

## **Powers and Duties Relating to the Cabinet and Executive Cabinet Portfolios 2015-2016 (FOR INFORMATION)**





**A. Powers and Duties Relating To the Cabinet and Executive Cabinet Portfolios  
Development and Regeneration and Human Resources**

**Culture, Youth and Sport**

**To have overall responsibility for :**

- (1) All matters concerning the provision and management of public libraries, museums and art galleries (subject to the direction of the Executive Cabinet Member with responsibility for Land and Property in matters concerning the structure of buildings) and for the promotion and co-ordination of artistic and cultural activities.
- (2) Consideration of the purchase of works of art or objects for exhibition and consideration of the disposal by sale of books and other items from the reserve collections of the public library.
- (3) The implementation of the Council's arts and cultural activities.
- (4) The management of sports development and community outreach activities.
- (5) The functions of the Council as regulator for public safety at sports grounds.
- (6) Liaison with and response on behalf of the Council in relation to relevant cultural matters to regional, national and international bodies, e.g. the Department for Culture, Media and Sports, the Arts Council and the MLA.
- (7) The responsibility for the strategic management of the relationship with Bolton Community Leisure Trust and the commissioning of sport and leisure.
- (8) Strategic management of the relationship with Bolton Arena and Bolton Middlebrook Leisure Trust.
- (9) The management of all sports and leisure facilities, so far as these are within the remit of the Council.
- (10) The promotion and regulation of parks and the approval of details of arrangements in respect of fairs and shows within the Borough (excluding the Town Centre).
- (11) Matters relating to allotments in the ownership of the Council, or administered by the Council under agency arrangements, including the undertaking of consultation with allotments holders in respect of such matters.
- (12) The operation of the Youth Service throughout the Borough.
- (13) The determination and implementation of the Youth Strategy.

**Deputy Leader of the Council**

**Safeguarding Children**

**To have overall responsibility for :**

- (1) Ensuring the Council is responsive to its corporate parenting role.
- (2) Ensuring the provision of all services to looked after children and those leaving care including education and leisure, employment and training, accommodation and social and emotional support.
- (3) Ensuring the effective operation of services to children and young people at risk of

harm.

### **Education and Schools**

#### **To have overall responsibility for :**

- (1) Services to individual pupils and parents in relation to nurseries.
- (2) The Management of Children's Centres and Sure Start Centres across the Borough
- (3) Services to individual pupils and parents in relation to primary, secondary and post-secondary education and training.
- (4) The operation of admission and transfer arrangements and matters concerning appeals in relation to these and to attendance generally.
- (5) Matters arising from meetings of governors of schools, where these relate to the above areas of activity.
- (6) Arrangements for the provision to schools of financial, personnel and IT services, for the supply of materials and equipment, and client procedures in relation to building maintenance, building cleaning, grounds maintenance and school meals.
- (7) The development and implementation of the Authority's School Improvement Strategy, including:-
  - Promoting school self-evaluation;
  - the use of data, benchmarks and targets by schools and the LEA;
  - the work of the Advisory Service;
  - criteria and processes for intervening in schools with exceptional needs;
  - training, development and project work;
  - better reporting to Governors; and
  - Identifying and promoting the place of education in regeneration initiatives.
- (8) Determining applications for financial assistance under the Education Act 1996 in connection with pupils wishing to attend at boarding schools.
- (9) The responsibility for strategy and funding for 14-19 year olds.
- (10) Recommendations with regard to reports on standards and quality in local primary schools.
- (11) The provision of services for pupils with special educational needs, including special schools, support services and units, Educational Psychology Services, and liaison with Health Authorities and Trusts and the designated Cabinet Member responsible for Adult Services in the provision of those services.

#### **To submit to the Cabinet (for approval, where appropriate, by the Council):**

- (1) Recommendations with regard to the Youth Justice Plan.
- (2) Recommendations with regard to reports on standards and quality in local primary schools.