

Report to: EXECUTIVE CABINET
MEMBER – LEADER'S
PORTFOLIO

Bolton Council

Date: 17th March, 2014

Report of: Deputy Chief Executive

Report No:

Contact Officer: Vicky Ridge

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Report Title: Monitoring of Executive Member Decisions

Non Confidential: This report does not contain information which warrants its consideration in the absence of the press and members of the public,

Purpose: To provide the Executive Cabinet Member with an up to date report relating to previously taken decisions by the Executive Member.

Recommendations: The Executive Cabinet Member is recommended to note the report.

Decision:

Signed:

Leader/Executive Member

Monitoring Officer

Date:

Summary: This Report contains up to date monitoring information relating to previously taken decisions by the Executive Cabinet Member.

DECISION MONITORING

EXECUTIVE CABINET MEMBER LEADER'S PORTFOLIO

Date of Meeting	Item and Decision	Action and Progress
31 st March, 2010	<u>Horwich St Mary's Football Club – Scholes Bank</u>	
	<p>The Executive Member AGREED – (i) the proposed letting of the land, edged black on the plan appended to the report, to Horwich St Mary's Football Club on the previously agreed terms, subject to the necessary planning approvals; and NOTED</p> <p>(i) the objections received in accordance with the provisions of Section 123 (1) (2A) of the Local Government Act 1972.</p>	Lease completion is reported to be close and legal services are pressing the football clubs solicitors
30 th June, 2010	<u>Land At Greenland Road</u>	
	The Executive Member AGREED the freehold disposal of land at Greenland Road on the terms detailed in the report and that the Director of the Chief Executive's Department be authorised to complete the necessary legal formalities.	Resulting from best and final offers are being sought from interested parties, an offer has been received and is being considered
	<u>Regent Park Golf Course</u>	
	The Executive Member APPROVED the terms of the lease for Regent Park Golf Course being modified in accordance with option 1, as now detailed, and that the Director of the Chief Executive's Department be authorised to complete the necessary legal formalities.	Issues continue to be addressed with the tenant
	<u>25/27 Mawdsley Street</u>	
	The Executive Member AGREED the disposal of 25/27 Mawdsley Street to the existing tenants/sub-tenants, subject to a suitable valuation to be	Concluding miscellaneous legal rights to facilitate a sale.

	agreed by the Executive Member.	Property to be submitted for auction early financial year 2014
	<u>Former Bolton Community College Site Manchester Road</u>	
	The Executive Member AGREED to the disposal of the Council owned land as envisaged within the College Co-location Scheme on the basis of a two stage tender exercise, as now detailed, and that the Directors of Corporate Resources and Chief Executive's be authorised to progress the marketing and tender exercise in as outlined in the report.	Planning permission approved and site being marketed. Solicitors instructed in respect of a freehold land swap of the Council's interest in the Deane Road site for the BCC's interest in this site. Contract documentation agreed
26th October, 2011	<u>All Souls</u>	
	The Executive Member for Strategy and External Relations REAFFIRMED the Council's financial commitment to the project.	Negotiations underway with the Churches Conservation Trust and All Souls working up detail of a Service Level Agreement to determine Council usage of building. Official opening of All Souls March 2014.
	<u>New House Farm Pavillion Brightmet – Lease To Bolton Gymnastics Club</u>	

	The Executive Member APPROVED the terms and conditions, as now detailed, and that the Director of the Chief Executive's Department be authorised to complete the necessary legal formalities.	Meeting held with club to discuss delays and revised lease terms. Club has now agreed terms. Legal instructed
18 th January, 2012	<u>Burnthwaite, Old Hall Lane</u>	
	The Executive Member AGREED – (i) that a tender exercise be undertaken to select a prospective purchaser for the site, with a sale being conditional upon planning permission being granted; and (ii) that the Director of Chief Executive's be authorised to complete the necessary legal documentation.	Planning permission obtained. Site now being marketed by PSP. Under offer
	<u>Spa Mill, Spa Road</u>	
	The Executive Member AGREED the demolition of Spa Mill and the marketing of the site at the most appropriate time.	Interest expressed in purchase by Bolton Lads and Girls Club. Terms to be quoted when their intentions have been clarified and highway issues resolved.

