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HEALTH AND WELLBEING BOARD

MEETING, 20TH JULY, 2017

Representing Bolton Council

Councillor Mrs Thomas
Councillor Morris
Councillor Cunliffe
Councillor A. Ibrahim
Councillor Morgan

Representing Bolton Clinical Commissioning Group

Dr J. Bradford GP
Mr A. Stephenson
Ms S. Long

Representing Bolton CVS

Mr D. Knight

Representing Healthwatch Bolton

Ms A. Tligui

Also in Attendance

Ms M. Asquith – Chief Executive, Bolton Council
Mr D. Herne – Director of Public Health
Dr T. Bakht – End of Life Strategy Partnership
Dr B. Downs – End of Life Strategy Partnership
Ms L. Vallance – Chief Executive, Bolton Hospice
Ms M. Bradshaw – Bridgewater Community Healthcare NHS
Foundation Trust
Ms N. Monaghan – Bridgewater Community Healthcare NHS
Mr M. Smith – GP Federation
Ms J. Riley – Bolton at Home
Mr A. Crook – Assistant Director – Department of People

Mrs S. Bailey – Democratic Services, Bolton Council

Apologies for absence were submitted on behalf of Councillor Mrs Fairclough and from Dr J. Bene, Mr. J. Daly and Dr W. Bhatiani GP

Councillor Mrs Thomas in the Chair

7. MINUTES OF PREVIOUS MEETING

The minutes of the proceedings of the meeting of the Board held on 22nd June, 2017 were submitted and signed as a correct record.

8. MONITORING REPORT

The Chief Executive submitted a report which monitored the progress of decisions taken at previous meetings of the Board.

Resolved – That the monitoring report be noted.

9. STATE OF THE SECTOR

Mr D. Knight gave a presentation on the current state of the voluntary sector and the key findings in Bolton for 2017.

The presentation focused on the size of the voluntary sector in Bolton, the organisations involved, the scale, the beneficiaries, the interventions, value, funding, reserves, volunteering, relationships with the public and private sectors, alliances and partnerships and sustainability.

The main findings for Bolton included:

- a strong and effective voluntary and community sector in Bolton;
- the contribution of volunteers was growing and volunteering was changing;
- a strong asset focused narrative across Vision 2030 and the Locality Plan;

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- growing demand and increased complexity impacted on the VCSE;
- funding is scarce, more competitive and there were greater expectations;
- focus on strong governance and financial controls was essential – a quality offer;
- building on social value and the Bolton pound through local strategies; and
- ensuring that the local sector was developed.

The presentation also focused on key issues for the future and associated challenges. In summary, these included:

- Bolton being able to embrace social value and build it into all commissioning;
- Bolton being able to support all of the local VCS to access resource and support to deliver a quality offer through collaborative capacity building;
- the VCS being ideally placed to deliver effective prevention at the super local as well as at scale, through an integrated local offer; and
- co-design as standard being able to open the door to unleashing the power of people in their own health and wellbeing and that CVS could help.

Following the presentation, members made the undermentioned comments/observations:

- the Voluntary Sector offered unique services that were not offered by other organisations; and
- it was good to see the various voluntary organisations viewed as a whole sector.

Resolved – That Mr Knight be thanked for his informative presentation.

10. BOLTON PALLIATIVE AND END OF LIFE CARE STRATEGY

The Bolton End of Life Strategy Partnership submitted the draft Bolton Palliative and End of Life Care Strategy for the consideration and comment of the Board.

The report advised that Bolton CCG were the commissioners of palliative and end of life care and these areas were seen as priorities in its commissioning plans. A joint Bolton End of Life Care Strategy Partnership had been established to formulate the Plan and the Strategy now submitted set out Bolton's 5 year forward strategic direction concerning Adult Palliative and End of Life Care for Bolton.

The Strategy set out how the CCG could work in partnership with all stakeholders and the public to overcome the many challenges and enable Bolton to provide high quality care for patients nearing the end of their lives.

Copies of the Strategy and the accompanying action plan were appended to the report.

Mr T. Bakht gave a presentation to supplement the report. A case study was also used to demonstrate how the Strategy could work in practice.

