

Report to: EXECUTIVE CABINET
MEMBER – LEADER

Bolton Council

Date: 12th July, 2022

Report of: Borough Solicitor

Report No:

Contact Officer: Vicky Ridge

Tele No: 331036

Report Title:
Monitoring of Executive Member Decisions

Non Confidential: This report does not contain information which warrants its consideration in the absence of the press and members of the public.

Purpose: To provide the Executive Cabinet Member with an up to date report relating to previously taken decisions by the Executive Member.

Recommendations: The Executive Cabinet Member is recommended to note the report.

Decision:

Signed:

Leader/Executive Member

Monitoring Officer

Date:

Summary: This Report contains up to date monitoring information relating to previously taken decisions by the Executive Cabinet Member.

DECISION MONITORING

EXECUTIVE CABINET MEMBER – LEADER'S PORTFOLIO

Date of Meeting	<i>Item and Decision</i>	Action and Progress
3/11/20	<p><u>Improving Committee Administration Digital Access</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The delegation of authority to the Deputy Chief Executive to tender for the supplies and services to improve the committee administration digital function, using the appropriate frameworks, and award the contract to the successful company following the appropriate use of the framework, as required, on the basis detailed in the report; and (ii) The authorization of the Borough Solicitor to complete all the necessary legal formalities in this regard 	<p>The system is to be demonstrated to Democratic Services in July 2022 after which, if satisfied with the demonstration, the contract will be completed</p>
6/4/21	<p><u>Procurement for Enforcement Agents – Revenues and Benefits</u></p> <p>The Executive Cabinet Member AGREED –</p> <ul style="list-style-type: none"> (i) To delegate authority to the Deputy Chief Executive to: <ul style="list-style-type: none"> (a) Conduct a procurement process in accordance with Standing Orders relating to Contracts in respect of Enforcement Agents to assist in the collection of Revenues and Benefits debts by either using an existing framework agreement or by way of tender; (b) Appoint the most economically advantageous provider(s) in accordance with the terms of the existing framework agreement or the invitation to tender; and (c) Negotiate and complete all relevant contractual documentation. (ii) To delegate authority to the Borough 	<p>There has been some delay with this but work is in progress to complete this by September, 2021</p> <p>On the advice of the Procurement Team, the current contract has been extended to 21st March, 2022. The tender is scheduled to be released in December, 2021</p> <p>Tender was placed on the Chest week commencing 15th November, 2021</p> <p>13 tenders are being evaluated and contracts will be awarded effective from 1st April, 2022</p> <p>Evaluation completed – waiting for final sign off</p>

	Solicitor to carry out all the necessary legal formalities.	from procurement Still waiting for final sign-off following some enquiries from tenders
14/4/21	<p><u>Procurement of Staff Engagement System</u></p> <p>The Executive Cabinet Member APPROVED the proposal to engage in a Greater Manchester collaborative procurement of an Employee Engagement platform for an initial period of two years as detailed in the report</p>	In progress roll out commenced March 2022
13/07/21	<p><u>Procurement of Third Party Information and Communications Technology Services Provision</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The delegation of authority to the Deputy Chief Executive to:-</p> <ul style="list-style-type: none"> - Independently, or in partnership with other local authorities, design, implement and conclude a fit for purpose procurement process to seek the establishment of a third party ICT services provision contract, in alignment with the conclusion of the existing ICT services contract; -Explore and incorporate into the procurement process those arrangements that are strategically and operationally the most beneficial to Bolton Council; -Evaluate third party proposals through the procurement process and appoint ICT services under a contract for services in alignment with the conclusion of the existing ICT contract; and -Manage any exit arrangements required under the existing ICT services contract <p>(ii) The delegation of authority to the Borough Solicitor to carry out all the necessary legal formalities in this regard</p>	<p>The overall target is to establish the new contract to be effective 1st February, 2023 and to manage an orderly migration to the new services.</p> <p>The project has now reached the end of the first Dialogue phase, triggering the Invitation To Submit a Detailed Proposal (ITSDP) stage. The project team have made great progress in clarifying technical, legal, HR, financial and social value factors. The team have sent a comprehensive set of guidance and legal documentation to the three bidders to allow their detailed proposals to be submitted, targeted for July 2022.</p> <p>While focus is on ensuring a smooth switchover of services in 2023, it is also anticipated that various transformational elements will be achieved over the medium term to enable a strategic move forward in the Council's technology</p>

		<p>that will help staff, members and the delivery of service.</p> <p>Work continues on exit and transition arrangements, the action plan for which will stretch up to late-2023 (previously this was 2025 but a reduced time frame has been identified as being possible following Dialogue). In parallel, a range of tasks are being implemented to prepare for the ending of the Bolton Wigan Partnership (BWP), to coincide with the end of the current ICT contract.</p> <p>All three shortlisted companies submitted their outline technical by the deadline of 11th March, 2021</p> <p>The project team are now progressing through a schedule involving three workstreams (Technical, Legal/HR, Finance/Social Value). Initial focus is on the Technical workstream, which has commenced.</p> <p>Discussions and planning are occurring on exit and transition arrangements the action plan for which could stretch from 2022 to 2025</p>
12/10/21	<p><u>Ricoh Contract</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The delegation of authority to the Deputy Chief Executive to:</p> <p>(a) Award a new contract to Ricoh under the new framework, on the basis detailed in the</p>	<p>The Procurement Team are in the process of agreeing the new contract with Ricoh. Once drafted this will be reviewed by Legal with sign off expected by the end of</p>

