

**Report to:** EXECUTIVE MEMBER FOR ADULT SERVICES

**Date:** 30<sup>th</sup> September, 2009

**Report of:** Director of Legal and Democratic Services

**Report No:**

**Contact Officer:** John Kerambrum

**Tele No:** 331025

**Report Title:** Monitoring of Executive Member Decisions

**Non Confidential:** (**Non-Confidential**) This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

**Purpose:** To report the details on the progress made regarding recent decisions taken by the Executive Member

**Recommendations:** To note the report

**Decision:**

**Background Doc(s):**

(for use on Exec Rep)

**Signed:**

\_\_\_\_\_  
Leader / Executive Member

\_\_\_\_\_  
Monitoring Officer

**Date:**

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## DECISION MONITORING

### EXECUTIVE MEMBER FOR ADULT SERVICES

Date of Meeting	Item and Decision	Action and Progress
27 <sup>th</sup> October, 2008	<p><u>FIND YOUR TALENT: 5 HOUR CULTURE OFFER</u></p> <p>The Executive Member APPROVED –</p> <p>(i) The proposed delivery model for Find Your Talent; and AGREED -</p> <p>(ii) That a further report be submitted to the next meeting of the Executive Member that would provide further detail on the delivery model for Find Your Talent.</p>	<p>Await update from Children's Services, from their Informal Executive meeting on 28 September 2009</p>
5 <sup>th</sup> May, 2009	<p><u>POLICY AND PROCEDURES IN RELATION TO THE ARRANGEMENT OF CONTRACT FUNERALS</u></p> <p>The Executive Member APPROVED –</p> <p>(iii) The Council's Policy and Procedures in relation to the arrangement of Contract Funerals;</p> <p>(ii) an increase in the cost of the funeral from £900 to £1,100; and</p> <p>(iii) that the option of seeking expressions of interest or tendering for funerals, either separately or jointly with the Hospital Trust, be explored.</p>	<p>Discussions are taking place with the Corporate Procurement Team to explore the options of a joint tendering exercise with other local authorities and/or the Hospital Trust</p>
1 <sup>st</sup> July, 2009	<p><u>BOLTON'S RESPONSE TO THE NATIONAL YEAR OF READING 2008</u></p> <p>The Executive Member for Adult Services AGREED -</p> <p>(i) To take part in national proposals to look at the feasibility of transferable membership cards between local authorities;</p>	<p>Awaiting notification of national developments</p> <p><u>Work is ongoing; some support has been identified for young volunteers across the Find</u></p>

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	<p>(ii) To encourage growth in volunteering by investigating ways to simplify and support administrative procedures on a departmental or corporate level; and</p> <p>(iii) To take part in the Reading for Life campaign, the successor to National Year of Reading to reach audiences whose life chances were diminished through their lack of engagement with reading.</p>	<p><u>Your Talent programme.</u></p> <p><u>Ongoing planning. Will highlight initiatives as appropriate.</u></p>
29 <sup>th</sup> July, 2009	<p><u>MEETING THE CHALLENGE OF VFM: RESTRUCTURE PROPOSALS FOR THE MANAGEMENT OF LIBRARIES, MUSEUMS AND ARCHIVES</u></p> <p>AGREED – To the merger of the management of Libraries, Museums and Archives, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity.</p>	<p>Head of LMA appointed from 1 September 2009.</p> <p>Staff Briefings begun</p>
29 <sup>th</sup> July, 2009	<p><u>PUTTING PEOPLE FIRST AND TRANSFORMING SOCIAL CARE</u></p> <p>APPROVED - (i) The implementation of the entire programme plan to transform adult social care; AGREED -</p> <p>(ii) To commence a public consultation programme, during 2009/2010;</p> <p>(iii) The recruitment of 3 Occupational Therapists, subject to approval by the Executive Member for Human Resources and Diversity, to support the delivery of the rehabilitation and prevention agenda and to be funded from the shift in resources from within care budgets; and</p> <p>(iv) To use the Adult Services PDG as a Reference Group for development of the programme.</p>	<p>Consultation planned to commence October 2009</p> <p>Advertised and awaiting interviews</p>

<b>Date of Meeting</b>	<b>Item and Decision</b>	<b>Action and Progress</b>
2 <sup>nd</sup> September, 2009	<u>ANNUAL REPORT OF ADULT AND COMMUNITY SERVICES COMPLAINTS</u>  APPROVED – The Annual Complaints Report 2008/2009, as detailed in the report.	
2 <sup>nd</sup> September, 2009	<u>AIDS SUPPORT GRANT 2009/2010 EXPENDITURE PLAN</u>  APPROVED – The AIDS Support Grant 2009/2010 Expenditure Plan as detailed in the report.	
2 <sup>nd</sup> September, 2009	<u>ADVOCACY SERVICES FOR VULNERABLE ADULTS IN BOLTON</u>  APPROVED – The development of advocacy services, through seeking expressions of interest, leading to a contractual arrangement of up to two years.	
2 <sup>nd</sup> September, 2009	<u>ESTABLISHMENT OF FIXED TERM POSTS TO SUPPORT DELIVERY OF TRANSFORMING SOCIAL CARE</u>  AGREED – To establish 2 Service Design Leads fixed term posts; a Finance Officer fixed term post and a Project Manager fixed term post to support delivery of the Transforming Social Care Programme, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity.	Approved by Executive Member Human Resources
30 <sup>th</sup> September, 2009	<u>ANNUAL MENTAL HEALTH SELF ASSESSMENT</u>  NOTED – (i) the NHS North West review of mental health services; and APPROVED –  (ii) the actions to improve performance.	
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<b>Date of Meeting</b>	<b>Item and Decision</b>	<b>Action and Progress</b>
30 <sup>th</sup> September, 2009	<p><u>ESTABLISHMENT OF A NEW 18 MONTHS FIXED TERM POST – BUSINESS SUPPORT OFFICER CARERS</u></p> <p>AGREED –To the establishment of an 18 month fixed term, part time post of Business Support Officer Carer, as detailed in the report, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity.</p>	