

Bolton Council

MEETING OF THE COUNCIL

22nd June 2022

THE CABINET AND EXECUTIVE CABINET MEMBER MEETINGS



BOLTON METROPOLITAN BOROUGH

Cabinet – 11 th and 25 th April 2022	AA
Executive Cabinet Member – Leader – 5 th and 20 th April 2022	BB
Executive Cabinet Member for Children's Services – 4 th April 2022	CC
Executive Cabinet Member for Regeneration – 4 th and 11 th April 2022	DD
Executive Cabinet Member for Highways and Transport – 11 th April 2022	EE
Executive Cabinet Member for Adult Social Care – 21 st March and 25 th April 2022	FF
Executive Cabinet Member for Stronger Communities – 19 th April 2022	GG
Executive Cabinet Member for Strategic Housing and Planning – 22 nd April 2022	HH
Executive Cabinet Member for Environmental Services Delivery – 12 th April 2022	JJ
Audit Committee – 21 st March 2022	KK
Constitutional Panel – 11 TH April and 30 th May 2020	LL



TONY OAKMAN
Chief Executive
Town Hall, Bolton

15th June 2022

AA1

THE CABINET

MEETING, 11TH APRIL, 2022

Councillor Cox	Leader's Portfolio
Councillor Mrs. Fairclough	Deputy Leader's Portfolio
Councillor Haslam	Highways and Transport
Councillor Warren	Regeneration
Councillor Galloway	Children's Services
Councillor Baines	Wellbeing
Councillor Hewitt	Strategic Housing and Planning

Other Members in Attendance

Councillor Walsh
Councillor Radcliffe
Councillor Peel
Councillor Zaman
Councillor Donaghy
Councillor Haworth
Councillor Hayes
Councillor Grant
Councillor Allen

Officers

Mr. T. Oakman	Chief Executive
Ms. S. Johnson	Deputy Chief Executive
Ms. R. Tanner	Managing Director – Bolton Integrated Care Partnership
Ms. S. Gilman	Consultant in Public Health
Ms. A. Fallon	Consultant in Public Health
Ms. H. Gorman	Borough Solicitor

Ms. E. Brook	Assistant Director Strategy and Partnerships
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Mrs. V. Ridge	Democratic Services Manager
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Apologies for absence were submitted on behalf of Councillors Dean, Ismail, Morgan, Muslim and Sanders.

Councillor Cox in the Chair.

36. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 7th March, 2022 were submitted and signed as a correct record.

37. MINUTES OF THE GREATER MANCHESTER COMBINED AUTHORITY

The minutes of the meeting of the Greater Manchester Combined Authority held on 25th March, 2022 were submitted for information.

Resolved – That the minutes be noted.

38. PROPOSAL FOR BOLTON COUNCIL TO SIGN-UP TO 'THE PREVENTION CONCORDAT FOR BETTER MENTAL HEALTH' IN BOLTON

The Executive Cabinet Member for Wellbeing and the Director of Public Health submitted a report which proposed that Bolton Council, in partnership with the Active, Connected and Prosperous Board, agreed to sign-up to the Prevention Concordat for Better Mental Health as a key component of our collective efforts across Bolton to improve mental health and wellbeing.

By way of background, members were advised that a key recommendation from the Five Year Forward View for Mental Health (2016), which was subsequently endorsed by Government, was that the then Public Health England should

develop a national Prevention Concordat for Better Mental Health programme to support all Health and Wellbeing Boards.

It was stated that the Prevention Concordat for Better Mental Health was underpinned by an understanding that taking a prevention-focused approach to improving the public's mental health had been shown to make a valuable contribution to achieving a fairer and more equitable society. Furthermore, the consensus statement, which was detailed in the report, described the shared commitment of organisations to work together, through local and national action, to prevent mental health problems and promote good mental health. The concordat also promoted evidence-based planning and commissioning to increase the impact on reducing health inequalities.

Members were advised that the Prevention Concordat acted as a framework to support cross-sector action to deliver effective local planning around prevention of poor mental health whilst also improving mental health for the whole population. The framework was based on five steps which were as follows, viz:-

- Needs and assets assessment;
- Partnership and alignment;
- Translating need into deliverable commitments;
- Defining success outcomes; and
- Leadership and accountability.

In terms of the benefits of signing up the Prevention Concordat these were summarised as follows, viz:-

- Commit to an annual prevention and promotion action plan; link up to workstreams and local stakeholders on the prevention agenda;
- Refresh plans for Covid-19 with a key focus on inequalities, discrimination and stigma;
- Be part of a growing community of practice-webinars, updates and case studies;
- Easy access to the latest data and resources;

- Link to national professional, academic and voluntary sector expertise in public mental health; and
- Strengthen the work to support workforce wellbeing.

The report also informed members that Bolton had a newly emerging three-year Population Mental Wellbeing and Suicide Prevention programme and this comprehensive programme provided a platform to engage and deliver the Prevention Concordat's ambitions and thus enable equality of mental health for all.

In terms of going forward, members were advised that to sign up to the Prevention Concordat a local Prevention Concordat Action Plan must be completed whilst also signing up to the Consensus Statement which was detailed in Appendix 3 to the report. To enable this to happen, officers would work with Centre for Mental Health, to deliver an interactive webinar (Community Conversations) which would support development of a local Prevention Concordat Action Plan based on the findings from Bolton's Big Wellbeing Survey and stakeholder engagement. It was also stated that the Population Mental Wellbeing and Suicide Prevention Steering Group would oversee the delivery and evaluation of the prevention concordat action plan and the plan would align and merge with the overall multi-agency population mental wellbeing and suicide prevention programme action plan.

Resolved – (i) That the proposal for Bolton Council to sign up to the 'Prevention Concordat for Better Mental Health in Bolton' in partnership with the Active, Connected and Prosperous Board, be approved and the proposed work in which to support this be noted.

(ii) That oversight of the implementation of Prevention Concordat for Better Mental Health in Bolton be delegated to the Director of Public Health.

39. THE PREVALENCE OF CHILDHOOD ADVERSITY IN BOLTON 2021

The Executive Cabinet Member for Wellbeing and the Director of Public Health submitted a report which provided results of a local prevalence study of Adverse Childhood Experiences (ACEs) and the impact such adversity had on people's adult health, wellbeing and lifestyle factors during Covid-19.

Members were advised that Bolton's Public Health Directorate commissioned Bangor University to undertake an academic-led study of the prevalence of ACEs amongst Bolton residents who were 18 years and over and to explore the impact of ACEs upon adult health outcomes, wellbeing and societal factors. The ACEs study had now been produced and was detailed in Appendix 1 to the report. This report also outlined the methodology, the key findings of the study and made recommendations for a system wide understanding of childhood adversity and how we could build responses that foster prevention and improve health and wellbeing outcomes for local people.

The report stated that the impacts of ACEs and trauma on health, wellbeing and wider social factors were preventable and avoidable. A system wide response would enable large scale change aimed at prevention, reducing the prevalence of ACEs and mitigating the consequences of childhood adversity and trauma, thus reducing demand on health, social care services and also wider public sector services and improved economic outcomes. By taking a whole system and population approach to preventing ACE prevalence and the wider trauma agenda would enable aspects to operate at many levels using a range of universal and targeted approaches.

In this regard, the report provided details in relation to the ecological model which set out the complex interplay between individual, interpersonal, organisational, community and public policy factors that would need to be considered if childhood adversity and wider trauma was to be addressed as part of a longer term strategy. It was also stated that the trauma and ACE responsive agenda was multi-agency and cut across the

life course, impacting on a wide range of partners and programme areas and was fundamental to numerous strategies and programmes.

Resolved – (i) That the Active, Connected and Prosperous Board be supported to provide leadership for a whole system response to ACEs with a strong focus on inequalities and community orientated approaches.

(ii) That the Children and Young People's Board be supported to provide strategic leadership for Bolton's ACE/Trauma informed agenda with responsibility for developing local engagement and delivery plans, accountable to the Active, Connected, Prosperous Board.

40. AREA WORKING REVIEW UPDATE AND PROPOSALS

The Deputy Chief Executive submitted a report which provided an update on the Area Working Peer Review facilitated by the Local Government Association (LGA) and set out proposals for a new model going forward.

Members were reminded that the review of Area Working had been rooted in the previous LGA Corporate Peer Challenge (2018) where it identified area/locality working as a key development area in need of attention. The Corporate Peer Challenge Review also made a specific recommendation which was to review, re-develop and invest in locality-based working which had member involvement at its core and the report outlined a number of other key drivers for the review. The Council had also requested LGA support in providing facilitation and brokerage through a further Peer Review style approach, that took place during March, 2021, to enable the development of consensus across political parties on a future mode of area-based working and the objectives of the review were agreed as follows:-

- For the LGA to work with the Council on a review of area-based working to ensure it was 'fit for the future' and connected to wider plans and priorities;

- To build consensus across parties for a proposed future model which would then be subject to wider engagement, development and mobilisation;
- To develop arrangements for the future development of members budgets so that their use and value was maximised in a clear, consistent and transparent way;
- To identify member support needs; and
- To inform a service review of Neighbourhoods and Communities Service (and provide context for the development of Council and partner services more broadly).

