

CLEANER, GREENER, SAFER

A record of decisions made by the Executive Member with responsibility for Cleaner, Greener, Safer on:-

TUESDAY, 23RD NOVEMBER, 2010

following consideration of the matters detailed below in the presence of:-

Councillor Bashir - Ismail	Executive Member for Cleaner, Greener, Safer
Councillor Morgan	Major Opposition Spokesperson
Councillor J. Rothwell	Minor Opposition Spokesperson
Mr. M. Cox	Director of Environmental Services
Ms. S. Schofield	Assistant Director of Environmental Services
Ms. J. Pollard	Policy Accountant
Mrs. S. Bailey	Principal Democratic Services Officer

26. MONITORING OF EXECUTIVE MEMBER DECISIONS

The Director of Chief Executive's Department submitted a report which provided an update on decisions taken at previous meetings of the Executive Member.

The Executive Member NOTED the report.

27. ENVIRONMENTAL SERVICE PERFORMANCE DASHBOARD – QUARTER 2

The Director of Environmental Services submitted a report which outlined the performance of the Environmental Services Department during the second quarter of 2010/11.

The report reported on performance in the following areas:

- cleanliness;

- parks and open spaces;
- waste and recycling;
- highways;
- internal business performance – sickness absence, school meals promotion, service improvement action plans complaints, telephony.

The report also provided details of improvement actions to improve performance in 2010/11.

The Executive Member SUPPORTED –

The action plans to improve performance in 2010/11, as detailed in the report now submitted.

28. ENVIRONMENTAL SERVICES – FINANCIAL MONITORING REPORT 201-/11 – QUARTER 2

The Director of Environmental Services submitted a report which outlined the financial position in respect of the Environmental Services portfolio for the 2010/11 Financial Year, as at the end of Quarter 2, as follows:

Revenue Expenditure:

Revenue expenditure was projected to exceed the budget by £95,000.

The department had budgeted to use reserves of £64,000.

The main variances were largely due to Bolmoor , Trade Waste and School Meals.

Capital Expenditure:

Capital expenditure totalled £6.081 million against a programme of £24.706 million.

This followed the reduction to the 2010/11 capital programme agreed by Executive in the 2010/11 Review of Capital

Programme on 26 July 2010.

Reserves:

The Department's projected deficit reserve position at 31st March 2011 was £1,466,000.

Detailed repayment plans were included within the report.

Efficiency targets:

Budgeted efficiency savings for the Department were £892,000 which included demand led of £200,000 to repay the deficit reserve. The current projection was to achieve all planned efficiencies.

Risk:

Specific areas of financial risk related to loss of income due to the economic downturn, reduction in grant funding and the potential increase in fuel costs.

The Executive Member NOTED the financial position of the Department as at Quarter 2 and ENDORSED –

The ongoing repayment plan in respect of the Department's deficit reserves.

**29. SAVINGS AND EFFICENCY REPORT –
ENVIRONMENTAL SERVICES – 2011/12**

The Director of Environmental Services submitted a report which put forward the proposed Environmental Services savings and efficiencies for 2011/12 which had been prepared in response to the Corporate financial guidance approved by the Executive on 28th June, 2010.

The report advised that the guidance required that the Environmental Services Department identify savings and

efficiencies totalling 10% of its base budget, plus fund essential demand led growth for 2011/12. The Department should plan for savings at the following levels:

2011/12	10%
2012/13	10%
2013/14	5%

Table one of the report outlined the calculation of the Department's redirection target, as follows:-

	2011/12	2012/13	2013/14
Redirections required (Percentage)			
2011/12	10%	10%	10%
2012/13		10%	10%
2013/14			5%
Total Redirection Required	10%	20%	25%
Redirections required (£ Value)			
2011/12	2,105	2,105	2,105
2012/13		2,000	2,000
2013/14			1,452
Total Additional Redirections Required Each Year	2,105	4,105	5,557
Demand Led Growth			
Deficit Reserve Repayment Plan	200	400	400
Total Departmental Redirection Target	2,305	4,505	5,957

