

Criteria to Aid Topic Selection – Appendix One

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|--|-----------------------------------|--|----------------------------|--------------------|--------------|
| Title of suggested review: | | | | | |
| Criteria | | | | | Score |
| Will it duplicate recent or planned work? | NO If NO, go to Q.1 | | YES If YES, go to DECISION | | |
| CUSTOMER INVOLVEMENT | | | | | |
| Q1. Is there evidence that customers/residents have raised this as an issue that needs to be addressed? | 0 | 1 | 3 | 5 | |
| Q2. Does this suggestion lend itself to a review in which the customer/resident can contribute significantly? | 0 | 1 | 3 | 5 | |
| Q3. Will this proposal result in services which better meet the needs and expectations of customers/residents? | 0 | 1 | 3 | 5 | |
| IMPROVEMENT AND PERFORMANCE | | | | | |
| Q4. Will this proposal improve the council's performance in line with our cleaner, greener, safer and stronger ambitions? | 0 | 1 | 3 | 5 | |
| <ul style="list-style-type: none"> • Q5. Will the proposal help us to achieve the Council Plan priorities? | 0 | 1 | 3 | 5 | |
| VALUE FOR MONEY | | | | | |
| Q6. Will the proposal help the council to reduce cost and improve efficiency. i.e better VFM? | 0 | 1 | 3 | 5 | |
| Q7. Is there evidence that we are either a) performing at a high cost or b) performing poorly in this area? | | | | | |
| TOTAL SCORE | | | | | |
| How does suggested review score against this criteria? | | | | | |
| DECISION | | | | | |
| Should the suggested review be added to the work programme, and if so, how should it be carried out? | Short-listed for Scrutiny review? | Request a report/Add to the work programme as an agenda item?/ appoint a rapporteur | | No further action? | |

- Council's Key Aims – Strong and Confident Bolton, Safe Bolton, Achieving Bolton, Prosperous Bolton, Clean and Green Bolton, Healthy Bolton, Transforming our Services.
- Change Programme Themes – Customer Access, Local Delivery, Seamless Service, Shared Services and Resources.