

Bolton Council

Report to: Executive Cabinet Member for
Environmental Services

Date: 20th February 2017

Report of: Director of Chief Executive's
Department

Report No:

Contact Officer: Ian D Mulholland

Tele No: 33 (1037)

Report Title: **Monitoring of Executive Member Decisions**

**Confidential /
Non Confidential:**

(**Non-Confidential**) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose:

The report details the progress of recently taken Executive Member decisions.

The monitoring report will be a regular report to the Executive Member's meeting.

Recommendations:

The Executive Member is requested to note the report.

Decision:

For noting.

Background Doc(s):

Signed:

Leader / Executive Member

Monitoring Officer

Date:

Date of Meeting	Item and Decision	Action and Progress
23/03/2015	<p><u>Petition requesting additional signage and waiting restrictions around Moss Bank Park, Smithills (Joe Fox)</u></p> <p>Following a recommendation from the Cabinet Member for Highways and Transport the Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The introduction of waiting restrictions in the area is supported in principle subject to funding being made available; (ii) The installation of improved signage to the overflow car park is supported in principle subject to funding being made available; (iii) The introduction of a, Residents only Parking, on an informal basis is not supported and; (iv) That the Director of Environmental Services be asked to look into the general parking arrangements at Moss Bank Park. 	<p>Parking arrangements in Moss Bank Park to be investigated by Head of Neighbourhood Services.</p>
16/11/2015	<p><u>Framework of approved Contractors for Social Needs Transport (Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Highways, Transport and Community Services the Executive Cabinet Member APPROVED:-</p> <ul style="list-style-type: none"> (i) for the Assistant Director of Waste, Fleet & Community Services to procure taxi, minibus and coach operators using a framework contract agreement to commence on 1st September 2016; (ii) in a framework contract for Home to School Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 twelve month periods; (iii) a framework contract for School's Swimming Transport for an initial period of 2 years from 1st September 2016 to 31st August 2018 with an option at the end of the period to either re-tender or extend the terms of the framework agreement for a further 2 year period; and (iv) delegate authority to the Director of Environmental Services to appoint contractors to the framework. 	<p>Follow a tender process, Framework Agreements for Home to School/College Transport and Schools Swimming Transport have been established from 1st September 2016.</p> <p>Contractors have been allocated to contracted routes for the start of the 16/17 school year.</p>

Date of Meeting	<u>Item and Decision</u>	Action and Progress
14/12/2015	<p data-bbox="375 324 1187 398"><u>Procurement of Cleaning and Janitorial Products (Elaine Long)</u></p> <p data-bbox="375 427 1187 562">Following a recommendation from the Cabinet Member for Highway, Transport and Community Services the Executive Cabinet Member AGREED to authorise the Corporate Procurement Team to –</p> <ul style="list-style-type: none"> <li data-bbox="375 696 1187 797">(i) invite tenders for a service for the supply of cleaning and janitorial products in accordance with the Council's Standing Orders relating to Contracts; <li data-bbox="375 965 1187 1066">(ii) act as lead authority on behalf of the contracting authorities for the Association of Greater Manchester Authorities; <li data-bbox="375 1234 1187 1368">(iii) appoint the most economically advantageous tenderers to deliver a service for the supply of cleaning and janitorial products in accordance with the tender documents; and <li data-bbox="375 1402 1187 1435">(iv) carry out necessary legal formalities. 	<p data-bbox="1209 409 1511 678">“Banner” has won the contract but final set up arrangements are still underway. Existing supplier will continue until April 31st 2017 or before for handover.</p> <p data-bbox="1209 685 1511 954">“Banner” has won the contract but final set up arrangements are still underway. Existing supplier will continue until April 31st 2017 or before for handover.</p> <p data-bbox="1209 960 1511 1229">“Banner” has won the contract but final set up arrangements are still underway. Existing supplier will continue until April 31st 2017 or before for handover.</p>
13/06/2016	<p data-bbox="375 1467 1187 1541"><u>Framework Contract for Taxi Testing Retender, 2017/18 and 2019/2020 (Elizabeth Pritchard)</u></p> <p data-bbox="375 1570 1187 1704">The Executive Cabinet Member APPROVED the procurement of a Framework Contract for Taxi Testing 2017/18, with an option to extend for a further two years in 2019/20, as set out in the report.</p>	<p data-bbox="1209 1570 1511 1805">Approval to award framework end January 2017 to each of the 5 providers who submitted a tender. New framework due to commence 18/2/17</p>