	<p>report now submitted; and</p> <p>(b) Negotiate and complete all relevant contractual documentation; and APPROVED –</p> <p>(ii) The delegation of authority to the Borough Solicitor to carry out all necessary legal formalities in this regard.</p>	<p>November, 2021</p> <p>Awaiting confirmation of sign off from procurement – current contract end in May 2022</p> <p>With procurement for final sign-off</p>
7/12/21	<p><u>Bolton's Equality, Diversity and Inclusion Strategy 2021-2025</u></p> <p>The Executive Cabinet Member APPROVED the Equalities Strategy and objectives for 2021-2025 as now detailed in the report</p>	Completed
16/12/21	<p><u>Towns Fund The Wellsprings – Operating Model</u></p> <p>The Executive Cabinet Member AGREED –</p> <p>(i) To delegate authority to the Director of Place Development to:</p> <p>a) Procure a Managing Operator to manage the Wellsprings on the Council's behalf by way of a tender exercise via existing approved procurement routes; and</p> <p>b) Appoint the successful provider following completion of a tender process</p> <p>(ii) To delegate authority to the Borough Solicitor to carry out all the necessary legal formalities</p>	
17/1/22	<p><u>Former Odeon Site</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The use of the former Odeon Site for the purposes as detailed in the report;</p> <p>(ii) £500,000 being taken from the Town Centre Strategy fund to assist with the costs of the new open space; and AUTHORISED –</p> <p>(iii) The Director of Place Development, in consultation with the Executive Cabinet Member Leader's Portfolio, to finalise the design and costs.</p>	
17/1/22	<p><u>Trinity Intervention Area</u></p> <p>The Executive Cabinet Member APPROVED –</p>	

	<ul style="list-style-type: none"> (i) The procurement of Capital and Centric via the Pagabo framework to bring five sites for development within the wider Trinity Area; and AUTHORISED – (ii) The disposal of the five sites, as referred to in the report, to Capital and Centric at nil consideration; (iii) The Director of Place Development and the Borough Solicitor, in consultation with the Executive Cabinet Member Leaders Portfolio, to negotiate and conclude discussions in relation to the legal agreement; and (iv) The Borough Solicitor to complete the necessary legal formalities. 	
8/02/22	<p><u>Purchase of Case Management System for The Manchester West Coroners' Office</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The procurement of the WPC electronic case management system for the Manchester West Coroners' Service, as detailed in the report, now submitted; and AGREED – (ii) To delegate authority to the Borough Solicitor to carry out all necessary legal formalities as detailed in the report. 	Contracts have now been signed and implementation is due to begin on 4 th July, 2022
20/04/22	<p><u>Deansgate Public Realm Improvement on the Highway</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The use of funding, as detailed in the report and AUTHORISED – (ii) The Deputy Chief Executive to release the budget for the Deansgate Public Realm Improvements project. 	
20/04/22	<p><u>Moor Lane Brownfield Housing Land Fund</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The Council acting as the Guarantor in relation to the Brownfield Housing Land Fund grant monies for the Moor Lane residential development as detailed in the report; AGREED – 	Completed

	<p>(ii) To delegate authority to the Director of Place Development, in consultation with the Executive Cabinet Member Leader's Portfolio, to negotiate and conclude terms relating to the Guarantor;</p> <p>(iii) To delegate authority to make appropriate budgetary provision within the £100 million Town Centre Fund; and</p> <p>AUTHORISED –</p> <p>(iv) The Borough Solicitor to complete the necessary legal formalities.</p>	
20/04/22	<p><u>Central Street/Croal Irwell Valley Intervention Area</u></p> <p>The Executive Cabinet Member AUTHORISED –</p> <p>(i) The Director of Place Development, in consultation with the Deputy Chief Executive and the Borough Solicitor, to finalise the agreements in respect of the Central Street/Croal Valley Intervention area, as referred to in the report;</p> <p>(ii) The additional allocation from the Town Centre Fund to the redevelopment of Central Street/Croal Valley as referred to in the report;</p> <p>(iii) The Deputy Chief Executive to complete all the necessary financial formalities; and</p> <p>(iv) The Borough Solicitor to complete the necessary legal formalities.</p>	Completed
20/04/22	<p><u>Farnworth Market Precinct – Vacant Possession</u></p> <p>The Executive Cabinet Member APPROVED the write-off of debt to secure vacant possession of a unit on Brackley Street, Farnworth, as detailed in the report.</p>	
14/06/22	<p><u>Crompton Place – Vacant Possession</u></p> <p>The Executive Cabinet Member APPROVED the write-off of debt in order to maintain a retail shop within Crompton Place, as detailed in the report</p>	
21/06/22	<p><u>Local Government Pension Scheme Discretions Policy</u></p> <p>The Executive Cabinet Member APPROVED the council's approach with regard to the employer</p>	Information shared with GMPF and all documents updated with revised information – now

	discretions under the Local Government Pension Scheme, as detailed in Appendix 1 to the report	completed
21/06/22	<u>Authority to enter into Barclays Loan Amendments</u> The Executive Cabinet Member AGREED – <ul style="list-style-type: none"> (i) To the Council entering into the three Barclays Bank loan instruments; and (ii) To delegate authority to the Borough Solicitor to complete the legal formalities 	
21/06/22	<u>Temporary Central Library Provision – Towns Fund Project</u> The Executive Cabinet Member APPROVED the development and delivery of a temporary Central Library in the former New Look unit in Crompton Place Shopping Centre for a period of up to 18 months, as detailed in the report	