

LEADER

A record of decisions made by the Executive Cabinet Member with responsibility for Strategy, External Relations, Strategic Budget, Public Service Reform, Partnerships with Public, Private and Voluntary Sectors at a Strategic Level, Corporate Support Services, Financial Services and Budget Development, Registration Services and the Coroner's Service:-

TUESDAY, 6TH DECEMBER, 2022

Following consideration of the matters detailed below in the presence of:-

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| Councillor Cox | - Executive Cabinet Member – Leader |
| Councillor Peel | - Major Opposition Spokesperson |
| Councillor Hayes | - Minor Opposition Spokesperson |
| Councillor Sanders | - Minor Opposition Spokesperson |
| Councillor Grant | - Minor Opposition Spokesperson |
| Councillor Heslop | - Minor Opposition Spokesperson |

Officers

- | | |
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| Ms H. Gorman | - Borough Solicitor |
| Mr A. Williamson | - Assistant Director - Transformation |
| Ms J. Pollard | - Head of Finance – Chief Executive's and Place |
| Mrs S. Bailey | - Principal Democratic Services Officer |

25. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

26. PROCUREMENT OF ONE YEAR XEROX MULTIFUNCTION DEVICES CONTRACT

The Chief Executive submitted a report which sought approval for the procurement of a one-year direct award contract with Xerox using Crown Commercial Services Framework RM6174 Lot 2 for the provision of multifunction devices, print and digital workflow software services and managed print service provision.

The report provided details of the current contractual arrangements which would come to an end on 31st January, 2023 and set out the process and justification to approve a direct award one year contract to Xerox for the provision of a managed print service.

The report outlined the basis of the new contract and advised that Xerox were the only supplier that could provide print, photocopying and scanning services using the existing Xerox multifunction devices at the Council.

The proposed contract award would be for one year from 1st February, 2023 to 31st January, 2024 which would enable the Council to put in place its new ICT Managed Service Agreement, evaluate the Council's printing strategy and to implement a project to procure a longer term contract (e.g. MFD-related) to be effective from 1st February 2024.

The Executive Cabinet Member APPROVED –

- (i) The authorisation of the Assistant Director - Transformation to call off the Crown Commercial Services Framework RM6174 Lot 2 for the provision of managed print services and multifunctional print devices, as detailed in the report now submitted;**
- (ii) The delegation of authority to the Assistant Director - Transformation to award the contract to Xerox, on the basis detailed in the report now submitted; and**
- (iii) The delegation of authority to the Borough Solicitor to carry out all necessary legal formalities in this regard.**