Date of Meeting	<u>Item and Decision</u>	Action and Progress
18/06/12	<u>PSP – Bolton</u> The Executive Cabinet Member AUTHORISED the Deputy Chief Executive to:- <ul style="list-style-type: none"> (i) progress the disposal of land and property as part of the Surplus Property Project; (ii) develop and implement proposals to add value to the Council's existing investment portfolio as part of the 	PSP Bolton are currently progressing all 3 strands. The operations board continues to meet on a monthly basis. Ongoing

	<p>Asset Management Strategy; and</p> <p>(iii) allow PSP Bolton to progress the marketing of surplus properties and cover the costs of holding the same as part of the Office Accommodation Strategy</p>	
16/07/2012	<p><u>Land at Highfield Road, Farnworth</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) the disposal of the Council owned land, at the figure detailed in the report, which is to be considered to be the market value of the site, to a Bolton Community Homes Association Partner; and AUTHORISED –</p> <p>(ii) the Borough Solicitor to complete the necessary legal documentation</p>	<p>Review of price because mine shaft discovered.</p> <p>Information requested to support claim for reduced price</p>
23/07/2012	<p><u>Smithills Open Farm (Harricraft Farm) – Partially Collapsed Bridge</u></p> <p>The Executive Cabinet Member Deputy Leader APPROVED –</p> <p>(i) the provisionally agreed terms for the revised tenancy of Harricraft Farm as detailed in the report; and AUTHORISED –</p> <p>(ii) the expenditure on the bridge rebuilding at the level of the revised costs; and</p> <p>(iii) the Borough Solicitor to complete the necessary legal formalities</p>	<p>Tenant has employed a consultant to produce an alternative bridge rebuilding scheme.</p> <p>Tenancy terms continue to be discussed between agents with a caveat that some terms will change if tenant is to fund or part fund bridge rebuilding</p>
20/08/12	<p><u>Former Site of Horwich Market, Curteis Street, Horwich</u></p> <p>The Executive Cabinet Member APPROVED –</p> <p>(i) The disposal of land at less than best consideration to St Vincent's Housing Association who are a Bolton Community Homes Partner; AUTHORISED –</p> <p>(ii) The Borough Solicitor to complete the necessary legal documentation; and</p> <p>(iii) A tender exercise to be undertaken to select a prospective lessee for the commercial use of the remainder of the</p>	<p>Lease to St Vincents completed 9th July and a start on site is due mid November</p> <p>An offer has been made to a third party for the disposal of the residual area following a valuation by the District Valuer and proposed development costs have been submitted to assist negotiations. Further details on the proposed</p>

	site with the lease being conditional upon planning permission being granted.	costs have been requested
4/03/13	<p><u>Land at Weston Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the terms for the lease of land at Weston Street, Bolton as detailed in the report and AUTHORISED the Borough Solicitor to complete the necessary legal documentation</p>	<p>Legal instructed and documentation in hand</p> <p>Further negotiations have taken place on the disposal terms and the lessees now want to pay a single capital sum of £25,000 instead of an annual rent</p>
8/04/13	<p><u>Bolton Scene Design, Print and Distribution Contracts 2013-2015</u></p> <p>The Executive Cabinet Member AGREED –</p> <ul style="list-style-type: none"> (i) That the Bolton Scene Print Contract for 2013/2015 be awarded to NWN Media on the basis of four standard editions per year at a cost of £21,538; and (ii) That the Bolton Scene Distribution Contract for 2013/2015 be awarded to the National Leaflet Company on the basis of four standard editions per year at a cost of £30,976 	<p>Legal instructed to produce framework agreements based on the terms of each tender</p>
8/04/13	<p><u>Land at Clarence Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the sale of land at Clarence Street, Bolton following the grant of an option as detailed in the report and AUTHORISED the Chief Property Officer to conclude negotiations and the Borough Solicitor to complete the necessary legal documentation</p>	<p>A revised scheme has been prepared and a draft contract is being prepared with Asons Solicitors</p> <p>Ground investigation work by the purchaser completed</p> <p>Planning application now submitted</p>
13/05/13	<p><u>Land at Croft Street, Bolton</u></p> <p>The Executive Cabinet Member, on the basis of the current information, AGREED –</p> <ul style="list-style-type: none"> (i) That the Council does not enforce the orders for costs and damages in the sum of £212,788; (ii) That the Council take no further action in relation to obtaining possession of the 	<p>Ongoing</p>

