

EXECUTIVE CABINET MEMBER – LEADER’S PORTFOLIO

A record of decisions made by the Executive Cabinet Member with responsibility for the Leader’s Portfolio:-

MONDAY 16TH JULY, 2012

following consideration of the matters detailed below in the presence of:-

Councillor Morris	Executive Cabinet Member - Leader
Councillor Greenhalgh	Major Opposition Spokesperson
Councillor Dean	Major Opposition Spokesperson
Councillor Hayes	Minor Opposition Spokesperson

Human Resources and Cohesion Portfolio

Councillor Adia	Cabinet Member
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Community Safety and Police Portfolio

Councillor D Burrows	Cabinet Member
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Sport, Libraries, Youth and Culture Portfolio

Councillor Peacock	Cabinet Member
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Officers

Mr. S. Arnfield	-	Deputy Chief Executive
Mr. P. Brown	-	Chief Property Officer
Mr. J. Daly	-	Assistant Director Services
Mr. A. Kilpatrick	-	Assistant Director Services
Ms. L. Ridsdale	-	Assistant Director People and Transformation
Ms. H. Gorman	-	Borough Solicitor
Mr. M. Connor	-	Policy Accountant (Tax and Treasury)
Ms K. Carr	-	Head of Strategic Development

Ms J. Lindley - Strategic Development Unit
Mr. A. Jennings - Democratic Services Manager

22. MONITORING OF EXECUTIVE MEMBER DECISIONS

The Deputy Chief Executive submitted a report which provided an update on decisions taken at previous meetings of the Executive Cabinet Member.

The Executive Cabinet Member NOTED the progress of the decisions taken.

23. TREASURY MANAGEMENT QUARTER ONE MONITORING REPORT FOR 2012/2013

The Deputy Chief Executive submitted a report that explained that the treasury management outturn report was a requirement of the Council's reporting procedures. It covered the treasury management activity during the first quarter of 2012/13 and the associated outturn Prudential Indicators for 2012/13.

The report also advised that in respect of lending, there had been a large number of changes to credit ratings during the quarter and this had resulted in the removal of HRC Ltd and DB Ltd from the counterparty list.

The Executive Cabinet Member NOTED the report.

24. CARBON REDUCTION COMMITMENT (CRC) ENERGY EFFICIENCY SCHEME

The Deputy Chief Executive submitted a report which sought approval for the submission of the Council's Carbon Reduction Commitment (CRC) Annual Report for 2011/2012 and all subsequent reports for the remainder of Phase 1.

The Executive Cabinet Member was advised that the CRC Energy Efficiency Scheme Order 2010 was administered in England and Wales by the Environment Agency and the

Council qualified for participation in Phase 1 and registered as a 'CRC Participant' in September, 2010.

The report stated that Year 1 of Phase 1 of the scheme was a reporting only year, however, in 2012/2013 and in subsequent years the Council was required to purchase carbon allowances to cover its CO2 emissions from the previous year. The purchase cost to the Council would be in the region of £400,000 for this period and budgetary provision for the purchase of allowances in July, 2012 had been made. It was explained that this was an on-going obligation to the Council in every subsequent annual reporting year of the CRC Phase 1 and also for the subsequent phases of the CRC scheme, in the event that it continued to qualify as a CRC participant.

The Executive Cabinet Member APPROVED the submission of the Council's Carbon Reduction Commitment Annual Report for 2011/12 and all subsequent reports for the remainder of Phase 1.

25. IMPROVING SOCIAL WORK PRACTICE

The Director of Children's Services submitted a report which sought approval for the creation of four fixed term posts of Practice Development Social Worker to be funded from the Social Work Improvement Fund monies allocated to the Council in 2010-12.

The report reminded the Executive Cabinet Member that the Social Work Improvement Fund was intended to support local authorities to build capacity for reform and improvement in social work with families and children to meet local and national priorities.

In this regard, the report proposed to utilise its allocation from 2010-12 to create four fixed term Practice Development Social Worker posts up to 31st March, 2014, three of which would be located in each of the three district social work services and the fourth which would work across the non-district based services of Fostering, Adoption and Leaving Care.

Copies of the Job Description and Person Specification for the posts were appended to the report.

The report had been approved by the Executive Cabinet Member – Deputy Leader at her meeting on 9th July, 2012.

**Following a recommendation from the Cabinet Member for Human Resources and Cohesion the Head of Paid Service, in consultation with the Executive Cabinet Member
APPROVED –**

The creation of four fixed term posts of Practice Development Social Worker, on the basis detailed in the report now submitted.

CONFIDENTIAL ITEMS

The background papers and reports in relation to the following items were considered confidential as defined in paragraphs 1 and 3 of Schedule 12A of the Local Government Act 1972 and that it be deemed that, in all the circumstances of the case, the public interest in their exemption outweighs the public interest in their disclosure.

26. PROPOSED CARE MANAGEMENT REVIEW 2012/2013

The Director of Health and Adult Social Care submitted a report which set out the results of the consultation process on proposals to review Care Management following the introduction of the new customer journey.

In this regard, the report provided details of those consulted, together with a summary of the key elements of the formal consultation.

