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EXECUTIVE CABINET MEMBER FOR ENVIRONMENTAL SERVICES

A record of decisions made by the Executive Cabinet Member with responsibility for Environment Services, Community Services, Highways and Transport and Police and Community Safety :-

MONDAY, 23rd FEBRUARY, 2015

Following consideration of the matters detailed below in the presence of:-

Councillor Peel	Executive Cabinet Member for Environmental Services
Councillor Chadwick	Cabinet Member for Highways and Transport
Councillor D. Burrows	Cabinet Member for Police and Community Services
Councillor Bashir-Ismael	Cabinet Member for Community Services
Councillor Allen	Major Opposition Spokesperson, Environmental Services
Councillor Hayes	Minor Opposition Spokesperson

Officers

Mr. M. Cox	Director of Environmental Services
Ms. S. Schofield	Assistant Director Neighbourhood and Regulatory Services
Ms. E. Long	Head of Services to Schools
Ms. J. Pollard	Head of Strategic Finance and Accountancy

Ms. L. Pritchard Principal Licensing Officer

Mrs. S. Bailey Principal Democratic Services
Officer

50. MONITORING OF EXECUTIVE MEMBER DECISIONS

The Borough Solicitor submitted a report which set out details of the decisions made at previous meetings and the progress on each to date.

The Executive Cabinet Member NOTED the report.

51. PROPOSALS FOR IMPLEMENTING A POLICY IN RELATION TO CATEGORY C AND CATEGORY D VEHICLES TO BE LICENSED AS HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES

The Director of Environmental Services submitted a report which asked members to consider and comment upon proposals to implement a policy for Category C and Category D vehicles to be licensed as Private Hire and Hackney Carriage vehicles by Bolton Council.

By way of background information members were advised that the Council did not allow Category A and B vehicles to be used as a Private Hire or Hackney Carriage vehicles.

All Category C vehicles which were intended to be used as a Private Hire or Hackney Carriage Vehicle were currently required to have passed a VIC (Vehicle Identity Check) from VOSA and must have a signed and dated certificate stating the vehicle had passed an independent examination of the repairs to confirm its roadworthiness to the satisfaction of the Licensing Authority.

All Category D vehicles intended to be used as a Private Hire or Hackney Carriage vehicle were currently required to have had a wheel alignment check carried out before they would be licensed.

The report referred to matters concerning the views of the Trades.

The Executive Cabinet Member was advised that in an effort to increase the quality and roadworthiness of vehicles used as Private Hire and Hackney Carriage Vehicles and to try to ensure public safety, it was proposed to introduce a policy of no new Category C vehicles being licensed as Private Hire and Hackney Carriage Vehicles by Bolton Council.

The report went on to refer to three options for consideration

The Executive Cabinet Member was also notified that in an effort to increase the quality and roadworthiness of vehicles used as Private Hire and Hackney Carriage Vehicles and to try to ensure public safety, it was proposed to introduce a policy regarding Category D vehicles being licensed as Private Hire and Hackney Carriage Vehicles by Bolton Council.

The report went on to refer to two options for consideration

In conclusion the report also indicated matters around the policies of other local authorities in this regard.

**The Executive Cabinet Member for Environmental Services
AGREED that from 1st June, 2015–**

- (i) In relation to Category C vehicles:**
 - a. No new Category C vehicles to be allowed to be licensed as private hire or hackney carriage vehicles;**
 - b. Any existing Category C licensed vehicles to be allowed on renewal ;**
 - c. Any existing Category C licensed vehicles where the vehicle license lapses will be allowed to be relicensed; and**
 - d. Existing licensed vehicles which become Category C during the period of the current licence will not be permitted and a revocation of the licence be considered; and**

- (ii) In relation to Category D vehicles:**
 - a. It would be required that every Category D vehicle to have a signed and dated certificate stating the vehicle has passed an independent examination of the repairs to confirm its roadworthiness to the satisfaction of the Licensing Authority by a suitably qualified vehicle examiner as defined by the Authority.**

52. EXCLUSION OF PRESS AND PUBLIC

Resolved - That, under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that they involves the likely disclosure of exempt information as specified in paragraph 3 financial and business affairs) of Part 1 of Schedule 12A to the Act; and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

53. PURCHASE OF AN ELECTRONIC MANAGEMENT SYSTEM FOR THE SCHOOL MEALS SERVICE

The Director of Environmental Services submitted a report which sought approval in respect of the proposal to commission an Electronic Management System for the School Meals Service by way of direct negotiation. The current School Meals kitchen management systems are entirely paper-based, slow to transfer data to the centre and less secure than is recommended. Since the Universal Infant Free School Meals was introduced in September 2014, demand on the service had increased by 15% and the kitchen capacity was strained in relation to time spent in performing administrative tasks. An IT project which had been underway since 2013 had identified an optimum solution to install an electronic management system based on 3G tablets, hosted and supplied by an external company. The initial approval to purchase the system was granted in October 2014. The report was approved on the understanding that an open tender exercise would be

undertaken to secure an off-the-shelf school meals–specific system which incorporated end to end processes between kitchens and the operating centre; and the budget for this purpose was circa £165,000. This value was under the threshold necessary to carry out an Open Tender and the project team had been advised to change its procurement approach and adopt a market research exercise to explore the technology and consider quotations for known School Meals Management Systems to identify a suitable supplier.

Following a recommendation from the Cabinet Member for Community Services the Executive Cabinet Member AGREED to –

- (i) Utilise CSO 5 of the Council’s Standing Orders relating to contracts and waive CSO4 and all other relevant CSO’s relating to tendering in respect of the required Electronic Management System for the School Meals Service;**
- (ii) Authorise the Assistant Director Waste, Fleet and Community Services to negotiate and enter into a contract with Cypad Limited for the provision of an electronic management system for the School Meals Service; and**
- (iii) Authorise the Borough Solicitor to carry out the necessary legal formalities.**