	<p>land at Croft Street;</p> <p>(iii) That the Council does not enforce the order for sale on the premises at 287/289 Manchester Road, Bolton; and</p> <p>(iv) That the Council does not enforce the order for costs in relation to the adjudication for the Mountcliffe Land and to delegate to the Borough Solicitor the negotiation of the final terms to enable these recommendations to be effected</p>	
13/05/13	<p><u>101 Castle Street, Bolton – Lease to Bolton Sea Cadets</u></p> <p>The Executive Cabinet Member APPROVED the grant of a lease to Bolton Sea Cadets and AUTHORISED the Chief Property Officer to conclude negotiations and the Borough Solicitor to complete the necessary legal documentation</p>	Sea Cadets advise that they are now in a position to proceed with the lease and have appointed solicitors, expect completion of lease by end of March, 2014
13/05/13	<p><u>Land at Progress Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the grant of the lease of land at Progress Street, Bolton and AUTHORISED the Borough Solicitor to complete the necessary legal documentation</p>	Applicant considering draft lease. A request has been made for the Council to pay lessee's costs in seeking legal advice
10/06/13	<p><u>Land at Union Road and Yates Street, Tonge Moor</u></p> <p>The Executive Cabinet Member AGREED the terms for the disposal of Council owned land at less than best consideration to a Bolton Community Homes Housing Association Partner on the basis that the purpose for which the land is to be disposed of at an undervalue is likely to contribute to the promotion or improvement of social wellbeing of the area as set out in the General Disposal Consent (England) 2003 and that the Borough Solicitor be authorised to complete the necessary legal documentation</p>	<p>Planning application to be prepared for social housing development</p> <p>Legal instructed on the final purchases (3 remaining)</p>
20/08/13	<p><u>Illume, Crompton Children's Centre, Chalfont Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the renewal of the licence at an undervalue for the occupation of the Crompton Children's Centre by Illume Education for an After School Club and AUTHORISED the Borough Solicitor to complete</p>	<p>Legal Services awaiting return of completed documentation</p> <p>Completion is expected soon</p>

	the necessary documentation	
20/08/13	<p><u>Illume, Oldhams Children's Centre, Forfar Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the renewal of the licence at an undervalue for the continued occupation of the Oldhams Children's Centre by Illume Education for an After School Club and AUTHORISED the Borough Solicitor to complete the necessary documentation</p>	<p>Legal Services awaiting return of completed documentation.</p> <p>Completion is expected soon</p>
20/08/13	<p><u>Former Bolmoor Workshops, Adelaide Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED –</p> <ul style="list-style-type: none"> (i) The sale of the former Bolmoor Workshops, Adelaide Street, Bolton on the main terms as detailed in the report; and (ii) The removal of the equitable charge from the title to the property; and <p>AUTHORISED</p> <ul style="list-style-type: none"> (iii) The Borough Solicitor to complete the necessary documentation 	<p>Legal instructed and draft documentation being prepared</p>
20/08/13	<p><u>Adelaide House, Adelaide Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the sale of Adelaide House, Adelaide Street, Bolton on the main terms as detailed in the report and AUTHORISED the Borough Solicitor to complete the necessary documentation</p>	<p>Legal instructed and draft documentation is close to agreement</p>
21/10/13	<p><u>Land at Moor Lane, Bolton (Bus Station)</u></p> <p>The Executive Cabinet Member APPROVED the acquisition of the current site of the bus station on Moor Lane, Bolton and AUTHORISED the Chief Property Officer to conclude negotiations</p>	<p>TFGM approval of terms expected in mid March, 2014</p>
21/10/13	<p><u>Land at Starcliffe Street, Bolton</u></p> <p>The Executive Cabinet Member APPROVED the disposal of Council owned land at Starcliffe Street, Bolton at less than the market value to a Bolton Community Homes Registered Provider partner and AUTHORISED the Borough Solicitor to complete the necessary documentation</p>	<p>Legal instructed and draft lease being prepared.</p> <p>Lease completed</p>
21/10/13	<u>Property Rationalisation Programme – Bolton</u>	Works progressing to