11/07/2016	<p><u>Union Road – Proposed Waiting Restrictions, Objections (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member, having considered the objections and the views of Ward Members, APPROVED the introduction of the proposed restrictions with the amendments indicated in the report to the ones advertised in November/December, 2015.</p>	<p>Order to be Made and restrictions to be implemented.</p> <p>Awaiting highways works associated with the development.</p>
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Date of Meeting	<u>Item and Decision</u>	Action and Progress
19/09/2016	<p><u>Procurement of Bread and Morning Goods as required for the School Meals and Other Services (Elaine Long)</u></p> <p>Following a recommendation from the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services, the Executive Cabinet Member APPROVED that the YPO UK Food deal framework be called off and NOTED the evidence provided to achieve best value purchasing.</p>	<p>Intention to call off best value bid with a mini competition within the framework.</p> <p>Mini competition will be through YPO e procurement portal Due North contract Start date 01.12.16.</p>
17/10/2016	<p><u>Approval for Procurement of the Weed Spraying Services (John Sharrock)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member AGREED to:-</p> <p>(a) Authorise the Director of Place to:</p> <p>(i) Procure a weed spraying service (via the Corporate Procurement Team) in accordance with the Council's Standing Orders relating to Contracts;</p> <p>(ii) Appoint the successful tenderer to deliver a weed spraying service in accordance with the tender documents.</p> <p>(b) Authorise the Borough Solicitor to carry out all necessary legal formalities.</p>	<p>Tender documents returned and evaluation complete. Awaiting contract documentation from procurement services to award to successful contractor.</p>
17/10/2016	<p><u>Bereavement Services – Installation of Webcast and Photo Tribute(Kevan Roberts)</u></p> <p>Following a recommendation from the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services the Executive Cabinet Member APPROVED the report to install webcast and photo tribute display facilities in the chapels at Overdale Crematorium.</p>	<p>The work order has been placed and ICT Officer currently liaising with company to check the existing broadband connections are fit for purpose for both music and webcast/tributes.</p>

Date of Meeting	<u>Item and Decision</u>	Action and Progress
17/10/2016	<p data-bbox="379 331 1054 398"><u>Bereavement Services – Disuses Chapel in Heaton Cemetery (Kevan Roberts)</u></p> <p data-bbox="379 465 1182 600">Following a recommendation from the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services the Executive Cabinet Member APPROVED the demolition of the chapel at Heaton Cemetery as detailed in the report.</p>	<p data-bbox="1214 465 1509 768">CPS are managing the project. Timescale for demolition is 6 months subject to legislation approvals and survey findings. Expected completion is March/April 2017.</p>
14/11/2016	<p data-bbox="379 801 1182 869"><u>Great Lever Area – Traffic Regulation Order, Objections (Joe Fox)</u></p> <p data-bbox="379 936 1166 1037">Following a recommendation from the Cabinet Member for Housing, Procurement and Highways the Executive Cabinet Member APPROVED -</p> <p data-bbox="379 1059 1150 1149">Having considered the objections and the views of Ward Members, the introduction of the traffic regulation order, as amended, as detailed in Appendix one to the report.</p>	<p data-bbox="1214 936 1501 1059">Order to be Made 6 March 2017 and associated lines to be installed.</p> <p data-bbox="1214 1081 1342 1115">Complete</p>
14/11/2016	<p data-bbox="379 1216 1134 1283"><u>Morley Street and Salisbury Street, Bolton – Petition Requesting the Council to Gate the Back Street (Joe Fox)</u></p> <p data-bbox="379 1305 1126 1373">The Executive Cabinet deferred a decision on this matter pending a further look at the details of Gating Orders.</p>	<p data-bbox="1214 1216 1453 1384">Report from Community Safety team to Informal Executive Cabinet Member.</p>
14/11/2016	<p data-bbox="379 1440 1166 1541"><u>Petition requesting the Council to implement a Permit Parking Scheme in the Ellesmere Street area of Bolton (Joe Fox)</u></p> <p data-bbox="379 1608 1166 1709">Following a recommendation from the Cabinet Member for Housing, Procurement and Highways the Executive Cabinet Member APPROVED –</p> <p data-bbox="379 1731 1177 1854">That given the recent consultation which took place in January 2015, which suggested that local residents/businesses were not in favour of a residents permit scheme, that no further action is taken.</p>	<p data-bbox="1214 1608 1453 1709">Information to be circulated to Ward Councillors.</p> <p data-bbox="1214 1731 1501 1854">Agreement has been reached for the Area Forum to undertake a consultation.</p>