The report outlined the work that had been undertaken by the Cross-Party Member Working Group and advised that the outcome from the working group identified nine key development proposals that collectively represented a 'whole system' approach to area-based working which could play a key role in helping the Council, partners and communities in Bolton face current and future challenges and opportunities.

Members were advised that this report brought forward detailed proposals on those recommendations from the LGA report that could be delivered within the first twelve months. The other recommendations would require further planning and design work across the Council and its partners before any proposals could be brought forward.

The first proposal was in relation to the introduction and implementation of Community Alliances and the following was proposed, viz:-

- A managed transition to the establishment of very local networks of key actors in civil society at ward level with Ward Councillors in an enabling role, through the creation of Community Alliance for each ward;
- Community Alliances were made up of groups of local citizens who had put themselves forward to help improve the communities they lived in. They would work alongside the Council, elected members, anchor institutions, local business and other partners and the

AA8

wider community to design and deliver local solutions to local issues;

- Community Alliances would communicate and meet regularly with the aim of collectively enhancing community wellbeing and supporting community contribution;
- Summaries of key issues, risks and opportunities at a local level would be reported on a regular basis to an agreed Council forum and neighbourhood level delivery model with agreed feedback loops; and
- Further detail on the development of Community Alliances was detailed in Appendix 2 to the report.

In this regard the report also outlined the steps which were required to make the proposal happen which were as follows, viz:-

- Service review of the Area Working Team;
- Training and Development;
- Marketing and Communication (public and partner);
- Member engagement;
- Partner engagement; and
- Community Alliances.

The second proposal was in relation to Area Working Member Budgets and this proposal strengthened arrangements for the current member budgets allocated under Area Working and aimed to support the wider implementation of the Community Alliance model and the following was proposed, viz:-

- a) Develop local members budgets as key tool to help a) stimulate citizen engagement / action and b) enable all members to grow their place leadership & enabling role.
- b) Retain a flat rate ward allocation to ensure all members have access to reasonable levels of local small investment – on the basis this sits alongside significant focus on deprivation/disadvantage through other area working and Bolton Family measures.

- c) Introduce clear consistent criteria for targeting investments including evidenced local priorities and need, using as a base the Bolton Joint Strategic Needs Assessment (JSNA) priorities of:
 - Children getting the best start in life.
 - Promoting healthy lifestyles and preventing ill health.
 - Empowering everyone in Bolton to reach their potential and take control of their lives.
 - Fair employment and good work for all.
 - Protecting and improving our environment to ensure a healthy standard of living for all.
 - Stronger, cohesive, more confident communities in which people feel safe, welcome and connected.
- d) In addition, criteria to also include specific intentions related to community engagement and impact including:
 - Encouraging and leveraging community contribution (e.g. volunteering and match funding contribution)
 - Community impact / social value achieved (simple monitoring reports)
 - Reinforce budgets should only be used to support constituted groups and no funding for political or religious aims.
- e) Members were encouraged to consider using these budgets to support projects and activity developed within the Community Alliance for their ward.
- f) Re-clarify officer oversight, support, sign off for the Area Working budget (i.e. with criteria this establishes a 'triple lock', to ensure consistency, to support Members position/integrity and enable learning/sharing of practice across wards).
- g) Progress reports would be submitted to the Executive Cabinet Member Stronger Communities on how these budgets were being used, paying particular attention to how the Area Working budget was contributing to the Community Alliance model. A summary of each ward spend would be published on the council's website.

- h) There could be potential to grow the scale of ward budgets over time subject to learning and impact. As a starting point, the awards under the Bolton's Fund would be shared with members, and the Community Alliance, to help inform the use of Area Working budgets.

In this regard the report outlined the steps which needed to be taken to make the proposal happen which were as follows, viz:-

- Budget consolidation; and
- Approval monitoring.

Members were also informed that a key change in the projects supported through this funding, compared with the current model, was that the monetary grant to a VCSE organisation/group would need to be matched by a volunteer contribution 'giving something back' to the community. In this sense, the projects would need to be able to demonstrate an element of social value rather than just accepting a grant donation. At least 50% of the Area Working annual allocation (£7,500) should be matched with volunteer hours/direct social value to encourage and leverage community contribution. Volunteer hours had been calculated at £13.51 per hour and groups would need to demonstrate the volunteering carried out matched to the level of grant award received. It was stated that the remaining 50% of the Area Working annual allocation could be used for initiatives that had no volunteering element. This criteria would only apply to the Area Working budget annual allocation from April, 2022 onwards and would not apply to any historical funding.

Members were advised that based on the steps required it was proposed that the new Area Working budget be prepared for the new financial year April, 2022.

The report also provided details in relation to member development and the training which would be on offer.

In terms of the financial implications, the current total budget devolved to members for Area Working initiatives was

£300,000 per annum, allocated to each ward on a flat rate basis (£15,000) unless the amount allocated to each ward was amended by the Council's political administration at the time. For future arrangements the report sought approval to continue the same funding model going forward and that the budget be renamed 'Area Working Budget'. It was also stated that officers would undertake a review of historical funding devolved to members under Area Working and Neighbourhood Management to consolidate any historical budgets that remained. This historical funding held in reserves and would be available to supplement the annual budget. As members made decisions the reserve would reduce in line with the spend.

With regard to the legal implications, it was stated that the proposal to establish Community Alliances would require changes to the constitution, including the disbanding of Area Forums for which formal approval would be required via full Council.

Resolved – (i) That the development and implementation of the Community Alliance model, as detailed in the report, be endorsed and recommend to full Council for approval.

(ii) That the Community Alliance model be approved and that the Community Alliance model replace Area Forums.

(iii) That the Assistant Director Strategy and Partnerships and the Head of Community Safety and Area Working be given delegated authority to approve the necessary spend of the Area Working funding and the Constitution be amended accordingly.

(iv) That a series of member and partner engagement sessions be delivered to share the role and function of the Community Alliance.

(v) That the development of an Area Working budget made up of a) historical unspent ward funding (consolidation exercise to be undertaken) and b) the distribution on a flat

rate basis the annual £300,000 Area Working budget (£15,000 per ward) be approved.

(vi) That the introduction of a criteria that would require at least 50% of the annual award Area Working allocation (i.e. £7,500) to be used by members to harness social value and social action (i.e. matched volunteer hours) be approved and the criteria to take effect from April, 2022 and does not apply to historical funding.

(vii) The introduction of a consistent criteria for targeting investments, using as a base the Bolton Joint Strategic Needs Assessment (JSNA) and where, via engagement with the Community Alliance, it supports principles of strengthening communities be approved.

(viii) That new approval and monitoring documentation be prepared for the Area Working budget.

(ix) That the Executive Cabinet Member for Stronger Communities receive regular updates on how these budgets are being used and that ward level spend be published on the Council's website on an annual basis.

(x) That the Deputy Chief Executive be authorised to carry out all necessary legal formalities.

(xi) That the Borough Solicitor be authorised to carry out all necessary legal formalities.

(xii) That the proposed new model in relation to Area Working be reviewed after twelve months.

41. BOLTON HEALTH AND SOCIAL CARE LOCALITY MODEL

The Chief Executive submitted a report which provided a summary and sought approval of Bolton's proposed health and social care Locality Model in light of national legislative changes which included details of the long-term ambition for

health and care in Bolton and the initial changes to be implemented from July, 2022.

Members were reminded that on 6th July, 2021 the government's Health and Care Bill was published which set out key legislative proposals to reform the delivery and organisation of health services in England, to promote more joined-up services and to ensure more of a focus on improving health rather than simply providing health care services. The purpose of the Bill was to establish a legislative framework that supported collaboration rather than competition.

It was stated that central to the proposed changes was to establish Integrated Care Systems (ICSs), with Integrated Care Board (ICBs) taking on the NHS statutory functions of CCGs. In Greater Manchester, the ICB would discharge the functions, governance and legal requirements of a statutory ICS whilst being consistent with the existing devolved GM structure and process. This included building on the key delivery vehicles of Locality Boards in the 10 places, working through their constituent neighbourhoods and Provide Collaboratives taking responsibility for programmes requiring a wider GM footprint to achieve their objectives.

The report also advised that while each locality would operate a model which met their specific local needs, it was expected as a minimum the following common features would exist in each of the 10 Greater Manchester ICS localities:-

- A 'place based health and care lead' whose role would include convening the place-based partnership, representing the partnership in wider GM ICS governance and taking on responsibility for functions delegated by the ICS;
- A Locality Board that set the strategic direction for the health and care system and included civic, clinical, care professional, provider and VCSE partners as an integral element of the governance;
- A mechanism for the priorities to be decided together in the locality and a process for determining consequent financial flows to providers or provide alliances;

- A place based provider collaborative building on existing arrangements and supporting a neighbourhood approach with integrated working, connecting to PCNs and to communities and the full range of local partners;
- Appropriate accountability agreements between partners in the locality and clear delegations to enable place based delivery;
- Current CCG staff would transfer their employment to GM ICB, when it was established, with the majority remaining deployed locally; and
- Financial flows and contracting arrangements were still to be agreed, although some NHS funding would flow directly from GM ICB to providers.