	<u>Town Hall</u> The Executive Cabinet Member NOTED the progress made to date on the Town Hall refurbishment project and APPROVED the project progressing through to completion subject to it being delivered within budget and to the proposed timescales and the vacation, marketing and disposal of four office buildings within Bolton Town Centre namely The Wellsprings, Paderborn House, Howell Croft North and Le Mans Crescent	programme Ongoing
18/11/13	<u>Skate Park Project Update</u> The Executive Cabinet Member AGREED – (i) To delegate authority to the Assistant Director of Highways and Business Development to tender and award a contract for the design and construction of a skate park in Bolton up to a value of £250,000; and (ii) To receive further reports outlining the outcome of this work	The procurement process has now been completed and the contract is due to be awarded subject to council's standing orders
25/11/13	<u>Intermediate Care Bed Provision and Service Rebalance</u> The Executive Cabinet Members APPROVED the proposals as detailed in the report for consultation purposes with trades unions, staff and stakeholders	Currently out for consultation
16/12/13	<u>The Council's Anti-Poverty Fund – Proposals</u> The Executive Cabinet Member AGREED – (i) The general strategy and principles for the Anti-Poverty Fund; (ii) The proposals, as set out in Section 5 of the report, as the priority areas for action; (iii) The indicative financial allocations to the various proposals as detailed in Section 6 of the report; and CONFIRMED – (iv) The decision to block Payday Loan sites from the Council's PC Network	Implementation ongoing
16/12/13	<u>Nursery Provision – Various Properties</u> The Executive Cabinet Member AUTHORISED	Bright Meadows and Harwood Youth Centre to

	the Chief Property Officer to offer the opportunities as detailed on the terms proposed within the report	be advertised January, 2014 – advertised and awaiting expressions of interest. Party selected for Bright Meadows, Harwood to be readvertised
27/01/14	<u>Bolton Museum Collections for the Future – Proposed Disposals</u> The Executive Cabinet Member APPROVED the disposal of the items now listed in the report	All items have been added to the MA website or the Natural Sciences Collections Association (NATSCA) forum – still ongoing
27/01/14	<u>Tendering Process for the Anti-Social Behaviour Victim Champion Service</u> The Executive Cabinet Member APPROVED the tendering process as detailed in the report and AGREED to delegate authority to the Director of Environmental Services, in conjunction with, the Cabinet Member for Community Safety and Police, to award the contract based on the criteria as detailed in the report	Corporate Procurement has revised the timescales for the tendering of this service. An extension to the existing contract will be made to allow enough time for robust tendering procedures to take place with a new expected contract start date 1 st July, 2014
27/01/14	<u>Land adjacent to the Ferns Academy, Bolton</u> The Executive Cabinet Member APPROVED the grant of a lease on land adjacent to the Ferns Academy and AUTHORISED the Borough Solicitor to complete the necessary documentation	Legal instructed to progress letting. Secretary of State consent to grant of lease has been sought
27/01/14	<u>The Smithills Estate – Proposed Sale of the Non-Core Area to the Woodland Trust</u> The Executive Cabinet Member APPROVED the provisionally agreed terms for the sale of the non-core area of the Smithills Estate and AUTHORISED – (i) That £500,000 from the receipt be allocated for repair work at Smithills Hall; and (ii) That the Borough Solicitor to complete the necessary legal formalities	Legal instructed. Notification of proposed sale given to relevant organisations such as the West Pennine Moors Partnership, Red Rose Forest etc. No adverse comments received from consultees. Legals preparing sale documentation
24/02/14	<u>Occupational Health and Safety – Position Statement</u>	Ongoing

