

EXECUTIVE CABINET MEMBER ENVIRONMENTAL SERVICES DELIVERY

A record of decisions made by the Executive Cabinet Member with responsibility for Waste Collection and Neighbourhood and Community Services and Digital:-

TUESDAY 14th MARCH, 2023

Following consideration of the matters detailed below in the presence of:-

Councillor Muslim	Executive Cabinet Member for Environmental Services Delivery
Councillor Iqbal	Major Opposition Spokesperson
Councillor Sanders	Minor Opposition Spokesperson
Councillor Wright	Minor Opposition Spokesperson
Councillor Veevers	Minor Opposition Spokesperson
Councillor Heslop	Minor Opposition Spokesperson

Officers

Mr. J. Dyson	Director of Place
Mr. G. Parker	Assistant Director Environment and Regulatory Services
Ms. J. Barber	Services to Schools Manager
Ms. J. Pollard	Head of Strategic Finance
Mrs. V. Ridge	Democratic Services Manger

18. MONITORING OF EXECUTIVE CABINET MEMBER DECISIONS

The Borough Solicitor submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the report.

19. DIRECTORATE OF PLACE – BUDGET REPORT 2023-2024

The Borough Treasurer and the Director of Place submitted a report which outlined the portfolio Revenue Budgets and Capital Programme within the Directorate of Place for 2023/24.

The report represented the final stage of the Corporate Business Planning Process for 2023/24 and outlined the Revenue Budget for the Directorate of Place. In addition, the report included the Capital Programme for the period 2023/24 to 2024/25.

The report advised that in the recent budget consultation report of 12th December 2022, a budget reduction of £676k had been identified for the Directorate of Place.

In this regard, the report went on to set out the initial plans, expected report dates, cashflow for each savings option and the approach to managing the associated work programme.

Appendix B to the report provided a detailed analysis of the proposed budget options. Section 6 of the report provided comments relating to each option.

This report sought approval for the options below, with the exception of the cross-cutting option (£180k), which amounted to £496k.

- Highways and Parking (£50k)
- Neighbourhood and Regulatory Services (£50k)
- Community Services, Traded Services (£30k)
- Waste and Fleet Management (£235k);
- Leisure (£100k); and
- Strategic Development and Economic Strategy (£31k)

With regard to the cross-cutting option of £180k, it was proposed to carry out a review of back-office functions and systems across the whole Directorate. It was anticipated that a further report on this option would be available during the summer, 2023.

With regard to fees and charges, it was proposed to increase fees and charges within the Place Directorate by an additional 7%,

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making a total of 9%, from 1st April, 2023 with the exception of those services that fell into the following categories or for which specific alternative tariff changes are given below:

- fees and charges subject to statutory determination by central government
- fees and charges set to maintain cost recovery
- Bereavements Services limited to 2%.
- football and bowling fees 2%
- allotments 2%
- licensing limited to cost recovery.
- Regulatory Services – rodent control treatments 2%
- markets, lease provisions are in place.
- Trade Waste contract rates subject to individual agreement; and
- school meals 6.5%

Appendix C to the report provided details of the Directorate of Place Capital Programme for 2023/24 to 2024/25, which totalled £52,237,000 for 2023/24 and £13,144,000 for 2024/25.

The Executive Cabinet Member NOTED -

- (i) The proposed revenue budget of £29,864,000 prior to the adoption of savings options;**
- (ii) The savings options outlined in Appendix B to the report now submitted totalling £676,000, following which the Strategic Budget will amount to £29,188,000; and**
- (iii) The Capital Programme of £52,237,000.**

The Executive Cabinet Member APPROVED -

- (iv) The savings options, as detailed in the report, that fall within this portfolio; and**
- (iv) The increases in fees and charges made by the Directorate, that fall within this portfolio.**

20. SCHOOL MEALS – FROZEN FOOD PROCUREMENT 2023

The Director of Place submitted a report which sought the Executive Cabinet Member's approval to tender and award a contract for the procurement of frozen foods to support the provision of the School Meals Service.

The Executive Cabinet Member was advised that the supply of frozen foods were a staple commodity in the School Meals Service and annual expenditure on these goods during 2021/2022 accounted for approximately 25% of the total expenditure on food provisions for the service.

The current contract was due to end on 31st August, 2023 and the contract was previously let and managed by the Association of Greater Manchester Authorities (AGMA) who managed the frozen food contract on behalf of the service and the Council.

The report stated that as the contract expired in August, 2023, the School Meals Service needed to undertake a procurement exercise to award a new contract which would commence on 5th June, 2023. Yorkshire Purchasing Organisation (YPO) had established a fully compliant Dynamic Purchasing System (DPS) – the UK Food Deal and it was considered that this framework would be the best option for future supply. It would enable the School Meals Service to procure goods from local, regional and national suppliers via the Framework and the use of a further mini-competition would increase competitiveness between the awarded suppliers, drive up service standards and enable the service to benefit from the lowest possible price.

In terms of the financial implications, the projected annual expenditure on frozen food was in the region of £600,000 (which equated to circa 25% of the total expenditure on food provisions) which would be contained within existing budget provision. Expenditure on food contracts was also reviewed and monitored as a key performance indicator.

The Executive Cabinet Member AGREED –

- (i) That the Director of Place undertakes a mini competition exercise under the YPO's Food Deal**

- Dynamic Purchasing System (DPS) 985 and to enter a call off agreement with the successful bidders on the terms of the DPS to enable the provision of frozen foods for the School Meals Service; and AUTHORISED -**
- (ii) The Borough Solicitor to carry out all the necessary legal formalities.**