In terms of Bolton's Local Model, it was explained that this built on the existing integrated arrangements but was ambitious driving a shared understanding, vision and action plan for the whole system. To enable this change the Bolton system would:-

- Establish a Locality Board, Chaired by Bolton Council, to provide oversight and assurance on the development, delivery and redesign of health and social care across Bolton with a focus on driving investment in prevention. The Locality Board would have interim responsibility for the Bolton locality budgets as delegated from GM ICB as well as those pooled through the Section 75 arrangement between the ICB and Council;
- Appoint with the ICB a Place Based Lead who would lead the establishment of a Bolton Health and Care Partnership Foundation Trust which would be fundamental to driving the transformation required in Bolton and ensure the Integrated Care partnership flourished as Bolton's Provider Collaborative;
- The development of an Integrated Health and Social Care Directorate in the Trust through the safe incremental transition of adult social care, with detailed transition plans to be developed with underpinning legal agreements as set out in the report. This process would be shaped by Council officers and in partnership with affected staff and Trade Unions; and

- Under the new GM ICS arrangements, Greater Manchester Mental Health would become a Mental Health Care Trust bringing the planning and delivery of mental health services together.

Full details of the Bolton Health and Social Care Locality Model 2022 was provided as an appendix to the report.

Resolved – (i) The nomination of Bolton NHS Foundation Trust (Bolton Health and Care Partnership Foundation Trust) Chief Executive as Place Based Lead be approved and that this is submitted to the NHS GM Integrated Care for ratification by 22nd April, 2022.

(ii) That Bolton's outline Locality Model, as detailed in the report, be approved, including:-

- a. The formal establishment of a Locality Board, as set out in the report, and Chaired by the Executive Cabinet Member for Adults and the Chief Executive of the Council; and**
- b. Supporting the creation of Bolton Health and Care Partnership Foundation Trust including the further development of the Integrated Health and Social Care Directorate in the Trust, through the safe incremental transition of adult social care**

(iii) That it be noted that a further report will be brought to the Cabinet to approve transition arrangements including the model's responsibility and accountability arrangements.

42. EXCLUSION OF PRESS AND PUBLIC

Resolved – That, in accordance with Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as specified in paragraph 3 of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in their

exemption outweighs the public interest in their disclosure.

43. BOLTON CARES FUTURE CONTRACT

The Managing Director – Integrated Care Partnership and DASS submitted a report which sought member's approval to implement a new contractual arrangement for Bolton Cares Limited to ensure the future delivery of these services and to provide a strong base for the growth and development of the company, which would deliver additional benefits for Bolton in the medium and long term.

Members were reminded that Bolton Cares Limited was incorporated in 2016 as a Local Authority trading company with the Council being the sole shareholder.

The report focused on Bolton Cares Limited, which subcontracts to Bolton Cares (A) Limited as the registered provider with the Care Quality Commission and provided a range of care services including Supported Living, Extra Care, Day Care Services, Shared Lives, Respite and Outreach under an Agreement for Services which commenced on 1st July, 2016. It was explained that this Agreement with Bolton Cares Limited was scheduled to expire on 30th June, 2022 and the report outlined the options for the future and a recommended option that would secure the stable and sustainable future delivery of these services in a way that maximised the benefit to the Council, service users, carers and local residents.

Resolved – (i) That the implementation of a new 10-year contractual arrangement with Bolton Cares Limited for the delivery of services, as detailed in Option 1 in the report, be approved.

(ii) That the Managing Director – Integrated Care Partnership and DASS be authorised to agree the specifications, the contractual and financial aspects of the agreement and to award the contract.

(iii) That the Borough Solicitor be authorised to carry out all the necessary legal formalities.

THE CABINET

MEETING, 25TH APRIL, 2022

Councillor Cox	Leader's Portfolio
Councillor Mrs. Fairclough	Deputy Leader's Portfolio
Councillor Haslam	Highways and Transport
Councillor Warren	Regeneration
Councillor Galloway	Children's Services
Councillor Baines	Wellbeing
Councillor Hewitt	Strategic Housing and Planning
Councillor Morgan	Adult Social Care
Councillor Muslim	Environmental Service Delivery
Councillor Dean	Stronger Communities

Other Members in Attendance

Councillor Walsh
Councillor Radcliffe
Councillor Eckersley-Fallon
Councillor Peel
Councillor Donaghy
Councillor Haworth
Councillor Hayes
Councillor Sanders
Councillor Grant

Officers

Mr. T. Oakman	Chief Executive
Ms. S. Johnson	Deputy Chief Executive

Mr. P. Rimmer	Assistant Director Revenues, Benefits and Customer Services
Ms. H. Gorman	Borough Solicitor
Mrs. V. Ridge	Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Allen, Ismail and Zaman.

Councillor Cox in the Chair.

44. MINUTES

The minutes of the proceedings of the meeting of the Cabinet held on 11th April, 2022 were submitted and signed as a correct record.

45. COUNCIL TAX REBATE 2022-2023 – SUPPORT FOR ENERGY BILLS

The Deputy Chief Executive submitted a report which set out proposals for Bolton's Council Tax Rebate and Discretionary Scheme for 2022/2023.

Members were advised that the Government had announced a package of support known as the Energy Bills Rebate to help households with rising bills. The package included:-

- A £200 discount on their energy bills this Autumn for domestic electricity customers in Great Britain – to be paid back automatically over the next five years;
- A £150 non-repayable rebate for households in England in council tax bands A to D – known as the Council Tax Rebate; and
- £144 million of discretionary funding for billing authorities to support households who were in need but were not eligible for the Council Tax Rebate, known as the Discretionary Fund.

The report advised that funding would be paid to billing authorities in March, 2022 and would be based on the number of eligible properties recorded in the 2021 council tax base statistics. It was explained that funding was to be passed on as a one-off £150 grant to households that were eligible under the scheme and all payments would need to have been made by 30th September, 2022. Any over-funding would have to be paid back to Government and Bolton had been allocated £16,918,950.

Members were also informed that funding for the Discretionary Fund would be allocated to billing authorities based on the index of multiple deprivation and the estimated number of council tax support claimants in bands E to H and Bolton had been allocated £705,150. It was explained that the Discretionary Fund was to be passed on directly as one-off grants of up to £150 to households that the billing authority chose to support and any unspent funding by 30th November, 2022 would be required to be repaid to Government and no additional funding would be provided for overspends.

With regards to the discretionary scheme it was proposed that all taxpayers that were eligible for Local Council Tax Support and resided in properties banded E to H would receive a £150 discretionary payment. This would benefit 203 taxpayers and would cost £30,450. It was also proposed that taxpayers that were Class U (SMI) and resided in bands E to H would receive a £150 discretionary payment. This would benefit 21 taxpayers and would cost £3,150. It was further proposed that taxpayers that received a disabled reduction and resided in bands F to H would receive a £150 discretionary payment. This would benefit 84 taxpayers and cost £12,600.

It was stated that the above proposals carried a total cost of £46,200 and would leave £658,950 which remained in the discretionary fund. It was also proposed that further consideration was given to the best use of the remaining discretionary balance taking into account additional data and the relationship with the Council's existing Local Welfare Provision Scheme.

Resolved – (i) That Bolton’s main Council Tax Rebate Scheme be approved.

(ii) That Bolton’s Discretionary Scheme be approved.

(iii) That the Assistant Director, Revenues, Benefits and Customer Services be given delegated authority, in consultation with the relevant Executive Cabinet Member, to allocate the balance of the Discretionary Fund.

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

TUESDAY 5TH APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|--------------------|-------------------------------------|
| Councillor Cox | - Executive Cabinet Member – Leader |
| Councillor Peel | - Major Opposition Spokesperson |
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Grant | - Minor Opposition Spokesperson |
| Councillor Allen | - Minor Opposition Spokesperson |

Officers

- | | |
|---------------|---|
| Mr G. Brough | - Director of Place (Development) |
| Ms H. Gorman | - Borough Solicitor |
| Ms J. Pollard | - Head of Finance – Chief Executive's and Place |
| Ms T. Halsall | - Executive Support Team Leader |
| Mrs. S Bailey | - Principal Democratic Services Officer |

47. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**48. EXECUTIVE SUPPORT TEAM STAFFING
ESTABLISHMENT REPORT**

The Deputy Chief Executive submitted a report which sought approval to permanently increase the current staffing establishment within the Council's Leadership Support Team by additional post.

By way of background information, the report advised that a temporary post of Personal Assistant had been created to provide one to one support to the Managing Director of the Integrated Care Partnership for a 12-month period.

In this regard, the report now sought approval to appoint to this post on a permanent basis as there was an established need to provide this support long term.

Full details of the post together with the current and proposed staffing structures were provided in the report.

This proposal is to be funded from existing resources currently being used to fund the temporary arrangements that have been in place.

The Executive Cabinet Member APPROVED –

The establishment of a permanent post of Personal Assistant within the Leadership Support Team, on the basis detailed in the report now submitted, to enable efficient support to be provided for the Director and Chair of the Integrated Care Partnership.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of

the case, the public interest in their exemption outweighs the public interest in their disclosure.