The report advised that formal consultation had ended on 31st May, 2012 and a number of key issues had been raised during the consultation, full details of which were provided.

The Departmental response to the issues raised, together with details of where proposals had been amended to incorporate the outcomes of the consultation, were provided in the final proposals within the report and at Appendix 1. The final proposals included one staffing change and an agreed phased implementation of training.

An Equality Impact Assessment had been carried out on the proposals and was attached to the report at Appendix 1.

The report had been approved by the Executive Cabinet Member – Deputy Leader at her meeting on 9th July, 2012.

**Following a recommendation from the Cabinet Member for Human Resources and Cohesion the Head of Paid Service, in consultation with the Executive Cabinet Member
APPROVED -**

- (i) The final proposals as set out in the report and at Appendix 1 to the report; and –**
- (ii) The delegation of the phased implementation of the new structure, to the Chief Executive and the Director of Health and Adult Social Care.**

27. LITTLE BOLTON TOWNSCAPE HERITAGE INITIATIVE: ENVIRONMENTAL IMPROVEMENTS

The Director of Development and Regeneration submitted a report which sought approval to allocate funding from the Townscape Heritage Initiative (THI) Common Fund to deliver environmental improvements within the Little Bolton area of Bolton Town Centre.

By way of background the report advised that in May, 2006 the Council secured £795,000 from the Heritage Lottery Fund towards the delivery of a Townscape Heritage Initiative (THI) in 'Little Bolton' a Conservation Area north of the Market Place shopping centre in Bolton town centre. The purpose of the THI was to stimulate conservation-led regeneration by offering grants from a £1.6 million 'Common Fund' to owners of historic properties.

In view of the above, the report put forward the following schemes to be funded from the Little Bolton THI Common Fund, viz:-

- Bark Street East – to deliver a public realm improvement on Bark Street East that would replace the existing concrete paving with York stone paving and remove the existing tarmac treatment to expose the original granite setts. The estimated cost was £73,000 and would be delivered in house by the Council's Highways Section; and
- Little Bolton Town Hall – to fund the environmental improvements to the exterior of the building including relaying and repairing the existing York stone paving, carrying out essential repairs to drains beneath the highway on All Saints Street and implementing the installation of architectural lighting to the building. The estimated cost was £55,000.

The Executive Cabinet Member was informed that the Little Bolton THI was a five year programme that was due to expire on 31st March, 2012, however, the Heritage Lottery Fund had extended the completion date to the end of September, 2012 to support both projects in reaching financial and practical completion.

The Executive Cabinet Member APPROVED –

- (i) a THI grant of £73,000 to support the delivery of an environmental improvement scheme at Bark Street East;**
- (ii) a THI grant of £55,000 to support the delivery of an environmental improvement scheme at Little Bolton Town Hall; and AGREED –**
- (iii) delegated authority to the Director of Development and Regeneration to authorise the expenditure of any remaining funds from the THI fund into environmental improvements within the Little Bolton THI area of the town centre by 31st September, 2012.**

28. CAPITAL RECEIPTS PROGRAMME 2012/2013

The Deputy Chief Executive submitted a report which advised the Executive Cabinet Member of the current situation regarding the Capital Receipts Programme for 2012/2013 as at June, 2012.

The Executive Cabinet Member NOTED the report.

29. GROUND FLOOR, THE WELLSPRINGS, BOLTON – EMERGENCY POWERS

The Deputy Chief Executive submitted a report which advised of the action which had been taken, under the emergency powers procedure, to agree the terms of a lease in relation to the ground floor of the Wellsprings, Bolton.

The Executive Cabinet Member NOTED the action taken.

30. SALE OF HOLE HILL FARM, SMITHILLS – EMERGENCY POWERS

The Deputy Chief Executive submitted a report which advised of the action which had been taken, under the emergency powers procedure, to approve the revised terms for the sale of Hole Hill Farm, Smithills.

The Executive Cabinet Member NOTED the action taken.

31. LAND AT HIGHFIELD ROAD, FARNWORTH, BOLTON

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval for the disposal of land at Highfield Road, Farnworth, Bolton as detailed in the report.

The Executive Cabinet Member APPROVED –

- (i) The disposal of the Council owned land, at the figure detailed in the report, which is considered to be the**

market value of the site, to a Bolton Community Homes Association Partner; and AUTHORISED – (ii)The Borough Solicitor to complete the necessary legal documentation.

32. SCHEDULE 24 – DISPERSED ACCOMMODATION AGREEMENT: PROPERTIES TO BE LEASED IN FROM BOLTON AT HOME

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval to the grant of leases to the Council from Bolton at Home upon the terms as outlined in the report.

The Executive Cabinet Member APPROVED the grant of leases to the Council from Bolton at Home for the properties identified in the report to assist with the delivery of statutory housing duties.

33. WRITE-OFF OF UNCOLLECTABLE DEBT

The Deputy Chief Executive submitted a report which sought the Executive Cabinet Member's approval to write-off uncollectable debt as detailed in the report.

The Executive Cabinet Member AGREED to write-off the uncollectable debt as detailed in the report.