009	<p><u>MEETING THE CHALLENGE OF VFM: RESTRUCTURE PROPOSALS FOR THE MANAGEMENT OF LIBRARIES, MUSEUMS AND ARCHIVES</u></p> <p>AGREED – To the merger of the management of Libraries, Museums and Archives, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity.</p>	<p>Head of Service and Senior Management Team appointed.</p> <p>Consultation on next phase begins in November on going</p> <p>Information roadshows planned for all staff January.</p> <p>2 temporary team leaders working across the services</p> <p>Using external funding to challenge and facilitate thinking</p> <p>Work on integrated teams has begun</p>
29 th July, 2009	<p><u>PUTTING PEOPLE FIRST AND TRANSFORMING SOCIAL CARE</u></p> <p>APPROVED - (i) The implementation of the entire programme plan to transform adult social care; AGREED -</p> <p>(ii) To commence a public consultation programme, during 2009/2010;</p> <p>(iii) The recruitment of 3 Occupational Therapists, subject to approval by the Executive Member for Human Resources and Diversity, to support the delivery of the rehabilitation and prevention agenda and to be funded from the shift in resources from within care budgets; and</p> <p>(iv) To use the Adult Services PDG as a Reference Group for development of the programme.</p>	In post from December 2009
30 th September, 2009	<p><u>ESTABLISHMENT OF A NEW 18 MONTHS FIXED TERM POST – BUSINESS SUPPORT OFFICER CARERS</u></p>	Appointment made in December 2009

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	<p>AGREED –To the establishment of an 18 month fixed term, part time post of Business Support Officer Carer, as detailed in the report, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity.</p>	<p>To commence post in January 2010</p>
<p>28th October, 2009</p>	<p><u>REDESIGN OF HOSPITAL AND INTERMEDIATE CARE SERVICES</u></p> <p>APPROVED –</p> <p>(i) The new model of Hospital and Intermediate Care Social Work Services; and</p> <p>(ii) To the establishment of a permanent Team Leader and a temporary Head of Service, Urgent Care, as detailed in the report, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity.</p>	<p>Head of Service Urgent Care appointed. In post from 1 December 2009</p> <p>1 x Team Leader post appointed. In post from 4 November 2009</p> <p>1 x Team Leader post appointed. In post from 7 January 2010</p>
<p>25th November, 2009</p>	<p><u>Restructuring the Albert Halls Senior Staff – Value for Money Review</u></p> <p>APPROVED –</p> <p>The restructuring of the senior management structure within the Albert Halls, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p>	<p>The Operations Manager role and Banqueting Manager role have been merged into one post as Operations Manager.</p> <p>The position of Business Development Manager is due to be advertised week commencing 11 January 2010.</p> <p>The role of the Banqueting Assistant will be advertised at the end of January 2010</p>
<p>25th November, 2009</p>	<p><u>COMMISSIONING REVIEW</u></p> <p>APPROVED –</p> <p>(i) The next steps to High Quality Commissioning as detailed in the report,</p>	<p>The Commissioning Section restructure is on track to be concluded by April 2010.</p> <p>The realignment of staffing resources will facilitate the full delivery of the remainder of the action plan.</p>

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	<p>(ii) The outline action plan as detailed in Appendix 3; and</p> <p>(iii) That a summarised review report be published on the Council's website</p>	<p>Saving & efficiency proposals 2010/11 finalised.</p> <p>Away day 1st Feb 10 to plan the development of the commissioning strategies.</p> <p>Needs assessment – Planning for Care (Older People, Mental Health and Learning Disability) reports complete. Joint Strategic Needs Assessment is on track for March 10.</p> <p>Easy to read summarised/version of Commissioning Review is complete. Due to be posted onto council website in January 2010.</p>
25 th November, 2009	<p><u>BOLTON MUSEUM COLLECTIONS FOR THE FUTURE – PROPOSED DISPOSALS</u></p> <p>APPROVED –</p> <p>The disposal of the items listed in the report</p>	<p>Pillar Crane</p> <p>Advertised in December edition of Museums Journal, and via the Science Technology and Industry Subject Specialist Network. Currently in dialogue with an Accredited museum regarding potential transfer.</p> <p>Mill columns</p> <p>One mill column to be retained in museum collections. Other mill column advertised in December edition of Museums Journal, on Museums Association website, and via the Science Technology and Industry Subject Specialist Network. Currently in dialogue with north-west museum regarding potential transfer. End of January has been set as deadline for transfer, after which the mill column will be disposed of as scrap in early February.</p>

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		<p>Automatic Boiler Stoker Advertised in December edition of Museums Journal, on Museums Association website, and via the Science Technology and Industry Subject Specialist Network. Contacted numerous industrial history museums regarding transfer, without success. End of January has been set as deadline for transfer, after which the stoker parts will be disposed of as scrap in early February.</p> <p>Mill Engine Transfer agreed with Beamish, The North of England Open Air Museum, County Durham, for early 2010.</p> <p>Mineral Specimens from Anglezarke Moor Advertised in December edition of Museums Journal, no interest expressed. Other local museums have declined offers of the material. Material will be offered to local schools. Any material left will be disposed of by returning to the collection site, or via council waste management services.</p>