49. PADERBORN CORONERS' COURT AND ASSOCIATED MOVES

The Director of Place (Development) submitted a report which provided an update on the proposed expansion of the Coroners' Court to three court rooms and outlined the associated costs and timescales.

The report advised that the Coroners' Court had a substantial backlog of cases from a combination of changes to the law and the Covid pandemic and required a third court room in order to meet the increased demands on the Service.

Indicative costs had been compiled for the expansion and associated move, details of which were provided.

Arrangements had also been put in place to relocate staff to allow space for the expansion and approval was sought to move the existing workshop to a new location.

The Executive Cabinet Member APPROVED -

- (i) The authorisation of the Director of Place (Development) to develop the third Coroners' Court and the move of the workshop to a new location, on the basis detailed in the report now submitted;**
 - (ii) The authorisation of the Borough Solicitor to complete any legal formalities in this regard; and**
 - (iii) The use of Corporate Reserves to fund the third Coroners' Court on the basis detailed in the report now submitted; and NOTED -**
 - (iv) That the costs will be shared with Wigan and Salford Councils.**
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LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

WEDNESDAY 20TH APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|------------------|-------------------------------------|
| Councillor Cox | - Executive Cabinet Member – Leader |
| Councillor Peel | - Major Opposition Spokesperson |
| Councillor Hayes | - Minor Opposition Spokesperson |
| Councillor Grant | - Minor Opposition Spokesperson |
| Councillor Allen | - Minor Opposition Spokesperson |

Officers

- | | |
|--------------------|--|
| Ms. S. Johnson | - Deputy Chief Executive |
| Mr. G. Brough | - Director of Place (Development) |
| Mr. J. Kelly | - Assistant Director (Highways and Engineering) |
| Mr. P. Whittingham | - Assistant Director Economic Development and Regeneration |
| Ms. H. Gorman | - Borough Solicitor |
| Mrs. V. Ridge | - Democratic Services Manager |

50. DEANSGATE PUBLIC REALM IMPROVEMENT ON THE HIGHWAY

The Director of Place Services submitted a report which sought the Executive Cabinet Member's approval to carry out public realm works on the adopted highway in Deansgate, Bolton which would be funded from profits generated from PSP.

The Executive Cabinet Member was advised that Bolton Council was striving to provide attractive public space, where it could, to encourage, residents, businesses and visitors to the area. In view of this, a section of Deansgate between Knowsley Street and Bridge Street had been identified as a discrete area that would benefit from hard and soft landscaping and distinctive dwell space.

The proposed scheme had balanced the desire to soften the area with natural soft landscaping (including trees and planters) but also hard paving features to break up the area and provide additional character in the space. The general arrangement drawing was included in Appendix B to the report.

The report stated that it was proposed to fund the scheme with the profits returned from PSP Bolton LLP and the budget for the scheme was £1 million. It was also explained that the works would be procured using the Council's Highways Framework Contract which provided for a level of flexibility, including early contractor involvement which in turn allowed for the development of the proposal's buildability and enabled specific materials to be secured along with the specialist trades required for the feature paving works. The capital works would be added as an in-year addition to the Directorate of Place capital programme.

The Executive Cabinet Member APPROVED –

- (i) The use of funding, as detailed in the report, and AUTHORISED –**
- (ii) The Deputy Chief Executive to release the budget for the Deansgate Public Realm Improvements project; and**

(iii) The Assistant Director (Highways and Engineering) to carry out the works, as proposed within the report, within the available budget.

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

51. MOOR LANE BROWNFIELD HOUSING LAND FUND

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval for the Council to act as Guarantor for the Brownfield Housing Land Funding allocated to Step Places for the Moor Lane housing development.

The Executive Cabinet Member APPROVED –

(i) The Council acting as the Guarantor in relation to the Brownfield Housing Land Fund grant monies for the Moor Lane residential development as detailed in the report; AGREED –

(ii) To delegate authority to the Director of Place Development, in consultation with the Executive Cabinet Member Leader's Portfolio, to negotiate and conclude terms relating to the Guarantor;

(iii) To delegate authority to make appropriate budgetary provision within the £100 million Town Centre Fund; and AUTHORISED –

(iv) The Borough Solicitor to complete the necessary legal formalities.

52. CENTRAL STREET/CROAL VALLEY INTERVENTION AREA

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval to vary the Option Agreement in respect of the Central Street/Croal Valley Intervention Area and to make additional investment in the area to facilitate its redevelopment.

The Executive Cabinet Member AUTHORISED –

- (i) The Director of Place Development, in consultation with the Deputy Chief Executive and the Borough Solicitor, to finalise the agreements in respect of the Central Street/Croal Valley Intervention area, as referred to in the report;**
- (ii) The additional allocation from the Town Centre Fund to the redevelopment of Central Street/Croal Valley as referred to in the report;**
- (iii) The Deputy Chief Executive to complete all the necessary financial formalities; and**
- (iv) The Borough Solicitor to complete the necessary legal formalities.**

53. FARNWORTH MARKET PRECINCT – VACANT POSSESSION

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval to write off debt to secure vacant possession of a unit on Brackley Street to enable the redevelopment of Farnworth Market Precinct.

The Executive Cabinet Member APPROVED the write-off of debt to secure vacant possession of a unit on Brackley Street, Farnworth, as detailed in the report.

BB8

NOTES

CHILDREN'S SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Children's Services, Looked after Children, Safeguarding for Children and Young People, Schools and Early Years:-

MONDAY, 4th APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Galloway	- Executive Cabinet Member – Children's Services
Councillor Donaghy	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson

Officers

Mr P. Rankin	- Deputy Director of Children's Services
Ms G. Whitehead	- Assistant Director of Children's Services – Inclusive Education and Learning
Mr I. Walker	- Assistant Director – Social Care and Early Help
Ms L. Butcher	- Head of Finance
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

41. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

42. PROPOSED SCHOOLS BUILDING MAINTENANCE PROGRAMME FOR 2022-23

The Director of Children's Services submitted a report which sought approval to commit Capital Funding from the Schools Building Maintenance Capital Programme to support essential building maintenance works at the six undermentioned schools:

- Oxford Grove Primary School - Roofing Scheme £1.1M
- Hardy Mill Primary School – Roofing Scheme £650K
- Egerton Primary School – Electrical Scheme £350K
- Gaskell Primary School – Roofing Scheme £550K
- The Orchards Lower site – Roofing Scheme £550K
- St James DH VC School – Roofing/Structural Scheme £700K.

The report advised that the Council received annual Capital Funding via the Schools Condition Allocation (SCA) from the Department for Education to carry out works at Local Authority Community and Voluntary Controlled Schools. The allocation recognised the need for capital repair and replacement to keep buildings in good condition whilst their day-to-day maintenance

was met from the Revenue Funding provided to schools for this purpose.

The Children's Services Departmental Capital Programme used the SCA funding allocation to support the annual Schools Building Maintenance Programme (BMP). Separate Capital Funding allocations for similar works to Academy and Voluntary Aided schools was allocated to the respective responsible bodies for works at their schools.

The report stated that during 2020/22, school condition reports had been undertaken at all Local Authority Community and Voluntary Controlled schools. These were now being used to identify future school building condition needs for the purposes of prioritising schemes to be included in the annual BMP.

In this regard, the report put forward proposals to allocate Capital Funding for repair works at the six schools now identified.

The Executive Cabinet Member APPROVED –

The allocation of Capital Funding support to undertake necessary repairs at the six schools identified in the report now submitted, subject to receipt of an appropriate funding allocation from the DfE.

CC4

NOTES

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

TUESDAY, 4th APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren	- Executive Cabinet Member – Regeneration Portfolio
Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr P. Whittingham	- Assistant Director Economic Development and Regeneration
Mr D. Shepherd	- Principal Group Accountant
Mrs S. Bailey	- Principal Democratic Services Officer

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

29. LAND AT KESTOR STREET

The Director of Place (Development) submitted a report which sought approval for the acquisition of land at Kestor Street from the Blackburn Diocese and its subsequent disposal to Sherwin Williams by way of a long lease.

Full details of the lease and payback arrangements were provided in the report.

The Executive Cabinet Member APPROVED-

- (i) The authorisation of the Director of Place (Development), in consultation with the Borough Solicitor, to conclude the purchase of land at Kestor Street Bolton, on the basis detailed in the report now submitted;**
- (ii) The authorisation of the Director of Place (Development) in consultation with the Borough Solicitor to conclude negotiations for disposal of the land at Kestor Street by way of a long lease to Sherwin Williams;**
- (iii) The authorisation of the Director of Place (Development) to agree the terms of a payback arrangement for the land at Kestor Street with Sherwin Williams; and**
- (iii) The authorisation of the Borough Solicitor to conclude all legal formalities in this regard.**

REGENERATION

A record of decisions made by the Executive Cabinet Member with responsibility for the Regeneration Portfolio:-

MONDAY, 11TH APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Warren

- Executive Cabinet Member –
Regeneration Portfolio

DD3

Councillor McKeon	- Major Opposition Spokesperson
Councillor Hayes	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson

Officers

Mr G. Brough	- Director of Place (Development)
Mr P. Whittingham	- Assistant Director Economic Development and Regeneration
Mr D. Cross	- Head of Asset Management
Mr M. Howells	- Client Services Manager
Mr D. Shepherd	- Principal Group Accountant
Ms L. McGuinness	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

30. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

31. FORMER SUSAN ISAACS BUILDING - GRANT OF LEASE TO LIFEBRIDGE ASEND

The Director of Place (Development) submitted a report which outlined proposals to lease the former Susan Isaacs building to Lifebridge ASEND.