Date of Meeting	<u>Item and Decision</u>	Action and Progress
14/11/2016	<p><u>Heaton Fold Service Improvement Report (Kevan Roberts)</u></p> <p>Following a recommendation by the Cabinet Member for Social Inclusion, Voluntary Sector and Community Services the Executive Cabinet Member APPROVED the proposals set out in the report for consultation with staff, trade unions and stakeholders and the VER of one post holder and where there is an opportunity for staff promotion the deletion of corresponding post.</p>	<p>Consultation period with staff and unions closed on 15th December 2016. Final report tabled for Executive member approval 20th Feb 2017.</p>
12/12/16	<p><u>Halliwell Ward Traffic Regulation Order (Various Streets) – Proposed Waiting Restrictions, Objections (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member APPROVED -</p> <p>Having considered the objections and the views of Ward Members, the introduction of the proposed restrictions as advertised in October/November, 2016.</p>	<p>Order has been made 25 Jan 2017. Road Markings have been installed.</p> <p>Complete</p>
12/12/2016	<p><u>Leicester Avenue/Catherine's Close – Proposed Traffic Order, Objections (Sean Bamber)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member APPROVED -</p> <p>Having considered the objections and the views of Ward Members, the introduction of the proposed restrictions as advertised in October/November, 2016.</p>	<p>Order to be Made and restrictions to be implemented.</p> <p>Awaiting highways works associated with the development.</p>
12/12/2016	<p><u>Highways Asset Management Policy and Strategy (John Kelly)</u></p> <p>Following a recommendation from the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member APPROVED -</p> <ul style="list-style-type: none"> (i) The Highways Asset Management Policy and Strategy; (ii) Authorisation for the Director of Place to publish the Strategy and Policy; and (iii) Authorisation for the Director of Place to apply the Policy and Strategy to the management of the highways asset. 	<p>Complete</p>

Date of Meeting	<u>Item and Decision</u>	Action and Progress
12/12/2016	<p data-bbox="379 324 1082 360"><u>Waste and Fleet Procurement Update (Laura Swann)</u></p> <p data-bbox="379 459 1177 562">Following a recommendation for the Cabinet Member for Housing, Procurement and Highways, the Executive Cabinet Member APPROVED -</p> <ul style="list-style-type: none"> <li data-bbox="379 577 1150 645">(i) That the Director of Place tender for the supplies and services as detailed in this report. <li data-bbox="379 660 1027 728">(ii) The waiver of standing orders for Specialist Repairs/Inspections. <li data-bbox="379 743 1177 846">(iii) Delegate authority to the Director of Place to award the contracts listed in this report to the successful companies. <li data-bbox="379 862 1177 965">(iv) Delegate authority to the Director of Place to award the detailed extensions to the contracts listed in the report subject to satisfactory performance and review. 	<p data-bbox="1214 324 1410 427">Specifications currently being compiled.</p>