Following the presentation, members made a number of observations:

- the use of technology to improve communications;
- the need to include core training for GPs on end of life matters and conversations;
- the need to engage with carers on the development of end of life strategies;
- the challenges around enabling more people to end their lives in their own homes;
- the importance of sharing information between parties;
- the progress made in improving end of life for those living in care homes; and

- the successful rapid discharge service for those who had chosen end their life at home.

Resolved – That Mr Bakht be thanked for his informative presentation and that the draft Adult Palliative and End of Life Care Strategy as now submitted, be approved.

11. BOLTON CHILDREN'S TRUST AND THE HEALTH AND WELLBEING BOARD

The Director of People submitted a report which clarified the roles and responsibilities of the Bolton Children's Trust and its relationship with the Health and Wellbeing Board and the intention to develop a Borough-wide strategic plan for children and young people.

The report advised that Children Trusts in other areas had developed dedicated Children and Young People's Plans and it was now intended to develop a similar Plan in Bolton. In developing the Plan, the Trust Board would need to work closely with the Health and Wellbeing Board, particularly in the areas relating to children and young people's health and wellbeing, to ensure that work was neither duplicated nor overlooked.

It was intended that the Plan would be accompanied by a work programme supported by multi-agency task and finish groups to deliver the following ambitions for children as part of the Council's Vision 2030 policy:

- our children are school-ready;
- our children are safe, healthy and active;
- our children are prepared for life;
- our looked-after children aspire and achieve; and
- poverty amongst families and children reduces.

It was suggested that, in developing the Children and Young People's Plan, the Bolton Children's Trust Board identified the most appropriate governance structures for this area and submit a further report to this Board with recommendations for implementation.

Resolved – That the report and the intention to develop a Borough-wide strategic plan for children and young people, as detailed in the report now submitted, be approved.

12. BOLTON COUNCIL HEALTH PROTECTION ANNUAL REPORT 2016

The Director of Public Health submitted a report which put forward the Bolton Council Health Protection Annual Report 2016 for the consideration of the Board.

The report advised members that the document provided a clear overview of the current health protection situation within Bolton and highlighted any on-going challenges or issues. The document also enabled the Director of Public Health to provide assurance to the Board that the health of residents in Bolton was being protected in a proactive and effective way.

The document outlined the health protection arrangements in Bolton and summarised the recommendations to ensure the continued protection in future years. Details of the responsibilities of each of the following organisations were outlined:

- NHS England
- Public Health England
- Local Authority
- Bolton CCG

Mr D. Herne gave a presentation to supplement the report.

It was noted that the CCG had taken back some of the commissioning responsibilities for screening programmes from NHSE.

Resolved – That the report be noted.

14. NICE GUIDANCE UPDATE – WORKPLACE HEALTH, MANAGEMENT PRACTICES

Dr Jane Bradford submitted a copy of recent guidance issued by NICE in relation to workplace health and management practices.

Key points of the guidance included:

- inclusion of older employees as part of a broad diversity policy to support retention after traditional retirement age;
- organisation of specific training for line managers regarding the needs of older people in the workplace;
- supporting employees to have better access for screening and health checks;
- making health and wellbeing of all employees a core priority;
- considering the diverse needs of an ageing workforce; and
- the development of a workplace health promotion programme which could support the workforce to get healthy and stay well, and may reduce sickness absence levels

Members discussed the guidance and made the following comments:

- the need for a primary care offer outside of the working week; and
- the increased use of online/telephone consultations negating the need to visit a surgery.

Resolved – That the report be noted and that future NICE guidance be submitted to this Board for information.

15. FORWARD PLAN

The Chief Executive submitted the Health and Wellbeing Board Forward Plan 2017/18 which would guide the work of the Board over the forthcoming Municipal Year.

Resolved – That the Forward Plan be noted.

16. PUBLIC HEALTH NEWSLETTER 2017

The Public Health Newsletter 2017 was submitted for information.

Resolved – That the Newsletter be noted.

17. MINUTES OF THE CLINICAL COMMISSIONING GROUP

The minutes of the proceedings of the meeting of the Clinical Commissioning Group Board held on 23rd June, 2017 were submitted for information.

Resolved – That the minutes be noted.

(The meeting started at 3.30pm and finished at 5.00pm)