Full details of the proposed terms of the lease together with the financial pay back arrangements were provided in the report.

The grant of a 28-year lease at the peppercorn rent suggested in the report would represent an under value but would enable the Charity to apply for grant funding to undertake the required upgrading works and the replacement roof covering for the building and continue its valuable work in the community for the foreseeable future. This option would also provide immediate savings for the Council.

The alternative option would be to explore other educational uses for the building.

The Executive Cabinet Member APPROVED –

(i) The 28-year lease of the former Susan Isaacs Building at an under value to Lifebridge ASEND, on the basis detailed in the report now submitted; and

(ii) The delegation of authority to the Director of Place (Development) to approve and complete the negotiations in this regard and instruct the Borough Solicitor to complete all legal formalities and the documentation for the grant of the lease.

EXECUTIVE CABINET MEMBER FOR HIGHWAYS AND TRANSPORT

A record of decisions made by the Executive Cabinet Member
with responsibility for Highways and Transport:-

MONDAY, 11th APRIL, 2022

Following consideration of the matters detailed below in the
presence of:-

Councillor Haslam	Executive Cabinet Member for Highways and Transport
Councillor Ayub	Major Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson
Councillor Wright	Minor Opposition Spokesperson
Councillor McMulkin	Minor Opposition Spokesperson
Councillor Fletcher	Minor Opposition Spokesperson

Officers

Mr J. Fox	Senior Engineering Manager (Asset Management)
Mr. D. Shepherd	Principal Group Accountant
Ms L. McGuinness	Senior Lawyer
Mrs. S. Bailey	Principal Democratic Services Officer

28. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an
update on decisions taken at previous meetings of the
Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

**29. PROPOSED PROHIBITION OF DRIVING ON
SCARGILL ROAD AND COW LANE (TRAFFIC ORDER
303954) OBJECTION REPORT**

The Director of Place (Development) submitted a report which provided details of the representations received in response to consultation of proposals to introduce the prohibition of driving measures on Scargill Road and Cow Lane.

The report advised the Executive Cabinet Member that concerns had been raised about the levels of large vehicles using Cow Lane as a short cut to bypass the junction of St Helens Rd and Smethurst Lane.

In addition, concerns had been raised by Greater Manchester Police and local residents that Scargill Road, a link between the Cressingham Road Estate and Chip Hill Road and one of two entrances/exits into the area, was being used by non-residents who were driving fast through the estate and using Scargill Road for as an escape route from the Police when dealing drugs in the area.

In this regard, an Experimental Traffic Regulation Order of Prohibition of Driving Orders at two strategic locations had been suggested in the area and the proposal had been formally advertised by Public Notice on 12th April 2021. A public postal consultation was also undertaken to all the properties identified as potentially being affected by the proposals.

Of the 298 consultations that were sent out, five representations had been received in total. All responses had been sent as individual representations and were received from the following locations:

- Scargill Road Area – 2 objections – 1 objection centred around the increase in traffic levels on Cressingham Road because of the prohibition of driving on Scargill Rd. The other objection raised

concerns about the increase in traffic levels on Hawkshead Drive to gain access to Hulton Lane.

- Cow Lane – 1 objection raised concerns that vehicles would drive to the closure point and then have to drive back down Cow Lane therefore doubling the number of vehicles passing their property. The other representation was in support of the proposals.

The report provided observations on the feedback and following an evaluation of traffic movements, recommended the introduction of the measures on a permanent basis.

The alternative option was to remove one or both of the prohibition of driving measures and return the network to its previous condition.

The associated costs of the traffic order were £3,168.00. The Civil engineering closure works associated with the proposals would cost £7,000.00. Both the traffic order and on-site works would be funded by the Hulton Ward Area Forum monies.

The Executive Cabinet Member APPROVED –

The introduction of the prohibition of driving measures, as set out in Appendix A to the report, at both locations on Scargill Road and Cow Lane on a permanent basis.

30. PROPOSED WAITING RESTRICTIONS IN VARIOUS STREETS AROUND WESTHOUGHTON WARDS (TRAFFIC ORDER 303947) OBJECTION REPORT.

The Director of Place (Development) submitted a report which outlined the representations received in response to the promotion of the Waiting Restrictions in the Westhoughton Wards (TRO 303947).

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The report advised that concerns had been raised regarding parked vehicles causing obstructions to both vehicles and pedestrians and in some cases causing poor visibility at the following locations:

- Leigh Road east side;
- the junction of Mill Lane with Hindley Road;
- the junction of Redwood with The Hoskers;
- Wigan road outside Allenby Mill.
- Holden Lea between Church Street and Back Church Street.
- Molyneux Road at its junction with Greenfield Close.
- Library Street (fragmented restrictions with different lengths causing ambiguity);
- Miry Lane (a cul-de-sac) at its junction with Hindley Road;
- Old Fold Road
- Pavilion Square south of Edward Street and the private car park.
- Winterbourne Drive and Perseverance Close and the junctions with Bolton Road; and
- removal of the current No Waiting at Any Time restrictions on Howarth Street at its end with Albany Fold upon agreement with the resident for being deemed unnecessary as it deprived the property from a needed on-street parking space.

The proposals were formally advertised by Public Notice on 8th December, 2021 and a public postal consultation had been undertaken to all the properties identified as potentially being affected.

In this regard, the report advised that of the total 54 consultations sent out, 14 (26%) representations had been received, full details of which were provided.

Following a detailed analysis of the response received, various amendments to the proposals were now suggested and summarised in Appendix A to the report.

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The Executive Cabinet Member APPROVED –

The introduction of the waiting restrictions in the Westhoughton area, including the amendments shown in Appendix A, on the basis detailed in the report now submitted.

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NOTES

ADULT SOCIAL CARE

A record of decisions made by the Executive Cabinet Member with responsibility for Adult Social Care, Safeguarding for Adults and Bolton Cares.

MONDAY, 21st MARCH, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Morgan	- Executive Cabinet Member for Adult Social Care
Councillor Haworth	- Major Opposition Spokesperson
Councillor McGeown	- Minor Opposition Spokesperson
Councillor Sanders	- Minor Opposition Spokesperson
Councillor Wright	- Minor Opposition Spokesperson
Councillor McMulkin	- Minor Opposition Spokesperson
Councillor Fletcher	- Minor Opposition Spokesperson

Officers

Ms R. Tanner	- Managing Director – Bolton Integrated Care Partnership
Ms T. Minshull	- Assistant Director Commissioning and Integration
Ms L. Butcher	- Head of Finance - People
Ms K. Harris	- Group Accountant
Ms A. Kelly	- Senior Lawyer
Mrs S. Bailey	- Principal Democratic Services Officer

NON-CONFIDENTIAL ITEM

21. ADULT SOCIAL CARE COVID GRANTS

The Managing Director of the Bolton Integrated Care Partnership and the Deputy Chief Executive submitted a report which provided details of all Covid grants received from April, 2020 to date for Adults Services.

The Executive Cabinet Member NOTED the grant income and expenditure of Covid grants since April, 2020.

CONFIDENTIAL ITEM

The background papers and report in relation to the following item were considered confidential as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

22. FEE RATES FOR ADULT SOCIAL CARE AND HEALTH SERVICES 2022/23

The Managing Director of the Bolton Integrated Care Partnership submitted a report which outlined proposals regarding the setting of fee rates for 2022/23 in relation to Adult Social Care and Health Services.

Full details of the proposed 2022/23 fees as they related to the Council were provided in Section 8 of the report.

It was noted that the report and fees proposals contained in Section 7 of the report had been considered and agreed by the Joint Commissioning Committee.

The Executive Cabinet Member APPROVED –

- (i) The rates in respect of the Adult Social Care and Health Services Non-Pooled Budget, as detailed in section 8 of the report now submitted; and NOTED:
(ii) The remainder of the report.

ADULT SOCIAL CARE

A record of decisions made by the Executive Cabinet Member with responsibility for Adult Social Care, Safeguarding for Adults and Bolton Cares.

