

**Variance analysis - Legal & Democratic Services, Chief Executive's
& Corporate Resources**

	£	£
Original budget 2007/08		14,723,100
Virements		
Communications & Marketing Agency	78,700	
Smartcard	116,200	
Payroll Shared Service	- 141,700	
HR Centres of Excellence transfers	- 37,100	
Licensing transfer from Adult Services	- 51,900	
CVS contract grant support	53,000	
ICT volume increases	197,400	
Benefits transfer - grant changes	171,900	
Local Housing allowance	100,000	
Overpayments team	69,800	
Other virements	<u>143,500</u>	699,800
Other base adjustments		
Reduced rebate on advertising	110,000	
Web team	<u>120,000</u>	230,000
Inflation		
Pay	483,400	
Prices	887,400	
Gas costs	47,500	
Income	- 351,800	
Pensions changes	<u>200,100</u>	1,266,600
Other changes		
Changes in recharges and capital accounting	<u>- 707,800</u>	<u>- 707,800</u>
		16,211,700
Budget savings		<u>- 643,000</u>
Original budget 2008/09		<u>15,568,700</u>

Variance analysis - Benefits and Other Corporate Accounts

	£	£
Original budget 2007/08		2,082,400
Base Adjustments		
Benefits transfer	- 341,700	
Market Hall virement	- 384,000	
Other minor virements	<u>6,300</u>	- 719,400
Inflation		
Pay	12,600	
Prices	184,600	
Income	- 130,600	
Pensions changes	<u>2,500</u>	69,100
Other changes		
Changes in recharges and capital accounting	- 291,000	
Coroners changes	<u>23,500</u>	- 267,500
Original budget 2008/09		<u>1,164,600</u>

Savings proposals

	Efficiencies	Income	Service Reduction	Total
	£	£	£	£
<u>Corporate Resources</u>				
External audit fees	34,000			34,000
ICT contract savings	146,000			146,000
Tax & Benefits system savings when Business Case is repaid	105,000			105,000
Printing & stationery	40,900			40,900
Insurance savings	10,000			10,000
Cashiers' Service	49,000			49,000
Accounts Payable efficiencies	55,000			55,000
Corporate Property staffing changes	85,000			85,000
Council Tax and NNDR Summons costs		80,000		80,000
Benefits recovery income		20,000		20,000
Amount required to fund demand led growth				-76,300
Total Corporate Resources savings options	524,900	100,000	0	548,600
<u>Legal & Democratic Services</u>				
Democratic Services post and reorganisation	40,000			40,000
Mayoral Attendant post and reductions in hospitality	20,000			20,000
Town Twinning	10,000			10,000
Registrars' cash limited budgets	6,600			6,600
Count Venue	15,000			15,000
Legal Services cash limited budgets	44,000			44,000
Transfer of Overhead costs to Trading Accounts		20,000		20,000
Amount required to fund demand led growth				-56,100
Total Legal & Democratic Services savings options	135,600	20,000	0	99,500
<u>Chief Executive's Department</u>				
Administrative Support	20,400			20,400
Review of recruitment advertising - share of efficiency savings	25,000			25,000
External funding - Community Cohesion		10,000		10,000
Redeployment staffing funded from corporate budget	25,000			25,000
Savings in rent grant support	17,900			17,900
Strategic Services - review of current arrangements	30,000			30,000
Departmental HR team - deletion of post			25,000	25,000
Health & Safety team - deletion of post			20,000	20,000
Translation Services - deletion of post			20,000	20,000
Corporate OD - deletion of 50% of a post	10,000			10,000
Amount required to fund demand led growth				-58,400
Total Chief Executive's savings options	128,300	10,000	65,000	144,900
Grand total of savings options	788,800	130,000	65,000	793,000
Reduced target from Executive				150,000
Savings to be determined by the Executive Member				643,000

CORPORATE STRATEGY & FINANCE ACTIVITY SUMMARY

	2007/2008 ORIGINAL £000	2008/2009 ORIGINAL £000	VARIANCE £000
LEGAL & DEMOCRATIC SERVICES			
Legal Services	258	121	-137
Civic & Administrative Services	1,014	1,278	264
Registrar of Births, Deaths & Marriages	188	190	2
Total Central Services	1,460	1,589	129
CHIEF EXECUTIVE'S DEPARTMENT			
Chief Executive/Chief Executive's Support Team	1,027	1,143	116
Area Coordinators	-49	-18	31
Personnel Services	700	842	142
Total Chief Executive's Department	1,678	1,967	289
CORPORATE RESOURCES			
Finance	1,409	1,684	275
Customer Relations Strategy	1,728	1,989	261
InformationTechnology	197	165	-32
Taxation and Benefits	2,990	3,310	320
Property Services	125	133	8
Administrative Buildings	666	816	150
Total Financial Services	7,115	8,097	982
Corporate Costs	4,470	4,559	89
TOTAL LEGAL & DEMOCRATIC, CHIEF EXECUTIVES, CORPORATE RESOURCES (before redirections)	14,723	16,212	1,489
Budget savings		-643	-643
LEGAL & DEMOCRATIC, CHIEF EXECUTIVES,CORPORATE RESOURCES after redirections	14,723	15,569	846
CORPORATE ITEMS			
Administration of Justice	95	95	0
Coroner	413	454	41
Single Regeneration Budget	178	184	6
Modernisation	31	32	1
Regeneration initiatives	110	114	4
Provincial Council & Redeployment	210	215	5
Section 48 Grants, Agma Secretariat, NWRC	527	544	17
Valuing Diversity Working Party	83	85	2
Members	848	914	66
Land & Property	-1,171	-1,892	-721
Middlebrook	149	153	4
Benefits	609	267	-342
TOTAL CORPORATE ITEMS	2,082	1,165	-917
TOTAL CORPORATE STRATEGY & FINANCE (excluding Financial Arrangements)	16,805	16,734	-71

