

Report to: EXECUTIVE MEMBER FOR ADULT
AND COMMUNITY SERVICES

Date: 31st March 2010

Report of: Director of Chief Executive's
Department

**Report
No:**

Contact Officer: Vicky Ridge

Tele No: 331036

Report Title: Monitoring of Executive Member Decisions

Non Confidential: This report does **not** contain information which warrants its consideration in the absence of the press or members of the public

Purpose: To report the details on the progress made regarding recent decisions taken by the Executive Member

Recommendations: To note the report

Decision:

Background Doc(s):

(for use on Exec Rep)

Signed:

Leader / Executive Member

Monitoring Officer

Date:

DECISION MONITORING

EXECUTIVE MEMBER FOR ADULT SERVICES

Date of Meeting	Item and Decision	Action and Progress
5 th May, 2009	<p><u>POLICY AND PROCEDURES IN RELATION TO THE ARRANGEMENT OF CONTRACT FUNERALS</u></p> <p>The Executive Member APPROVED –</p> <p style="padding-left: 40px;">(iii) The Council's Policy and Procedures in relation to the arrangement of Contract Funerals;</p> <p>(ii) an increase in the cost of the funeral from £900 to £1,100; and</p> <p>(iii) that the option of seeking expressions of interest or tendering for funerals, either separately or jointly with the Hospital Trust, be explored.</p>	<p>The Council's Corporate Procurement Team has investigated the option of a joint tendering exercise with the Council's municipal funeral service and the Hospital Trust. The Team is also currently in discussions with the Coroners Service around the Service being included within the joint tender.</p> <p>The Hospital Trust is satisfied with its own contract arrangements and is not looking to enter into a joint procurement arrangement.</p> <p>Consultation has taken place on a draft specification for the funeral service, covering both adult social care and the municipal funeral service requirements.</p> <p>The plan is to tender within the next few weeks, with the new contract to start during summer 2010.</p>
25 th November, 2009	<p><u>Restructuring the Albert Halls Senior Staff – Value for Money Review</u></p> <p>APPROVED –</p> <p>The restructuring of the senior management structure within the Albert Halls, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity</p>	<p>The closing date for the Business Development Manager's post is 11 February 2010</p> <p>The role of the Banqueting Assistant has not yet been advertised – going through redeployment.</p>
	<p style="text-align: center;">Page 2 of 4</p> <p><u>COMMISSIONING REVIEW</u></p>	

Date of Meeting	Item and Decision	Action and Progress
25 th November, 2009	<p>APPROVED –</p> <p>(i) The next steps to High Quality Commissioning as detailed in the report; (ii) The outline action plan as detailed in Appendix 3; and (iii) That a summarised review report be published on the Council's website</p>	<p>Staffing restructure is on the Executive Member agenda for 31 March 2010.</p> <p>Governance being developed with PCT when the review report will be published.</p>
25 th November, 2009	<p><u>BOLTON MUSEUM COLLECTIONS FOR THE FUTURE – PROPOSED DISPOSALS</u></p> <p>APPROVED –</p> <p>The disposal of the items listed in the report</p>	<p>Pillar Crane Provisional agreement in place with Ribble Steam Railway, Preston, for transfer of crane.</p> <p>Mill columns One mill column retained in museum collections. Other column transferred to Anson Engine Museum in Poynton, Cheshire 08/03/2010</p> <p>Mill Engine Transfer agreed with Beamish, The North of England Open Air Museum, County Durham, date to be agreed</p> <p>Mineral Specimens from Anglezarke Moor Advertised availability to Bolton schools. Specimens have already been collected with disposal of remaining material by April 2010.</p>
20 th January, 2010	<p><u>Adult and Community Services Resource Allocation and Budget Report 2010/2011</u></p> <p>The Executive Member APPROVED – The Adult and Community Services 2010/2011 Revenue Budget and Capital Programme for recommendation to the Executive</p>	<p>The 2010/11 Adult and Community Services Revenue Budget and Capital Programme were approved as part of the Council's 2010/11 Budget at the Council Budget Meeting on 24th February. All the Adult</p>

Date of Meeting	Item and Decision	Action and Progress
		and Community Services budget options were approved, apart from the proposal to increase the Community Meals and Transport charges by 50p
24 th February, 2010	<p><u>Community Meals Provision</u></p> <p>The Executive Member APPROVED, subject to the approval of the Executive Member for Human Resources, Organisational Development and Diversity, the following changes:-</p> <ul style="list-style-type: none"> (i) That the Albert Halls kitchen assumes responsibility for the production and supply of the Community Meals hot supply; (ii) The recruitment of the additional staff identified above that are required at the Albert Halls Kitchen; (iii) The extension of the frozen meals contract currently supplied through Berkley Care Management to December 2010; (iv) The extension of the current hot meals contract until August 2010, if necessary, currently supplied through Apetito; and (v) The recruitment of additional staff required at the Albert Halls kitchen, as detailed in the report now submitted. 	<p>Recruitment underway for the identified posts.</p> <p>The contract is in the process of being extended.</p> <p>The contract is in the process of being extended.</p> <p>See above</p>