MONDAY, 25th APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|---------------------|--|
| Councillor Morgan | - Executive Cabinet Member for Adult Social Care |
| Councillor Haworth | - Major Opposition Spokesperson |
| Councillor McGeown | - Minor Opposition Spokesperson |
| Councillor Wright | - Minor Opposition Spokesperson |
| Councillor Fletcher | - Minor Opposition Spokesperson |

Officers

- | | |
|---------------|--|
| Ms R. Tanner | - Managing Director – Bolton Integrated Care Partnership |
| Ms L. Butcher | - Head of Finance - People |
| Ms A. Kelly | - Senior Lawyer |
| Mrs S. Bailey | - Principal Democratic Services Officer |

23. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

24. ADULT SERVICES PERFORMANCE MANAGEMENT REPORT 2021/22

The Managing Director of the Bolton Integrated Care Partnership submitted a report which provided the latest available 2021/22 performance information for the Department of Adult Services.

The report provided a summary of the performance of the Adult Services Department during Quarter 3 of 2021-22 and outlined the Department's performance against the priorities of the Corporate Plan and related key performance indicators.

The Executive Cabinet Member NOTED the report.

25. ADULT SOCIAL CARE REFORM IMPLICATIONS

The Managing Director of the Bolton Integrated Care Partnership submitted a report which provided an update on the Adult Social Care reforms Bolton was required to plan for and implement and the proposed approach to help deliver on these requirements.

The report advised that over the last six months, a range of national reforms had come forward in relation to adult social care. It had been clear for some time that funding and changes were needed to enable social care's potential to best support people and communities and ensure it was sustainable. The proposed reforms would have significant implications to the Local Authority's existing social care processes, financial management, workforce and systems particularly given the short implementation timescales.

In this regard, the report provided an in-depth analysis of the issues and key risks to implementation in Bolton including capacity, resources, workforce and timescales and put forward proposals to establish a strategic programme of support on a two-year fixed term basis, full details of which were provided.

The Executive Cabinet Member NOTED –

- (i) The policy changes and the implications for Bolton in relation to Adult Social Care reforms; and APPROVED -**
- (ii) The establishment of a fixed term programme of strategic support, on the basis detailed in the report now submitted.**

26. DIRECT PAYMENT POLICY

The Managing Director of the Bolton Integrated Care Partnership submitted a report which put forward a Direct Payment Policy for consideration and approval.

The report advised that Direct Payments were monetary payments made to adults who preferred this method to meet some or all their eligible care and support needs. It enabled the person to take ownership of their own care planning by choosing how and when they received support instead of Bolton Council arranging services on their behalf.

In this regard, the report put forward a proposed Direct Payment Policy for consideration, a copy of which was attached at Appendix A. It was noted that Paragraph 2.5 of the Policy was not required and should be removed.

The Executive Cabinet Member APPROVED –

The Direct Payment Policy now submitted at Appendix A to the report, with the deletion of Paragraph 2.5.

27. ADULT SOCIAL CARE DEBT POLICY

It was noted that this item had been withdrawn.

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NOTES

STRONGER COMMUNITIES

A record of decisions made by the Executive Cabinet Member with responsibility for Stronger Communities:-

TUESDAY 19th APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

- | | |
|---------------------|---|
| Councillor Dean | - Executive Cabinet Member – Stronger Communities |
| Councillor Veevers | - Minor Opposition Spokesperson |
| Councillor Grant | - Minor Opposition Spokesperson |
| Councillor McMulkin | - Minor Opposition Spokesperson |
| Councillor Allen | - Minor Opposition Spokesperson |

Officers

- | | |
|----------------|---|
| Ms S. Johnson | - Deputy Chief Executive |
| Ms. H. Gorman | - Borough Solicitor |
| Ms E. Brook | - Assistant Director - Strategy and Partnerships |
| Ms. J. Pollard | - Head of Strategic Finance – Chief Executive's and Place |
| Mrs. S. Bailey | - Principal Democratic Services Officer |

CONFIDENTIAL ITEM

The background papers and report in relation to the following item are considered confidential as defined in paragraph 1 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

15. BUSINESS IMPROVEMENT REVIEW – AREA WORKING, NEIGHBOURHOOD MANAGEMENT AND COMMUNITY SAFETY

The Deputy Chief Executive submitted a report which set out the results of consultation on proposals to review the Area Working, Neighbourhood Management and Community Safety Service, to take into account a reduction in funding from 2021 onwards and also sought the Executive Cabinet Member's approval to implement the final proposals.

The Executive Cabinet Member was advised that, following the recent review of Area Working, the proposed staffing changes aimed to reinforce Bolton Council's commitment to a refreshed vision for Area Working and a more flexible and adaptive Community Safety function, ensuring that a fit for purpose staffing structure was in place to support this new working model and provide a stronger service for the Council and the people of Bolton.

The report outlined the proposals to review the Area Working, Neighbourhood Management and Community Safety Service and it was stated that these had been subject to consultation for an extended period of 43 days in order for management to fully investigate and consider all issues and concerns raised by staff and the Trade Unions. A summary of the key issues raised during consultation and the response from management was included at Appendix 4 to the report.

The formal Trade Unions response was detailed in Appendix 3 to the report.

The Executive Cabinet Member was advised that, the final proposals, having taken into account feedback received during consultation did not include any significant changes. However, management had provided assurances that further discussions would take place during the implementation period regarding capacity concerns, suggested changes to service delivery and job descriptions and ensuring that all duties were carried out at the appropriate level and grades.

The relevant Equality Impact Assessment had been undertaken and was detailed in Appendix 5 to the report.

The Executive Cabinet Member APPROVED –

- (i) The final proposals in relation to the review of the Area Working, Neighbourhood Management and Community Safety Service as detailed in the report, having due regard to the consultation feedback and the Equality Impact Assessment; and AGREED -**
- (ii) Subject to the approval of the Head of Paid Service, to delegate the implementation of the new structure, including details of voluntary redundancy arrangements and consequential redundancy selection, to the Chief Executive and Deputy Chief Executive.**

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STRATEGIC HOUSING AND PLANNING

A record of decisions made by the Executive Cabinet Member with responsibility for Strategic Housing and Planning:-

FRIDAY, 22ND APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Hewitt	- Executive Cabinet Member for Strategic Housing and Planning
Councillor Silvester	- Major Opposition Spokesperson
Councillor Allen	- Minor Opposition Spokesperson
Councillor Grant	- Minor Opposition Spokesperson

Officers

Mr. G. Brough	- Director of Place
Mr. P. Whittingham	- Assistant Director of Economic Development and Regeneration
Mr. M. Kay	- Head of Planning
Mr. A. Alex	- Development Manager (Planning)
Ms. N. Raby	- Senior Lawyer
Mrs. V. Ridge	- Democratic Services Manager

16. STATEMENT OF COMMUNITY INVOLVEMENT

The Director of Place Development submitted a report which sought the Executive Cabinet Member's approval of the revised Statement of Community Involvement (SCI) following consultation.

The Executive Cabinet Member was reminded that a draft revised SCI was approved in September, 2021 and although there was no legal requirement to carry out consultation on the SCI, in light of the significance of involving different parts of the

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community in a variety of planning decisions, it was decided to carry out some consultation.

It was explained that the consultation consisted of contacting everybody on the Council's development plan consultation database, placing the draft SCI on the Council website, placing copies in all the borough libraries and using social media. The consultation process lasted for four weeks and comments received during this period had been considered by officers and incorporated into a proposed SCI.

The Executive Cabinet Member was informed that twelve organisations and four individuals had responded to the consultation and a list of responses was contained in the appendix to the report, with a summary of content and a recommendation as to whether any changes should be made to the SCI as a result of the responses. It was noted that only minor changes to the SCI were recommended and these were detailed in the report.

A copy of the revised Statement of Community Involvement was appended to the report.

The Executive Cabinet Member NOTED the proposed changes made to the Statement of Community Involvement and RECOMMENDED that Council approves the revised Statement of Community Involvement and that it be brought into effect immediately.

EXECUTIVE CABINET MEMBER ENVIRONMENTAL SERVICES DELIVERY

A record of decisions made by the Executive Cabinet Member with responsibility for Waste Collection and Neighbourhood and Community Services and Digital:-

TUESDAY, 12TH APRIL, 2022

Following consideration of the matters detailed below in the presence of:-

Councillor Muslim	Executive Cabinet Member for Environmental Services Delivery
Councillor Sherrington	Major Opposition Spokesperson
Councillor Veevers	Minor Opposition Spokesperson
Councillor Flitcroft	Minor Opposition Spokesperson
Councillor Wright	Minor Opposition Spokesperson
Councillor Allen	Minor Opposition Spokesperson

Officers

Mr. J. Sharrock	Head of Environmental Operations
Mr. T. Alberts	Interim Waste Manager
Mr. D. Shepherd	Principal Group Accountant
Mrs. V. Ridge	Democratic Services Manager

15. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions that had previously been taken by the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

16. RECYCLING AND WASTE COLLECTION POLICIES

The Director of Place (Services) submitted a report which set out the Council's Waste and Recycling Collection Policies relating to the Council's Waste Collection functions, for consideration and approval.

The report advised that the Council was committed to delivering high quality Waste Collection Services that provided value for money. To this end, a series of Waste and Recycling Policies based on current working practices had been developed to ensure that the Council was fulfilling its statutory obligations as a Waste Collection Authority and providing waste and recycling services that operated in a timely, reliable, safe and cost-effective manner and encouraged waste minimisation and recycling amongst householders in Bolton.