	The Executive Cabinet Member APPROVED the proposals in relation to Occupational Health and Safety as detailed in the report	
24/02/14	<u>Implementation of Oracle Sickness Module</u> The Executive Cabinet Member APPROVED the implementation of the Oracle Sickness Absence module with effect from 1 st April, 2014 and the associated staffing and system issues as detailed in the report	Ongoing
24/02/14	<u>Fees and Charges for Library and Museum Services 2014/2015</u> The Executive Cabinet Member APPROVED the proposed fees and charges for the Library and Museum Services for 2014/2015 as detailed in the report and AGREED that the impact of the increases be monitored for a six month period with a report back to this meeting	These changes will be implemented from 1 st April, 2014
24/02/14	<u>Members Savings</u> The Executive Cabinet Member APPROVED the proposals as detailed in the report to meet the savings targets for 2013-2015	These changes will be implemented from 1 st April, 2014
24/02/14	<u>Voluntary Sector Support</u> The Executive Cabinet Member AGREED that funding of £24,000 be made available to the Bolton Solidarity Community Association (BSCA) for 2014/2015, in order to continue the provision of services whilst work is undertaken by BSCA and Bolton at Home to secure alternative funding for future provision	Completed
24/02/14	<u>Procurement of Bailiff Services</u> The Executive Cabinet Member APPROVED the procurement process of a mini competition under the Rotherham MBC Bailiff and Debt Collection Framework and AGREED that the Chief Executive be given delegated authority to make the decision on which Bailiff companies will be awarded the contract and for what contract period, following the mini competition process	Process ongoing
24/02/14	<u>Town Centre Strategy – Public Realm Programme</u> The Executive Cabinet Member NOTED the	Further reports will continue to be submitted to this meeting

	progress made to date and AGREED that progress reports continue to be submitted as the implementation of the programme proceeds	
24/02/14	<u>Farnworth Town Centre Masterplan Framework</u> The Executive Cabinet Member ENDORSED – (i) The Farnworth Town Centre Masterplan Framework as a guiding document for its future development and regeneration; and REQUESTED – (ii) That regular progress reports be submitted to this meeting	Regular progress reports will be submitted to this meeting
24/02/14	<u>Little Lever Town Centre Action Plan</u> The Executive Cabinet Member AGREED to delegate authority to the Director of Development and Regeneration to finalise costs, up to a maximum of £50,000 in consultation with the Executive Cabinet Member and to subsequently oversee the implementation of the Action Plan	Action Plan being prepared
24/02/14	<u>Proposed Charges for Local Searches</u> The Executive Cabinet Member APPROVED the increasing of the proposed charges for Local Searches, as detailed in the report, with effect from 1 st April, 2014	Changes to be implemented 1 st April, 2014
24/02/14	<u>Proposed Changes to the Behaviour Support Service</u> The Executive Cabinet Member APPROVED the final proposals as detailed in the report now submitted and AGREED to delegate implementation of the new structure, including details of voluntary redundancy arrangements, to the Chief Executive and the Director of Children's and Adult Services	Implementation in progress
24/02/14	<u>Proposed Contract relating to the Provision of a Replacement Managed Service for Land and Property Information</u> The Executive Cabinet Member AGREED to waive Standing Order 4 (and all other Council Standing Orders relating to tendering) of the Standing Orders relating to Contracts and AUTHORISED the Director of Development and Regeneration to negotiate and enter into a three	Now entering into negotiations

	<p>year contract with Idox Software Limited to provide a managed service in respect of:-</p> <ul style="list-style-type: none">(i) The automated land charges searches service; and(ii) The local land and property gazetteer service	
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