The report went on to outline the options identified to meet the corporate redirection target and demand led growth in the areas of:

Highways and Engineering
Neighbourhood Services
Waste and Fleet
Community Services; and
Policy and Performance

Full details of the options were identified in tables within the report and were summarised as follows:

Highways

Division	Description of Option	FTE Change	£'000
Highways and Engineering	Highways and Engineering savings and Efficiencies Review	68	1,370
		68	1,370
	Total Savings and Efficiencies	68	1,370

Neighbourhood services

Division	Description of Option	FTE Change	£'000
Neighbourhood Services Review	Neighbourhood Services savings and Efficiencies Review	80	605
		80	605
	Total Savings and Efficiencies	80	605

Waste

Division	Description of Option	FTE Change	£'000
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Waste and Fleet	Suspension of Green Waste	9	90
	Joint Transport Working	0	30
	Joint Authority Working	0	60
		9	180
Total Savings and Efficiencies			180

Community Services

Division	Description of Option	FTE Change	£'000
Community Services	Social Needs Transport review	0	25
	Income optimisation	0	75
		0	100
Total Savings and Efficiencies		0	100

Policy and Performance

Division	Description of Option	FTE Change	£'000
Policy and Performance	Management of Cash Limited Budgets	0	50
		0	50

	Total Savings and Efficiencies	0	50
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With regard to other financial risks, the report advised that the Department received a number of grants which helped to fund some of the activities delivered by the Department e.g. Area Based Grant and funds activity through the capital programme. Once the impact of the reduction in these funds was apparent, an update would be provided to members.

The Executive Member NOTED –

The contents of the report and that it be submitted as part of the Corporate Resource Allocation Process.

30. GROUNDWORK PARTNERSHIP AGREEMENT

The Director of Environmental Services submitted a report which updated the Executive Member on the Partnership Agreement between Environmental Services and Groundwork Bury and Bolton and sought approval for a further financial contribution of £12,500 to cover the core costs of Groundwork for the period between 1st November, 2010 and 31st March, 2011.

The report reminded the Executive Member that Environmental Services and Groundwork Bury and Bolton had been working together strategically and operationally since early 2007 and the arrangements had been formalised through a Partnership Agreement. It had also been agreed that the financial contribution would be reviewed annually.

In this regard, the report went on to outline the close working over the last 12 months and various successful projects that had been undertaken.

In view of the current financial position facing the Council and the savings required to be made by the Neighbourhood Services, the report recommended that a further core contribution of £12,500 of Area Based Grant for the period 1st

November, 2010 to 31st March, 2011 be made. This would bring the Partnership in line with other similar partnership arrangements that the Department had in place.

Any future financial contributions would be considered within the wider Neighbourhood Services Savings and Efficiency Review.

The Executive Member APPROVED –

The release of £12,500 Area Based Grant to cover the core costs of Groundwork for the period 1st November, 2010 to 31st March, 2011.

31. APPROVAL FOR PROCUREMENT OF HORTICULTURAL MACHINERY

The Director of Environmental Services submitted a report which sought approval to commence a procurement process for the supply of horticultural machinery.

The report advised that the current contract for the supply of horticultural machinery was due for renewal in March, 2011. This did not include maintenance which was provided in house through Vehicle Fleet Management.

A framework agreement was in the process of being prepared for use during the tender process which would give flexibility of options for hire or outright purchase for a range of machinery. The agreement would also give the option of procuring different items from different suppliers if this was seen as advantageous following the tender return evaluation.

The agreement for the supply of the machinery was likely to be for a period of 4 years and tenders would be evaluated during December/January, 2010/11 with contracts issued in February, 2011.

The Executive Member APPROVED –

Commencement of the Procurement process for the supply of horticultural machinery, on the basis detailed in the report now submitted, and that a report on the recommendations for approval of the tender be submitted to a future meeting of this Executive Member.

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