The Policies covered all fourteen aspects of Recycling and Waste Collection and were attached to the report at Appendix C and summarised in Appendix A.

The Policies also outlined the responsibilities of householders for managing their waste in an environmentally sustainable manner.

It was noted that there may be exceptional circumstances where the policies may need to be adapted. This would be at the discretion of senior Council Officers in consultation with relevant Executive Cabinet Members/Ward Members.

The proposed Policies had been considered by the Place Policy Development Group at its meeting held on 12th January 2022.

The Executive Cabinet Member APPROVED –

The fourteen Policies relating to the Collection of Waste and Recycling, as summarised in Appendix A, and attached at Appendix C, to the report now submitted subject to the following amendments, viz:-

- **The deletion of foil trays/barbeque trays and aluminium foil in table 3: Prohibited Material for each of the Council's Bins; and**
- **The inclusion of operational issues as a reason when the Council would seek to return within 48 hours of a missed bin collection.**

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AUDIT COMMITTEE

MEETING, 21ST MARCH, 2022

Present – Councillors Peel (Chairman), Haworth (Vice-Chairman), Brady, Cowen, Donaghy and Sanders.

Also in attendance

Ms. S. Johnson	-	Deputy Chief Executive
Mr. R. Thomas	-	Deputy Head of Audit and Risk Management
Mr. A. Wright	-	Audit Manager
Mr. D. Wingfield	-	Group Accountant
Ms. K. Murray	-	Mazars Group
Mrs V. Ridge	-	Democratic Services Manager

Apologies for absence were submitted on behalf of Councillors Hayes, Galloway and Muslim.

Councillor Peel in the Chair

15. MINUTES

The minutes of the proceedings of the meeting of the Committee held on 17th November, 2021 were submitted.

Further to Minute 7 of the previous meeting, the Chairman requested an update on the current position regarding Manchester Airport.

The Deputy Chief Executive agreed to send out an update to all members of the Committee and to provide a comprehensive report on the matter to the next meeting.

Resolved – That the minutes be approved as a correct record.

16. ACCOUNTING POLICES AND CRITICAL JUDGEMENTS REPORT FOR 2021/22 STATEMENT OF ACCOUNTS

The Deputy Chief Executive submitted a report which advised the Committee of the proposed Accounting Policies and Critical Judgements to be used in producing the 2021/22 Statement of Accounts.

The report put forward the significant accounting policies that would be used in the preparation of the 2021/22 Statement of Accounts and explained the requirement to disclose the critical judgements made by management when producing the Statement of Accounts.

The report also outlined the latest consultation issued in February 2022 on the emergency proposals for an update of the 2021/22 Code of Practice on Local Authority Accounting in the UK and the 2022/23 Code that may impact the preparation of the 2021/22 accounts. This had been in response to recent events where 91% of local bodies had missed the statutory deadline of 30th September 2021 for publication of their audited 2020/21 accounts.

After considering a wide range of options the CIPFA/LASAAC had decided to explore two approaches:

- an adaptation to the Code to allow local authorities to pause professional valuations for operational property, plant and equipment for a period of up to two years (though the initial proposal was for the 2021/22 Financial Year) - this approach explored the use of an index to be used to increase or reduce that valuation; and
- deferring the implementation of IFRS 16 Leases for a further year and reversing the planned changes to the 2022/23 code to implement that standard.

The consultation process had lasted for four weeks up to 3rd March, 2022. The Council's response was attached to the report at Appendix 1.

A Motion to approve that the contents of the Accounting Policies and Critical Judgements report, as now submitted, was moved by Brady and seconded by Councillor Sanders

Members voting for the Motion:

Councillors Brady, Cowen, Donaghy, Haworth, Peel and Sanders

Members voting against the Motion:

None

Members abstaining:

None

Whereupon the Motion was declared carried.

**17. TREASURY MANAGEMENT OUTTURN REPORT FOR
QUARTER THREE 2021/22**

The Deputy Chief Executive submitted a report which put forward the Treasury Management Outturn report for Quarter Three of 2021/2022.

The Committee was reminded that the report was a requirement of the Council's reporting procedures and covered the Treasury Management activity during the third Quarter of 2021/2022 and the associated Prudential Indicators for 2021/2022.

In this regard, the report provided an update on the Treasury Management indicators approved at the meeting of the Budget Council in February, 2021. As at the end of Quarter Three, 2021/2022, most indicators were within the limits approved at Budget Council, however there had been temporary breaches

of Money Market Fund counterparty limits as a result of the exceptional circumstances caused by the Coronavirus pandemic.

Resolved – That the report be noted.

18. TREASURY MANAGEMENT AND INVESTMENT STRATEGIES FOR 2022/23 TO 2025/26

The Deputy Chief Executive submitted a report which outlined the Council's prudential indicators for 2022/2023 to 2025/2026 and set out the expected treasury operations for this period.

The report fulfilled two key legislative requirements:-

- (a) The Treasury Management Strategy Statement which set out how the Council's Treasury Service would support the Capital Programme, the day-to-day treasury management AA9 and the limitations on activity through treasury prudential indicators; and
- (b) The investment strategy which set out the Council's criteria for choosing investment counterparties and limiting exposure to the risk of loss. This strategy was in accordance with the CLG Investment Guidance.

A Motion to approve the contents of the Accounting Policies and Critical Judgements report, as now submitted, was moved by Councillor Brady and seconded by Councillor Sanders

Members voting for the Motion:

Councillors Brady, Cowen, Donaghy, Haworth, Peel and Sanders

Members voting against the Motion:

None

Members abstaining:

None

Whereupon the Motion was declared carried.

19. EMERGENT INTERNAL AUDIT 2022/23 PLAN

The Head of Internal Audit submitted a report which put forward the emergent 2022/23 Internal Audit Plan for the consideration and approval of the Committee.

Members were advised that the Internal Audit Service provided independent assurance over the adequacy and effectiveness of the Council's systems of governance, risk management and internal control.

The report provided details of the Internal Audit Plan which set out the planned areas of focus of the Service and had been developed through initial audit assessment and discussion with senior officers.

The plan consisted of two sections, as follows:

- defined areas of audit work – these were identified in Appendix 1 of the report and included audits that were currently in progress or audits from the 2020/21 Plan that had not yet been started but had been reassessed as remaining priority areas; and
- other potential areas of focus – these were identified in Appendix 2 of the report and included areas where assurance requirements needed to be explored further and which had been identified from a review of strategic plans and risk registers and initial discussions with senior managers.

The report advised that it was intended to continue further discussions with clients to agree the scope and timing of any audit work and to ensure that audits appropriately reflected key risks across service areas and could be accommodated alongside current client commitments. Any amendments that

were agreed from these discussions, or resulting from emerging risks, would be confirmed to this Committee as part of the regular reporting.

The Audit Plan was flexible and the areas of focus would continue to be developed during the year. Progress and development of the Plan would be reviewed after six months with an update to this Committee in September.

A Motion to approve the emergent Internal Audit Plan 2022/23, as now submitted, was moved by Councillor Sanders and seconded by Councillor Brady.

Members voting for the Motion:

Councillors Brady, Cowen, Donaghy, Haworth, Peel and Sanders.

Members voting against the Motion:

None

Members abstaining:

None

Whereupon the Motion was declared carried.

20. REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

The Head of Internal Audit submitted a report which:

- informed members of the annual review of the effectiveness of Internal Audit and the Quality Assurance and Improvement Programme;
- outlined proposals to undertake an External Audit Assessment of the Authority's Internal Audit Service through the North West Chief Audit Executives Peer Review Programme; and
- put forward the Internal Audit Charter Review for review and approval.

The report advised members that regulations required the Council to have an effective Internal Audit function and applicable professional standards required a review of the function to be carried out at least annually to provide assurance over the role, function and performance of the Internal Audit Service.

In this regard, the report presented the findings of the latest review and the resulting Quality Assurance and Improvement Programme, a copy of which was attached at Appendix 1.

The report also sought members' views and approval for an Audit Charter which outlined the purpose, authority, scope and responsibility of the Internal Audit service. A copy of the Charter was attached to the report at Appendix 2.

The report also provided the annual confirmation of Internal Audit's independence and summarised the current arrangements for audit planning and resourcing to ensure that the Head of Audit and Risk Management could provide an annual assurance opinion.

The report also proposed that the next five-yearly external assessment of internal audit which was due in Quarter Four of 2022/23, should be conducted through the North West Chief Audit Executives' Peer Review Process.

Following consideration of the report, members commented on the potential to include the political component of local authorities in the Charter in the future.

A Motion to approve the following recommendations contained in the report was moved by Councillor Cowen and seconded by Councillor Brady:

- (i) The level of assurance provided by the review of effectiveness, and the improvement actions identified in the Quality Assurance and Improvement Programme, as detailed in Appendix 1.

- (ii) The undertaking of External Audit Assessment of the Internal Audit Service through the North West Chief Audit Executives Peer Review Programme.
- (iii) The Internal Audit Charter, as detailed in Appendix 2.

