

## **BOLTON CARES STEERING COMMITTEE**

MEETING, 27<sup>th</sup> MARCH, 2019

### **Representing Bolton Council**

Councillor Morris (Chairman)  
Councillor Abdullah  
Councillor Mrs. Fairclough  
Councillor Murray  
Councillor Radcliffe

### **Advisors**

Dr John Livesey, CEO Company  
Jackie Tait, Operations Director  
Lisa Antoni, Finance Manager  
Susan Johnson, Director of Corporate Resources  
Ian D Mulholland, Principal Democratic Services Officer

(Apologies for absence were received from Helen Gorman,  
Rachel Tanner and Adrian Crook)

Councillor Morris in the Chair

### **23. MINUTES OF THE LAST MEETING**

Resolved -That the minutes of the meeting held on 19<sup>th</sup>  
December, 2018 be signed as a correct record.

### **24. EXCLUSION OF PRESS AND PUBLIC**

Resolved – That, under Section 100(A) (4) of the Local  
Government Act 1972, the public be excluded from the meeting  
for the following items of business on the grounds that it  
involves the likely disclosure of exempt information as specified  
in paragraph 1 and 3 of Part 1 of Schedule 12A to the Act; and  
that it be deemed that, in all the circumstances of the case, the  
public interest in its exemption outweighs the public interest in  
its disclosure.

## **25. THE PAY AWARD, 2019/20**

The Chief Executive Officer of Bolton Cares submitted a report which sought approval for the implementation of the 2019 pay award for Bolton Cares employees following consultation with the trade unions.

Resolved – That the following pay award be approved for implementation:

- (i) A 2.9% increase in the hourly rate of the lowest paid staff within the company from £8.75 per hour to £9 per hour, in line with the National Living Wage Foundation's recommended hourly rate.
- (ii) An increase in basic pay for staff on Bolton Cares terms and conditions of 1.5%.
- (iii) An increase in basic pay for staff on Bolton Council terms and conditions of 1%.
- (iv) Maintaining sleep in rates at their current level for 2019/20.
- (v) Maintaining the hourly rate for apprentices at £5.00 per hour.
- (vi) Transferring former Creative Support employees at Mobberley Road onto Bolton Cares terms and conditions from 1<sup>st</sup> April, 2019.

## **26. THE DIRECTOR'S REPORT**

Mr. J. Livesey, Chief Executive Officer submitted a report which updated members on the development and performance of the Bolton Care and Support Limited Company.

Information was provided which included the following areas, viz:-

- The Strategic Performance Scorecard which also provided a commentary about four of the performance perspectives and a more detailed analysis of staff sickness levels and mandatory training completion rates for the Company's services;
- The profit and loss account;
- Savings and Efficiencies;
- Finance Service Development;
- HR update;
- New business development; and
- ICT Care Management System.

Members in their discussions referred to –

- Access to the older adults day care services and the demand;
- Matters around savings and efficiencies;
- The future of finance service development;
- Recruitment of new employees; and
- New business generation and targets – strategies.

Resolved – (i) That the position be noted.

(ii) That at the next meeting a presentation be given on marketing the business.

(The meeting started at 12.30 p.m. and finished at 1.36 p.m.)