

Report to: Executive Cabinet Member,
Environmental Services

Date: 10th September 2018

Report of: Director of Place

Report No: ECMES/367

Contact Officer: Kellie Hopkins

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Report Title: Approval for procurement of high speed road traffic management and associated verge maintenance services

Non Confidential This report does **not** contain information which warrants its consideration in the absence of the press or members of the public.

Purpose: The purpose of the report is to gain agreement from the Executive Cabinet Member to procure high speed road traffic management and associate verge maintenance services.

Recommendations: The Executive Cabinet Member is recommended to:

- (a) Authorise the Director of Place to:
 - (i) procure high speed road traffic management and associated verge maintenance services (via the Corproate Procurement Team) in accordance with the Council's Standing Orders relating to Contracts;
 - (ii) appoint the successful tenderer to deliver high speed road traffic management and associated verge maintenance services in accordance with the tender documents.
- (b) Authorise the Borough Solicitor to carry out all necessary legal formalities.

Decision:

Background Doc(s):

Signed:

Bolton Council

Leader / Executive
Member

Monitoring Officer

Date:

1. Background

- 1.1 Neighbourhood Services currently procure traffic management and the associated services of grass cutting, hedge cutting and litter picking on high speed roads across the borough. The traffic management includes the provision of a crash cushion, stop and go signals or carriageway closures to ensure safe working zones, however these arrangements may change in line with concurrent service reviews.
- 1.2 The estimated value of the combined works is £70k per annum and, therefore, a formal tender process must be undertaken in accordance with Standing Orders relating to Contracts.

2. Procurement

- 2.1 Neighbourhood Services are looking to commence the procurement of traffic management and the associated services of grass cutting, hedge cutting and litter picking on high speed roads across the borough. It is proposed that a two year framework agreement is awarded, to assess the effectiveness of the methodology with the option to extend the term for a further year. It is anticipated that future arrangements would facilitate other services, such as gully emptying, to link into the traffic management periods. The service specification advertised with the tender would be drafted wide enough to allow the Council to commission the services it currently requires, as and when required, and also a variety of services which may be required during the term.
- 2.2 The potential value of a (potentially) two year agreement is estimated to be below the current EU threshold for services and therefore the time scale for the process will allow for tenders to be returned in November 2018, with tender evaluation and award taking place at the beginning of December 2018.
- 2.3 Neighbourhood Services are also working with the GMCA procurement team to review currently available framework agreements to fully utilise the advantages of the sub regional and purchasing organisation's purchasing power in the future.
- 2.4 The tender process will be conducted by the Council's Corporate Procurement team in line with standard procedures. A completely electronic process linked to the North West Local Authority procurement portal (The Chest) will be conducted and, subject to Executive Cabinet Member agreement, the Corporate Procurement team will

manage the entire process including the evaluation and award of the tender to the most economically advantageous tenderer.

3. Equality Impact Assessment

An equality impact assessment has been completed and as this is a re-tender of an existing service there is no impact on any group from the outcome of the procurement process.

4. Recommendation

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 - (ii) appoint the successful tenderer to deliver high speed road traffic management and associated verge maintenance services in accordance with the tender documents.
- (b) Authorise the Borough Solicitor to carry out all necessary legal formalities.