

**Report to:** EXECUTIVE MEMBER FOR ADULT  
AND COMMUNITY SERVICES

**Date:** 7th June 2011

**Report of:** Director of Chief Executive's  
Department

**Report  
No:**

**Contact Officer:** Susan Bailey

**Tele No:** 331036

**Report Title:** Monitoring of Executive Member Decisions

**Non Confidential:** This report does **not** contain information which warrants its consideration  
in the absence of the press or members of the public

**Purpose:** To report the details on the progress made regarding recent decisions  
taken by the Executive Member

**Recommendations:** To note the report

**Decision:**

**Background Doc(s):**

*(for use on Exec Rep)*

**Signed:**

\_\_\_\_\_  
Leader / Executive Member

\_\_\_\_\_  
Monitoring Officer

**Date:**

\_\_\_\_\_

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## DECISION MONITORING

### EXECUTIVE MEMBER FOR ADULT SERVICES

Date of Meeting	Item and Decision	Action and Progress
05/05/09	<p><u>Policy and Procedures in Relation to the Arrangement of Contract Funerals</u></p> <p>The Executive Member APPROVED –</p> <ul style="list-style-type: none"> <li>(i) The Council's Policy and Procedures in relation to the arrangement of Contract Funerals;</li> <li>(ii) An increase in the cost of the funeral from £900 to £1,100; and</li> <li>(iii) That the option of seeking expressions of interest or tendering for funerals, either separately or jointly with the Hospital Trust, be explored.</li> </ul>	<p>The contract has had to be re-advertised as the tenders received did not meet the required standard. The contract was advertised on the 23<sup>rd</sup> May on The Chest (the North West's Local Authority Procurement website) with an estimated contract start date of 4<sup>th</sup> July 2011.</p>
01/09/10	<p><u>Review of the Role and Function of the Welfare Rights Service</u></p> <p>The Executive Member APPROVED –</p> <ul style="list-style-type: none"> <li>(i) A fundamental review of the function of the Welfare Rights Service in the context of welfare benefits changes nationally, the impact of "Putting People First" and the need for savings and efficiencies resulting in the development of a sustainable model of service for the future;</li> <li>(ii) The freezing of the two vacant posts referred to in the report whilst the review takes place; and</li> <li>(iii) The shortfall in savings from the original Budget report to be met from elsewhere within the</li> </ul>	<p>WRS will transfer from Adult and Community Services into the Customer Services Division after a period of process re-engineering and piloting the model for calls/contact to be taken through Access Bolton.</p>

Date of Meeting	Item and Decision	Action and Progress
	Culture and Community Services Budget.	
24/11/10	<p><u>Adult and Community Services Savings and Efficiencies 2011/12</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity –</p>	
	<p>The savings and efficiency proposals, as detailed in the report now submitted, and where there are staffing implications, it was agreed to delegate implementation of the new structures including details of voluntary redundancy arrangements and consequential recruitment and selection to the Chief Executive and the Director of Adult and Community Services.</p>	Savings are being implemented
23/02/11	<p><u>Review of Library Network</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity -</p> <p>(i) The consultation process with staff, customers and partners in service delivery on the future provision of the library service in Bolton, in line with the Council's statutory responsibility under the Public Libraries and Museums Act 1964 and the available budget; and</p> <p>(ii) The consultation document attached to the report at Appendix A, as the basis for the consultation process.</p>	<p>Consultation now concluded.</p> <p>Analysis underway</p>

<b>Date of Meeting</b>	<b>Item and Decision</b>	<b>Action and Progress</b>
	<p><u>Establishment of One Specialist Social Worker – Dementia – Permanent Post</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources and Organisational Development and Diversity -</p> <p>The establishment of a Specialist Social Worker post for Dementia, to be funded by NHS Bolton, as detailed in the report now submitted.</p>	<p>Appointment made and commenced in post</p>

30/03/11	<p><u>Implementing Self Directed Support Resource Allocation System</u></p> <p>The Executive Member APPROVED -</p> <p>(i) The Customer Journey as the standard way of delivering Adult Social Care in Bolton with all new customers going through the customer journey from April, 2011;</p> <p>(ii) The transition to Self Directed Support throughout 2011 for all existing service users to enable the personal budget target for March, 2012 to be achieved;</p> <p>(iii) The use of a points based Resource Allocation Process, as the basis for determining the Estimated Budget and Personal Budget.</p>	A report to be submitted to Executive Member in July 2011
30/03/11	<p><u>Museum Posts</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity -</p> <p>The creation of two fixed term posts for a 12 month period in the Libraries and Museums Section, on the basis detailed in the report now submitted.</p>	<p>One appointment made and commenced in post</p> <p>One post shortly to be advertised internally</p>
30/03/11	<p><u>Fairer Contributions</u></p> <p>The Executive Member APPROVED -</p> <p>(i) The implementation of a Fairer Charging Policy for individuals in receipt of personal budgets to meet eligible social care needs; AND</p> <p>(ii) An update which will monitor and review the impact of the first three months after implementation being submitted to a future meeting of this Executive Member with a report back on with the learning, impact and potential solutions for those individuals</p>	A report to be submitted to Executive Member in July 2011

	who choose to use a direct payment against those that choose more traditional service packages.	
30/03/11	<p><u>Review of Staff Development</u></p> <p>The Executive Member APPROVED, subject t to the approval of the Executive Member for Human Resources, Organisational Development and Diversity -</p> <p>The report, for consultation with trades unions, staff and stakeholders.</p>	A report to be submitted to Executive Member in July 2011
30/03/11	<p><u>Review of Strategy</u></p> <p>The Executive Member APPROVED, subject t to the approval of the Executive Member for Human Resources, Organisational Development and Diversity -</p> <p>The report, for consultation with trades unions, staff and stakeholders.</p>	A report to be submitted to Executive Member in July 2011