CHIEF EXECUTIVE'S, CORPORATE RESOURCES AND LEGAL & DEMOCRATIC SERVICES

SUBJECTIVE SUMMARY

	2007/2008 ORIGINAL		2008/2009 ORIGINAL	
	£000	£000	£000	£000
EXPENDITURE				
<u>Employees</u>				
Salaries	22,080		24,095	
Wages	55		55	
Other employee costs	400		409	
		22,535		24,559
<u>Premises</u>				
Repairs and Maintenance	434		473	
Heating & Lighting	523		596	
Rent & Rates	1,574		1,463	
Other Premises Costs	471		512	
		3,002		3,044
<u>Transport</u>				
Car Allowances	118		131	
Other Transport Costs	69		71	
		187		202
<u>Supplies & Services</u>				
Telephones	516		551	
Printing & Stationery	465		688	
Computer Costs	4,746		5,369	
Grants	745		811	
Contributions	-54		-153	
Contracted services	2,458		2,570	
Other	3,617		3,721	
		12,493		13,557
Recharge Expenditure		2,262		1,964
Capital Financing		1,562		1,478
TOTAL EXPENDITURE		42,041		44,804
INCOME				
Grants		-3,344		-3,177
Sales		-537		-540
Fees & Charges		-1,391		-2,242
Rents		-587		-548
Recharge income		-17,319		-17,632
Other income		-1,689		-1,951
Contracted services		-2,458		-2,502
TOTAL INCOME		-27,325		-28,592
NET EXPENDITURE (before savings)		14,716		16,212
Budget savings				-643
NET EXPENDITURE		14,716		15,569

**2007/2008 - 2010/2011
CORPORATE STRATEGY & FINANCE
PROPOSED CAPITAL PROGRAMME**

<u>Corporate Strategy & Finance</u>		<u>2007/2008</u>	<u>2008/2009</u>	<u>2009/2010</u>	<u>2010/2011</u>
		<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>
<u>Approved schemes</u>					
Paderborn House Delapidations		2			
Access Points		300			
Data networks & ICT security		448			
Miscellaneous property schemes		98			
Energy Schemes Council Buildings		25			
Property Reviews Council Buildings		45			
Data Network & Network Access		300	100	100	100
E-government developments		447	300	300	300
Castle Hill		50			
Le Mans Crescent Accomodation		606			
Council Chamber Sound System		65			
Paderborn refurbishment (Education)		36			
Health & safety surveys		317	50	50	50
Asset Management Plan - Urgent Work and Improvements		4,386	2,000	2,000	2,000
Area Property review		563			
Sub total		7,688	2,450	2,450	2,450
<u>Bids for new schemes</u>					
Access Points			250	750	
xxx ICT Business Continuity			250		
xxx CSS IT Refresh			500	200	
Sub total		0	1,000	950	0
Corporate Strategy & Finance Proposed Capital Programme		7,688	3,450	3,400	2,450
<u>Funding</u>					
<u>Approved schemes</u>					
Capital receipts		7,100	2,450	2,450	2,450
Other (Revenue or reserves)		588	0	0	0
		7,688	2,450	2,450	2,450
<u>Bids for new schemes</u>					
Capital receipts			250	750	0
xxx Other (Revenue or reserves)			750	200	0
		0	1,000	950	0
Total funding required		7,688	3,450	3,400	2,450

**2008/2009 - 2010/2011
CORPORATE STRATEGY & FINANCE
RISKS**

Corporate Strategy & Finance

Chief Executive's Department

LAA overspends/underspends affect to organisation's financial position

Failure to manage health & safety effectively, and failure to act as exemplar

Failure to deliver and implement modern grading structure

Corporate Resources

Risk of hacking and sabotage of computer systems

ICT resilience

Failure to address health and safety issues such as legionella and asbestos

Suitability of buildings relating to requirements of DDA

Legal & Democratic Services

Land charges - competition from personal searches

- inaccurate information input into land charges searches

Failure to have an effective website, and or unauthorised creation of ad hoc internet/intranet pages

Failure to fully implement appropriate records management arrangements

Business cases not paying back initial investment in planned timescales

Reputation risk to the Local Authority through media profile