Members voting for the Motion:

Councillors Brady, Cowen, Donaghy, Haworth, Peel and Sanders

Members voting against the Motion:

None

Members abstaining:

None

Whereupon the Motion was declared carried.

21. EXTERNAL AUDITOR ANNUAL REPORT

Ms K. Murray submitted the Annual Audit Report which summarised the key issues arising from the 2020/21 External Audit undertaken in respect of the Council's Financial Statements and the Council's arrangements for securing economy, efficiency and effectiveness in its use of resources.

With regard to the Council's Financial Statements, the report advised that an audit report had been issued on 18th November, 2021 with an Unqualified opinion.

With regard to Value for Money arrangements, Section 3 of the report confirmed that this work had now been completed. No significant weaknesses in arrangements had been identified and no recommendation has arisen.

With regard to wider reporting responsibilities, the report noted that work on the Council's WGA submission could not commence until the group instructions from the National Audit Office were received.

The report also advised that work on the objection received in respect of the Council's Accounts for the year ended 2019 had now been concluded.

Members considered the report and made the following comments/observations:

- concern at the increased net pension deficit and potential liability of the Council – Ms Murray explained that the costs were a notional value and extremely difficult to assess in the current climate; and
- whether there was a need to review the Council's arrangements for the timely submission of bids – Ms Mazar assured members that the recent failed bid was an isolated occurrence and not a systematic failure within the Authority.

Resolved – That the report be noted.

22. EXTERNAL AUDIT STRATEGY MEMORANDUM

Ms K. Murray. Mazars, submitted the Audit Strategy Memorandum for the year ending 31st March, 2022 for the consideration and comment of the Committee.

The document summarised the approach of the Council's External Auditors, highlighted significant audit risks and areas of key judgements and provided details of the role and responsibilities of the Audit Team together with the associated timescales for submission of reports.

The following risks and key judgement areas had been identified:

- management override of controls;
- net defined liability valuation;
- valuation of property, plant and equipment; and
- valuation of Airport shareholding (Group).

Full details of the planned response of how these risks would be addressed were included in the report.

There had been no identified value for money risks to date.

The document also contained specific appendices on key communication issues relevant to the work of the Committee.

Resolved – That the report be noted.

23. EXTERNAL AUDIT PROGRESS REPORT

A report was submitted from Mazars, the Council's External Auditors, which updated members on progress in delivering their responsibilities.

In this regard, the report summarised the key audit stages and associated timescales and advised that all work was on track with no significant matters that required reporting at this stage.

The report also provided details in relation to recent national publications, key findings and how they impacted on Local Government.

Resolved – That the report be noted.

24. CORPORATE RISK REGISTER

The Deputy Chief Executive submitted a report which contained the latest update of the Council's Corporate Risk Register.

Members were advised that over recent months, the Council's Risk Management Framework had been refreshed which included strengthening of arrangements for risk recording and reporting risks to deliver the following outcomes:-

- assure the consistency and completeness of risk recording and reporting;
- support consistency of approach and risk literacy across all Directorate Leadership Teams (DLTs);

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- to support DLTs in their assessment and response to key risks;
- to assure Corporate Leadership Team (CLT) on actions being taken in response to high level DLT risks;
- to support CLT in review and response to cross cutting strategic risks (corporate risks); and
- support regular assurance reporting to Cabinet and Audit Committee on key risks.

The report stated that CLT had agreed that the current highest risks to the achievement of corporate priorities for the Council related to:-

- future finance and resources;
- health inequalities;
- the scale and pace of competing and urgent priorities;
- impacts on the workforce including fatigue and morale; and
- recruitment, retention and development of the workforce.

It was also stated that a further 12 medium and low risks had been agreed which would be overseen at a corporate level.

Details of all the risks which had been identified were summarised in the report together with the key changes to the Corporate Risk Register from October, 2021 to January, 2022.

Following consideration of the report, members noted that:

- health inequalities had always existed in addition to covid related ones; and
- a major development programme had been classified as a medium risk – Mr Thomas advised that the Corporate Leadership Team had currently ranked the project as a medium risk however this would continue to be assessed and re-classified if necessary.

Resolved – That the report be noted.

25. DRAFT COMMITTEE WORK PLAN

The Head of Internal Audit submitted the proposed Committee Work Plan which would guide the work of the Committee over the forthcoming Municipal Year.

Resolved – That Draft Work Plan be noted, and that an item on the financial situation at Manchester Airport be included as an item for the meeting in June, 2022.

(The meeting started at 11.00 a.m. and finished at 11.55am)

CONSTITUTIONAL PANEL

MEETING, 11TH APRIL, 2022

Present – Councillors Cox (Chairman), Baines (as deputy for Councillor Morgan), Mrs. Fairclough, Galloway, Hayes, Peel, Sherrington and Zaman.

Also in Attendance

Mr. T. Oakman	-	Chief Executive
Ms. H. Gorman	-	Borough Solicitor
Mrs. V. Ridge	-	Democratic Services Manager

Councillor Cox in the Chair

5. MINUTES

The minutes of the proceedings of the meeting of the Panel held on 22nd February, 2022 were submitted and signed as a correct record.

6. APPOINTMENT OF COMMITTEES AND PANELS

The Borough Solicitor submitted a report which sought members approval to changes to memberships of the Committees/ Panels as follows:-

To appoint appropriate members onto the undermentioned bodies:-

1. Councillor Grant be appointed as a non-voting member of the Cabinet in place of Councillor Brady;
2. Councillor Grant be appointed as a member of the Planning Committee in place of Councillor Brady;
3. Councillor Grant be appointed as a member of the Place Scrutiny Committee in place of Councillor Brady;

4. Councillors Allen, Hill, Brady, Peel and Wright be appointed as members of the Bolton Cares Steering Committee; and
5. Councillors Haslam, Radcliffe, Mistry and Allen be appointed as members of the Licensing and Environmental Regulation Committee.

Resolved – That the changes to the Appointment of Committees and Panels, as now detailed, be approved.

(The meeting started at 5.30 p.m. and finished at 5.35 p.m.)

CONSTITUTIONAL PANEL

MEETING, 30TH MAY, 2022

Present – Councillors Cox (Chairman), Donaghy, Mrs. Fairclough, Grant, Haslam (as deputy for Councillor Dean), Haworth, Hayes, Hewitt (as deputy for Councillor Galloway), Muslim until minute 3 and then Hill (as deputy for Councillor Galloway), McKeon, Newall, Peel, Mrs. Thomas, Sanders and Walsh.

Also in Attendance

Mr. T. Oakman - Chief Executive
Ms. H. Gorman - Borough Solicitor

Apologies for absence were submitted on behalf of Councillors Allen, Dean, Galloway and Morgan.

1. APPOINTMENT OF CHAIRMAN

Resolved - That Councillor Cox be appointed as Chairman of the Constitutional Panel for the ensuing Municipal Year

Councillor Cox here took the Chair

2. AMENDMENTS TO THE CONSTITUTION OF THE COUNCIL (INCLUDING CHANGES IN RESPECT OF STANDING ORDERS, STANDING ORDERS RELATING TO CONTRACTS AND THE COUNCIL'S SCHEME OF DELEGATION AND THE MEMBERS ALLOWANCE SCHEME

The Borough Solicitor submitted a number of documents which sought member's approval in relation to the Constitution of the Council (including changes in respect of Standing Orders, Standing Orders relating to Contracts and the Council's Scheme of Delegation).

Members were also advised that the Members Allowances Scheme, once updated, would be submitted for Council approval.

Resolved – That the proposed changes in relation to the Constitution of the Council (including changes in respect of Standing Orders, Standing Orders relating to Contracts and the Council's Scheme of Delegation) be approved.

3. APPOINTMENT OF COMMITTEES AND THEIR RESPECTIVE POWERS AND DUTIES

The Borough Solicitor sought members approval to appoint to the Committees, together with their Chairs and Vice-Chairs and their respective powers and duties, as circulated.

Resolved – That the appointments to Committees, together with their Chairs and Vice-Chairs and their respective powers and duties, as now detailed, be agreed with the exception of the Audit Committee which will be subject to further discussions.

4. APPOINTMENT OF POLICY DEVELOPMENT GROUPS, CHIEF OFFICERS APPOINTMENTS PANEL AND VARIOUS BODIES

The Borough Solicitor sought members approval for the appointment of Policy Development Groups, the Chief Officers Appointments Panel and various bodies, as circulated.

Resolved – That the appointment of Policy Development Groups, the Chief Officers Appointments Panel and various bodies, as now detailed, be agreed subject to Councillor Baines replacing Councillor Galloway as deputy on the Health and Social Care Joint Commissioning Board and the deletion of Shadow Partnership Boards and Bolton Advice Centre.

5. COUNCIL MEETINGS IN 2022/2023 AND THE ANNUAL COUNCIL MEETING IN 2023

The Borough Solicitor submitted the proposed dates for Council meetings in 2022/2023, together with, the date for the Annual Council Meeting in 2023.

Resolved – That the proposed dates for Council meetings in 2022/2023, together with, the date for the Annual Council Meeting in 2023, as now detailed, be approved.

(The meeting started at 4.30 p.m. and finished at 5.30 p.m.)